

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
847•548•8470 ** Fax 847•548•8472
www.sedol.us

Minutes

SEDOL EXECUTIVE BOARD MEETING

November 14, 2018

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:30 a.m. on Wednesday, November 14, 2018, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Keely Roberts, Superintendent, Zion District #6

Board Members Absent

Dr. Stephen Mack, Governing Board Member, Community Cons. District #46
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Dr. Christy Sefcik, Superintendent, Grant High School District #124
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment

Guests

Ms. Julia McGarry, STARS Award Recipient for November
Ms. Maria Dungca, Physical Therapist/November Employee of the Month
Ms. Jamie DiCarlo, Director of Special Education, Mundelein H.S. District #120
Ms. Megan Dwyer, Director of Special Services, Wauconda Unit District #118
Ms. Kelli Hartweg, Director of Special Services, Community H.S. District #128
Mr. Kevin Saum, Manager, SEDOL Purchasing/Operations/Maintenance
Ms. Rebecca Slye, President, SEDOL Teachers' Union

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Lonny Lemon, second by Dr. Keely Roberts, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of October 25, 2018

Financial Matters

Paid Accounts Payable List: The following expenditures represent the November 2018 accounts payable list:

Accounts Payable	\$ 621,614.78
10/31/18 Payroll Liabilities	811,028.45
10/31/18 Net Payroll	<u>910,748.76</u>
	\$2,343,391.99

Treasurer's Report: Report for October 2018

Closed Session Minutes/Recordings

Administration recommended the minutes of closed session from the following meetings remain confidential and that all previously reviewed minutes remain closed.

April 26, 2018	Employee matter and collective bargaining
May 24, 2018	Collective bargaining and pending litigation
July 26, 2018	Collective bargaining
August 23, 2018	Collective bargaining and employee matter
September 20, 2018	Employee matter

In addition, Administration recommended the destruction of verbatim recordings for the following closed session meetings:

December 15, 2016	March 23, 2017	April 27, 2017
January 26, 2017	April 13, 2017	May 25, 2017
February 23, 2017		

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Barkus, Kim - Transition Specialist
- Budget approved vacancy/leave
- MA, Chicago School of Professional Psychology
- \$34.56/hour
- November 12, 2018
- Hayden, Justyn - Paraprofessional – Gages Lake School
- Budget approved vacancy/resignation
- \$13.94/hour
- November 5, 2018
- Perez, Aura - Receptionist – Laremont School
- Budget approved vacancy/retirement
- \$11.29/hour
- October 29, 2018

Licensed Staff

- Barkley, Michele - Assistant Principal – Gages Lake School
- Budget approved vacancy/resignation
- MA, Northeastern Illinois University
- \$87,963 to be prorated based on the start date of November 30, 2018

Resignations/Retirements

Educational Support Personnel

- Gross, Jean - Paraprofessional – John Powers Center
- Resigning November 19, 2018
- Medina, Adriana - Paraprofessional – Transition Program
- Resigned October 29, 2018

Request for Leave

Stojakovic, Sladjana - Paraprofessional – John Powers Center
- Effective January 7, 2019 to April 1, 2019

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Keely Roberts
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Dr. Stephen Mack	Dr. Christy Sefcik
	Dr. Guy Schumacher	Mrs. Roycealee Wood

MOTION CARRIED.

Professional Vacancies for 2018-19

- 1 Certified School Nurse (Gages Lake School)
- 1 School Psychologist
- 1 School Social Worker (LASSO-3/Laremont School)
- .2 Audiologist
- 1 SAB Teacher (Gages Lake School)
- 1 ED/BD Teacher (Gages Lake School)
- 1 D/HH Itinerant Teacher

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no response.

EXECUTIVE BOARD MEMBER COMMENT

Executive Board members did not make any comments.

RECOGNITIONS

Students Taking Academic Responsibility Seriously (STARS): The Board recognized Julia McGarry, a student from Grayslake High School District #127, as the STARS student for November. Julia attends Transition Center South.

Employee of the Month: The Board recognized Maria Dungca, Physical Therapist, as November's employee of the month.

OLD BUSINESS

Update on Developing New Procedures for Distribution of IDEA Funds

Mrs. Donnan reported that on October 26, ISBE announced that an application would be available

for special education cooperatives to request an extension of the timeline for redistribution of IDEA funds. On October 29, SEDOL member district superintendents, business officials and special education administrators attended a planning meeting to collaborate on how IDEA funds will flow from member districts to SEDOL, which will replace the current subgranting process; over 80% of member districts were represented. Once procedures are developed, the Governing Board will need to amend the Articles of Joint Agreement to reflect the new procedures.

The meeting with member districts also included discussion on SEDOL housing needs, audiology services, Infinitec, and approximate tuition adjustments based on the change in funding. Two sub-committees were suggested to: (1) further examine what it costs a member district to house a SEDOL classroom; and (2) make recommendations regarding audiology services.

Policy Revisions Presented for Second Reading

Motion to Approve Policy Revisions

Motion by Mrs. Odie Pahl, second by Dr. Lonny Lemon, to approve policy revisions as presented.

Administration recommended the Board approve the proposed revisions to Policy 8:90 *Parent Organizations and Booster Clubs* as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

District #75 Solar Panel Project

Motion Regarding Solar Panel Project

Motion by Dr. Lonny Lemon, second by Mrs. Carey McHugh, to approve Administration's recommendation to not enter into an agreement with Mundelein District #75 as part of their solar panel project.

Ms. Watson reported that after much research and deliberation, Administration did not feel SEDOL would realize a substantial savings by entering into an intergovernmental agreement with Mundelein District #75 on the solar panel project. Administration recommended the Board not enter into an agreement.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

NEW BUSINESS

Request for Non-Member District Placement

Motion to Approve Request

Motion by Dr. Keely Roberts, second by Mrs. Odie Pahl, to approve the request by Richmond Burton District #157 for placement of a student at Cyd Lash Academy as presented.

Administration recommended approval of the request by Richmond Burton District #157 for a student to continue his placement at Cyd Lash Academy, following the family's move from Round Lake Unit District #116 to Richmond Burton District #157.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Keely Roberts
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Dr. Stephen Mack	Dr. Christy Sefcik
	Dr. Guy Schumacher	Mrs. Roycealee Wood

MOTION CARRIED.

Contractual/Itinerant Rates for FY20

Motion to Approve Billing Rates

Motion by Mrs. Odie Pahl, second by Dr. Keely Roberts, to approve the billing rates for contractual and itinerant services for FY20 as presented.

Administration recommended approval of the proposed billing rates for contractual and itinerant services for the 2019-20 school year. Ms. Watson noted that the Board sets these rates at this time each year, so contracts can be sent to member districts, and they can make their commitments for next year known to SEDOL by February 1.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Life Safety Report 2018-19

The Board reviewed the annual Life Safety Report on SEDOL buildings from the Lake County ROE.

SEDOL Future Growth Discussion

Administration reported that SEDOL continues to experience growth in three programs: the Exploring, Learning and Participating (ELP) Program; the Language and Social Skills Opportunities-Level 3 (LASSO-3) Program; and the Emotionally Disabled Alternate (ED Alt) Program. This growth has Gages Lake School and Laremont School at capacity. In addition, the Deaf/Hard of Hearing and LASSO-1 Programs housed at John Powers Center continue to need access to regular education classrooms for integration options per student IEPs, and Hawthorn District #73's current housing situation is impacting the scheduling of mainstreaming opportunities for students at Powers Center. In addition, since Powers Center is no longer attached to a District #73 school, students have to walk between buildings to District #73 classrooms.

Mrs. Donnan used a PowerPoint to explain the process Administration used to develop possible options to support the future growth of SEDOL programs. Options A and B included some combination of moving the D/HH Program, the LASSO-3 Program, 6th through 8th grade students

in the ED Alt Program, and students at Transition Center South and the Atkinson site. The options also involved the possibility of relocating the D/HH Program to Millburn District #24 and the potential use of Fairhaven School in Diamond Lake District #76. The presentation also included a brief overview of the work that would need to be done at some of the sites such as replace the carpet with tile and building a secure entrance. Consensus of the Board was to explore all options in order to present recommendations at the December meeting.

Future Capital Project Needs

The Board reviewed a list of capital improvement projects, which included estimated costs and the status of each project. Mrs. Donnan reported that Operations Manager Kevin Saum and his team have done an amazing job completing as much work in-house as possible.

District #76 Fairhaven School

The possibility of using Fairhaven School to house SEDOL programs was included as part of the discussion on SEDOL's future growth. Administration will continue to gather information in order to present recommendations to the Board at the December 20 meeting.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:08 a.m., Dr. Lonny Lemon moved, second by Dr. Keely Roberts, for the Board to enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

<u>ROLL CALL VOTE:</u>	Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
		Mrs. Carey McHugh	Dr. Keely Roberts
		Mrs. Joanne Osmond	
	Nays:	None	
	Absent:	Dr. Stephen Mack	Dr. Christy Sefcik
		Dr. Guy Schumacher	Mrs. Roycealee Wood

MOTION CARRIED.

Motion to Return to Public Session

At 10:10 a.m., Mrs. Carey McHugh moved, second by Dr. Lonny Lemon, for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the dismissal of a specific employee and collective bargaining matters.

OTHER BUSINESS

Termination

Taylor-Cubias, Deidra - Paraprofessional
- Terminated during probationary period effective
November 2, 2018

Motion to Approve Termination

Motion by Dr. Lonny Lemon, second by Dr. Keely Roberts, to approve the termination as recommended.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Keely Roberts
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Dr. Stephen Mack	Dr. Christy Sefcik
	Dr. Guy Schumacher	Mrs. Roycealee Wood

MOTION CARRIED.

COMMITTEE REPORTS

There were no committee reports to present.

PROGRAM/SCHOOL REPORTS

Announcements/Wins: Mrs. Donnan displayed photographs as she talked about the following events/items:

- Sixty-one students attended the Laremont School Homecoming on November 2.
- Gages Lake School has formed a student council, which is comprised of 4th to 6th graders on Level 4 or 5. The council organized a candy drive to donate to Operation Gratitude's Halloween Candy Give-Back Program. Operation Gratitude is an organization that sends care packages to heroes serving overseas and here at home, including: active troops, first responders, veterans, new recruits, wounded heroes and their caregivers and military families.
- Warren High School is holding a food drive between Thanksgiving and Christmas to supplement the Backpack Program.
- Resource Development, in collaboration with the SEDOL Foundation, received a \$10,000 grant from the Grace A. Bersted Foundation. The funds will be used to support the Carole Brooks Backpack Program for sector students.
- The College of Lake County's Intro to Teaching class toured SEDOL schools on October 31. The students may take on the Best Buddies Program at the college level.
- John Powers Center had a successful Halloween Party and haunted hallway; over 120 people were in attendance.
- Students in Lyn Furth's class at Cyd Lash Academy are partnering with a women's shelter and using sewing machines to make bags for the women to use.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:14 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board