

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Valerie M. Donnan, M.Ed.
Superintendent

AMENDED AGENDA 9/18/18: The agenda issued on 9/14/18 is amended to change Item A under Other Business regarding approval of Resignation Agreement and General Release.

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, September 20, 2018
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

AGENDA

I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)

II. OATH OF OFFICE (Mrs. Osmond)

President Osmond will administer the following oath of office to Dr. Keely Roberts, Superintendent of Zion District #6, who was appointed by the Governing Board to serve a two-year term to replace Mr. Jim McKay who resigned from the Board.

"I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Executive Board of the Special Education District of Lake County, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels."

III. PLEDGE OF ALLEGIANCE (Mrs. Osmond)

IV. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)

Motion to Accept/Amend Agenda — VOICE VOTE

Move the agenda be accepted/amended as presented/recommended.

V. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)

A. Approval of Minutes: Public and closed session minutes of the regular meeting of August 23, 2018 are included in Board member agenda packets.

B. Financial Matters

1. Paid Accounts Payable List for July: The following expenditures represent the September 2018 accounts payable list:

Accounts Payable	\$ 525,903.82
8/31/18 Payroll Liabilities	665,428.16
8/29 - 8/31/18 Net Payroll	843,682.79
9/14/18 Payroll Liabilities	806,758.34
9/14/18 Net Payroll	<u>926,885.36</u>
	\$3,768,658.47

2. Treasurer's Report: The treasurer's report for August 2018 is included in Board member packets.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Berry, Elizabeth
- Special Needs Parapro – Transition Program
 - Budget approved vacancy/leave of absence
 - BA degree
 - \$15.29/hour
 - Billed to Grant H.S. District #124
 - September 4, 2018

- Bessette, Frank
- Special Needs Parapro – ELS Program
 - Budget approved vacancy/resignation
 - MA, Lesley University
 - \$17.83/hour
 - Billed to Lake Villa District #41
 - September 10, 2018
- Ervin, Rodney
- Special Needs Parapro – ELS Program
 - Budget approved vacancy/resignation
 - BA, Eureka College
 - \$15.29/hour
 - Billed to Community H.S. District #117
 - September 12, 2018
- Heyward, Beverlina
- Paraprofessional – TAB Program
 - Approved expansion position
 - \$14.65/hour
 - September 4, 2018
- Hoselton, Logan
- Paraprofessional – Gages Lake School
 - Budget approved vacancy/transfer
 - \$13.94/hour
 - September 10, 2018
- McCarthy, Peggy
- Special Needs Parapro – LASSO-2 Program
 - Approved expansion position
 - \$13.94/hour
 - Billed to Beach Park District #3
 - September 12, 2018
- McMichael, Marneathea
- Vocational Facilitator – Transition Program
 - Budget approved vacancy/resignation
 - MS, Southern Illinois University
 - \$29.81/hour
 - September 10, 2018
- Medina, Adriana
- Paraprofessional – Transition Program
 - Budget approved vacancy/transfer
 - \$13.94/hour
 - August 27, 2018
- Monk, Naomi
- Special Needs Nurse – Gages Lake School
 - Budget approved vacancy/transfer
 - BA, Northeastern Illinois University
 - \$31,286 prorated based on a starting date of September 4, 2018
 - Billed to Hawthorn District #73
 - September 4, 2018

- Schrader, Jamie
- Custodian – SAB Program/Gages Lake School
 - Budget approved vacancy/resignation
 - \$12.05/hour
 - September 5, 2018

- Sutton, Tamyra
- Vocational Facilitator – Transition Program
 - Budget approved vacancy/resignation
 - MA, National-Louis University
 - \$30.56/hour
 - September 10, 2018

Licensed Staff

- Bushing, Treana
- School Social Worker – CLST Program
 - Budget approved vacancy/resignation
 - MSW, University of Chicago
 - MA+30/step 6, \$55130 prorated based on a starting date of September 12, 2018
 - September 12, 2018

- Miller, Julie
- ED/BD Teacher – Cyd Lash Academy
 - Budget approved vacancy
 - MA, National-Louis University
 - MA/step 1, \$41,440 prorated based on a starting date of August 29, 2018
 - August 29, 2018

2. Resignations/Retirements

Educational Support Personnel

- Bishop, Dawn
- Paraprofessional – John Powers Center
 - Resigned September 14, 2018

- Dickenson, Susan
- Audiologist
 - Resigning September 27, 2018

- Efsen, Kaye
- Paraprofessional – Laremont School
 - Resigning September 21, 2018

- Field, Julie
- Paraprofessional – Gages Lake School
 - Resigning September 14, 2018

- Fojut, Veronica
- Special Needs Parapro – Transition Program
 - Resigned September 7, 2018

- Tadelman, Michelle
- Paraprofessional – Transition Program
 - Resigned August 28, 2018

Licensed Staff

- Carlson, Michelle - School Social Worker
- Resigned August 31, 2018

- Korth, Kent - Vocational Facilitator – Transition Program
- Resigned September 5, 2018

- Walsh, Meagan - School Social Worker
- Resigned August 29, 2018

3. Request for Leave of Absence

- Swirsley, Megan - Paraprofessional – LASSO-3 Program
- Effective January 7, 2018 through end of
2018-19 school year

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

4. Vacancies: The following reflects professional vacancies for the 2018-19 school year.

- 1 Certified School Nurse (Gages Lake School)
- 1 Occupational Therapist (Various Locations)
- 1 School Psychologist
- 1 School Social Worker (TBD)
- 1 SAB Teacher (Gages Lake School)
- 1 Reading Specialist (Cyd Lash Academy)
- 1 D/HH Itinerant Teacher
- 1 Special Needs Nurse (Laremont School)

VI. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VII. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VIII. OLD BUSINESS

- A. Update on Planning to Develop New Procedures for Distribution of IDEA Funds —
INFORMATIONAL (Mrs. Donnan)

IX. NEW BUSINESS

A. Need to Amend Minutes — ***ACTION NEEDED*** (Mrs. Donnan)

While working on policy revisions, Recording Secretary Doris Marcinkus discovered that the minutes from the meeting of May 24, 2018 do not include the policy revisions that were approved as part of the consent agenda. Administration requests approval to amend those minutes to reflect approval of the recommended policy revisions.

Motion to Amend Minutes — *VOICE VOTE*

Move the minutes of May 24, 2018 be amended to reflect approval of policy revisions that were presented for approval as part of the consent agenda for that meeting.

B. Transition Program Classroom Redesign — ***INFORMATIONAL*** (Mrs. Donnan)

The Administrative Team, along with Transition Program staff, are partnered with Graves Project Design to plan, design and budget for updating all transition classrooms. The design will be focused on creating a collaborative, innovative learning environment tailored to transition students' educational needs. The funds for this project will be provided by the Alternative Learning Opportunities Program (ALOP).

X. COMMITTEE REPORTS

XI. PROGRAM/SCHOOL REPORTS — ***INFORMATIONAL***

A. Announcements / Wins

1. The Bridges Program at Cyd Lash Academy (CLA) is an alternative to suspension program with a focus on teaching positive choice making. Students are encouraged to reflect on previous behaviors exhibited and develop new choice making strategies. CLA's Bridges Program received national recognition as a best practice program in 2017. This year is the first school year that CLA has used student mentors to aid other students during the reflection process.
2. The TAB middle school class has been using reptiles as therapy and positive reinforcement.
3. After receiving professional development this summer, LASSO-3 staff have implemented TEACCH methods and are individualizing plans based on student need.
4. The LASSO-2 Program is starting to implement TEACCH methods, and it is very beneficial for students to have different workstations.
5. The Behavior Specialist Team has been asked to provide support to a SEDOL member district.

6. Two Laremont students participated in the 4th Annual “I Am Me” Pageant held on August 18 at the Vernon Hills Park District. The pageant celebrates special needs children and adults.
7. John Powers Center has been sharing daily with the community via social media.

XII. CLOSED SESSION

The Board will be asked to enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

Motion to Return to Public Session – VOICE VOTE

Move the Board return to public session.

XIII. OTHER BUSINESS

- A. Resignation Agreement with Christina Jorgensen — ***ACTION NEEDED*** (Mrs. Donnan)

Motion to Approve Resignation Agreement — ROLL CALL VOTE

Move approval of the Resignation Agreement and General Release with Christina Jorgensen as presented.

XIV. ADJOURNMENT

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2018-19 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, October 25, 2018 – 9:30 a.m.

Wednesday, November 14, 2018 – 9:30 a.m.

Thursday, December 20, 2018 – 9:30 a.m.

Thursday, January 24, 2019 – 9:30 a.m.

Thursday, February 28, 2019 – 9:30 a.m.

Thursday, March 21, 2019 – 9:30 a.m.

Thursday, April 11, 2019 – 9:30 a.m. *Special Meeting to Review Tentative Budget*

Thursday, April 25, 2019 – 9:30 a.m.

Thursday, May 23, 2019 – 9:30 p.m.

Thursday, June 27, 2019 – 9:30 a.m.

Thursday, July 25, 2019 – 9:30 a.m.

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*

Wednesday, November 28, 2018 – 7:00 p.m.

Wednesday, March 6, 2019 – 7:00 p.m.

Wednesday, June 5, 2019 – 7:00 p.m.