

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
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Minutes

SEDOL EXECUTIVE BOARD MEETING

September 20, 2018

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:31 a.m. on Thursday, September 20, 2018, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Dr. Stephen Mack, Governing Board Member, Community Cons. District #46
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Keely Roberts, Superintendent, Zion District #6
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Dr. Christy Sefcik, Superintendent, Grant High School District #124 *(arrived at 9:33 am)*
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

None

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

Guests

None

Oath of Office

President Osmond administered the oath of office to Dr. Keely Roberts, Superintendent of Zion District #6, who was appointed to the Board for a two-year term to replace Mr. Jim McKay.

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Dr. Guy Schumacher, second by Dr. Keely Roberts, to accept the amended agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Stephen Mack, second by Mrs. Odie Pahl, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of August 23, 2018

Financial Matters

Paid Accounts Payable List: The following expenditures represent the September 2018 accounts payable list:

Accounts Payable	\$ 525,903.82
8/31/18 Payroll Liabilities	665,428.16
8/29 - 8/31/18 Net Payroll	843,682.79
9/14/18 Payroll Liabilities	806,758.34
9/14/18 Net Payroll	<u>926,885.36</u>
	\$3,768,658.47

Treasurer's Report: Report for August 2018

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by

Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Berry, Elizabeth - Special Needs Parapro – Transition Program
 - Budget approved vacancy/leave of absence
 - BA degree
 - \$15.29/hour
 - Billed to Grant H.S. District #124
 - September 4, 2018

- Bessette, Frank - Special Needs Parapro – ELS Program
 - Budget approved vacancy/resignation
 - MA, Lesley University
 - \$17.83/hour
 - Billed to Lake Villa District #41
 - September 10, 2018

- Ervin, Rodney - Special Needs Parapro – ELS Program
 - Budget approved vacancy/resignation
 - BA, Eureka College
 - \$15.29/hour
 - Billed to Community H.S. District #117
 - September 12, 2018

- Heyward, Beverlina - Paraprofessional – TAB Program
 - Approved expansion position
 - \$14.65/hour
 - September 4, 2018

- Hoselton, Logan - Paraprofessional – Gages Lake School
 - Budget approved vacancy/transfer
 - \$13.94/hour
 - September 10, 2018

- McCarthy, Peggy - Special Needs Parapro – LASSO-2 Program
 - Approved expansion position
 - \$13.94/hour
 - Billed to Beach Park District #3
 - September 12, 2018

- McMichael, Marneathea - Vocational Facilitator – Transition Program
 - Budget approved vacancy/resignation
 - MS, Southern Illinois University
 - \$29.81/hour
 - September 10, 2018

Medina, Adriana - Paraprofessional – Transition Program
- Budget approved vacancy/transfer
- \$13.94/hour
- August 27, 2018

Monk, Naomi - Special Needs Nurse – Gages Lake School
- Budget approved vacancy/transfer
- BA, Northeastern Illinois University
- \$31,286 prorated based on a starting date of
September 4, 2018
- Billed to Hawthorn District #73
- September 4, 2018

O'Connor, Pamela - Paraprofessional – LASSO-3/Laremont School
- Budget approved expansion position
- Northern Illinois University
- \$17.83/hour
- September 18, 2018

Schrader, Jamie - Custodian – SAB Program/Gages Lake School
- Budget approved vacancy/resignation
- \$12.05/hour
- September 5, 2018

Sutton, Tamyra - Vocational Facilitator – Transition Program
- Budget approved vacancy/resignation
- MA, National-Louis University
- \$30.56/hour
- September 10, 2018

Licensed Staff

Bushing, Treana - School Social Worker – CLST Program
- Budget approved vacancy/resignation
- MSW, University of Chicago
- MA+30/step 6, \$55,130 prorated based on a start
date of September 12, 2018
- September 12, 2018

Leader, Larisa - School Social Worker – LASSO-2 & ELS
- Budget approved vacancy/resignation
- MA, University of Michigan-Ann Arbor
- MA+30/step 11, \$66,230 to be prorated based
on a start date of September 20, 2018
- September 20, 2018

- Miller, Julie
- ED/BD Teacher – Cyd Lash Academy
 - Budget approved vacancy
 - MA, National-Louis University
 - MA/step 1, \$41,440 prorated based on a starting date of August 29, 2018
 - August 29, 2018

- Nowak, Kelsey
- Music Therapist
 - Budget approved vacancy/resignation
 - BA, University of Kansas
 - BA/step 5, \$42,846 to be prorated based on a start date of September 17, 2018
 - September 17, 2018

Resignations/Retirements

Educational Support Personnel

- Billman, Mireya
- Administrative Assistant – Transition Center South
 - Resigned September 14, 2018

- Bishop, Dawn
- Paraprofessional – John Powers Center
 - Resigned September 14, 2018

- Dickenson, Susan
- Audiologist
 - Resigned September 27, 2018

- Efsen, Kaye
- Paraprofessional – Laremont School
 - Resigned September 21, 2018

- Field, Julie
- Paraprofessional – Gages Lake School
 - Resigned September 14, 2018

- Fojut, Veronica
- Special Needs Parapro – Transition Program
 - Resigned September 7, 2018

- McCabe, Teresa
- Paraprofessional – Cyd Lash Academy
 - Resigned September 21, 2018

- Rao, Sanjay
- Paraprofessional – LASSO-3/Laremont School
 - Resigned September 14, 2018

- Tadelman, Michelle
- Paraprofessional – Transition Program
 - Resigned August 28, 2018

Licensed Staff

- Carlson, Michelle
- School Social Worker
 - Resigned August 31, 2018

Korth, Kent - Vocational Facilitator – Transition Program
- Resigned September 5, 2018

Walsh, Meagan - School Social Worker
- Resigned August 29, 2018

Request for Leave of Absence

Swirsley, Megan - Paraprofessional – LASSO-3 Program
- Effective January 7, 2018 through end of 2018-19
school year

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Keely Roberts
	Dr. Stephen Mack	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
	Mrs. Odie Pahl	
Nays:	None	
Absent:	None	

MOTION CARRIED.

Professional Vacancies Anticipated for 2018-19

- 1 Certified School Nurse (Gages Lake School)
- 1 Occupational Therapist (Various Locations)
- 1 School Psychologist
- 1 School Social Worker (TBD)
- 1 SAB Teacher (Gages Lake School)
- 1 Reading Specialist (Cyd Lash Academy)
- 1 D/HH Itinerant Teacher
- 1 Special Needs Nurse (Laremont School)

PUBLIC COMMENT

President Osmond noted that there were no guests in attendance.

EXECUTIVE BOARD MEMBER COMMENT

President Osmond asked if any Executive Board members wished to make a comment. There was no comment.

OLD BUSINESS

Update on Planning to Develop New Procedures for Distribution of IDEA Funds

Mrs. Donnan provided an overview of the informational meeting held on September 19 with member district superintendents and special education administrators to begin discussion on how to address the impending change in the way IDEA funds are distributed. Mrs. Donnan reported that the first meeting of the ISBE stakeholders group was conducted via telephone on September 14. IAASE, IASA and IASBO are also involved in this process, and SEDOL has partnered with IAASE, NSSED and NSSEO to work on this. She clarified that not all cooperatives are impacted by this change. SEDOL will need to work closely with member districts to ensure procedures are in place. The change in funding will necessitate an amendment to the Articles of Joint Agreement.

Mrs. Donnan explained that another part of the Articles of Joint Agreement that needs to be looked at is Section 5, which addresses housing credits and charges. It's been some time since the housing formula has been reviewed, and Administration would like to come up with a more equitable way of compensating districts for housing SEDOL classrooms. Any change to the housing formula would also require an amendment to the Articles of Joint Agreement. The Board reviewed a handout showing data for the last three years on the number of students member districts are sending to SEDOL and how many classrooms each district is supposed to provide based on the number of students they send.

NEW BUSINESS

Need to Amend Minutes

Mrs. Donnan reported that while working on policy revisions, Recording Secretary Doris Marcinkus discovered that the minutes of the meeting held on May 24, 2018 did not include the policy revisions that were approved as part of the consent agenda. Administration requested approval to amend those minutes to reflect approval of the recommended policy revisions.

Motion to Amend Minutes

Motion by Mrs. Roycealee Wood, second by Mrs. Carey McHugh, to amend the minutes of May 24, 2018 to reflect approval of the policy revisions that were presented for approval as part of the consent agenda.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Transition Program Classroom Redesign

Mrs. Donnan reported that Administration is working with staff and parents of the Transition Program to redesign the classrooms currently being used to house the program. Administration has partnered with Graves Project Design to plan, design and budget for the project, which will be funded through the Alternative Learning Opportunities Program. All students in the program will have an opportunity to provide input into the process by attending either a morning or afternoon planning session to be held at the State Bank of the Lakes in Grayslake.

COMMITTEE REPORTS

There were no committee reports to present at this time.

PROGRAM/SCHOOL REPORTS

Announcements/Wins: Mrs. Donnan showed pictures as she talked about each of the following events/items:

- The Bridges Program at Cyd Lash Academy (CLA) is an alternative to suspension program with a focus on teaching positive choice making. Students are encouraged to reflect on previous behaviors exhibited and develop new choice making strategies. CLA’s Bridges Program received national recognition as a best practice program in 2017. This year is the first school year that CLA has used student mentors to aid other students during the reflection process.
- The TAB middle school class has been using reptiles as therapy and positive reinforcement.
- After receiving professional development this summer, LASSO-3 staff have implemented TEACCH methods and are individualizing plans based on student need.
- The LASSO-2 Program is starting to implement TEACCH methods, and it is very beneficial for students to have different workstations.
- The Behavior Specialist Team has been asked to provide support to a SEDOL member district.
- Two Laremont students participated in the 4th Annual “I Am Me” Pageant held on August 18 at the Vernon Hills Park District. The pageant celebrates special needs children and adults.
- John Powers Center has been sharing daily with the community via social media.

In Memoriam: Administration was very sad to report the passing of a former, long-time employee. Susan Hauck was a paraprofessional from 1990 until she retired in 2015. Susan passed away on September 15.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:51 a.m., Dr. Keely Roberts moved, second by Dr. Guy Schumacher, for the Board to enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Keely Roberts
	Dr. Stephen Mack	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
	Mrs. Odie Pahl	
Nays:	None	
Absent:	None	

MOTION CARRIED.

