

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819

847-548-8470 Fax 847-548-8472 VP 224-207-8476

www.sedol.us



**Valerie M. Donnan, M.Ed.**  
Superintendent

TO: Executive Board Members

FROM: Administration

RE: Executive Board Meeting

DATE: Thursday, August 23, 2018

TIME: 9:30 A.M.

PLACE: SEDOL Office Bay Room

## AGENDA

### I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)

### II. OATH OF OFFICE (Mrs. Osmond)

President Osmond will administer the following oath of office to Dr. Keely Roberts, Superintendent of Zion District #6, who was appointed by the Governing Board to serve a two-year term to replace Mr. Jim McKay who resigned from the Board.

**“I, (name), do solemnly swear** (or affirm) that I will faithfully discharge the duties of the office of member of the Executive Board of the Special Education District of Lake County, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

**I further swear** (or affirm) that:

**I shall respect** taxpayer interests by serving as a faithful protector of the District’s assets;

**I shall encourage** and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

**I shall recognize** that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

**I shall abide** by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

III. PLEDGE OF ALLEGIANCE (Mrs. Osmond)

IV. ACCEPTANCE OF AGENDA — *ACTION NEEDED* (Mrs. Osmond)

**Motion to Accept/Amend Agenda — *VOICE VOTE***

**Move the agenda be accepted/amended as presented/recommended.**

V. CONSENT AGENDA — *ACTION NEEDED* (Mrs. Osmond)

A. Approval of Minutes: Public and closed session minutes of the regular meeting of July 26, 2018 are included in Board member agenda packets.

B. Financial Matters

1. Paid Accounts Payable List for July: The following expenditures represent the August 2018 accounts payable list:

Accounts Payable	\$2,241,598.03
7/31/18 Payroll Liabilities	692,866.57
7/28 - 7/31/18 Net Payroll	957,139.59
8/15/18 Payroll Liabilities	663,870.85
8/13 - 8/15/18 Net Payroll	838,972.54
	<u>\$5,394,447.58</u>

2. Treasurer's Report: The treasurer's report for July 2018 is included in Board member packets.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Barkus, Brittany - Paraprofessional – LASSO-3/Laremont School  
- Approved expansion position  
- \$15.02/hour  
- August 13, 2018

Beattie, Hayden - Paraprofessional – LASSO-3/Laremont School  
- Approved expansion position  
- BA, Southern Illinois University  
- \$13.94/hour  
- August 13, 2018

- Duffy, Abigail - Paraprofessional – LASSO-3/Laremont School  
- Approved expansion position  
- BS, University of Wisconsin-Whitewater  
- \$13.94/hour  
- August 13, 2018
- Foster, Yolunda - Paraprofessional – LASSO-3/Laremont School  
- Budget approved vacancy/resignation  
- \$13.94/hour  
- August 13, 2018
- Fulton, Christine - Paraprofessional – John Powers Center  
- Budget approved vacancy/resignation  
- \$13.94/hour  
- August 20, 2018
- Giametta, Melissa - Paraprofessional – LASSO-2 Program  
- Budget-approved vacancy/leave of absence  
- \$13.94/hour  
- August 21, 2018
- Hennefent, Kara - Assistive Technology Specialist  
- Budget-approved vacancy/transfer  
- MS, Northern Illinois University  
- \$39,463 prorated to \$38,330 for 175 days  
- August 20, 2018
- Mercado, Sarina - Paraprofessional – Gages Lake School  
- Budget-approved vacancy/transfer  
- BA, University of Wisconsin-Milwaukee  
- \$14.29/hour  
- August 13, 2018
- Morozin, Kelsey - Paraprofessional – LASSO-3/Laremont School  
- Approved expansion position  
- \$13.94/hour  
- August 13, 2018
- Rao, Sanjay - Paraprofessional – LASSO-3/Laremont School  
- Approved expansion position  
- MA, University of the Punjab Lahore (Pakistan)  
- \$17.83/hour  
- August 13, 2018
- Swanson, Colin - Paraprofessional – LASSO-2 Program  
- Budget-approved vacancy/transfer  
- BA, University of Chicago  
- \$13.94/hour  
- August 27, 2018

Thomas, Marie - Paraprofessional – LASSO-3/Laremont School  
- Approved expansion position  
- \$13.94/hour  
- August 20, 2018

Williams, Alexandra - Paraprofessional – LASSO-3/Laremont School  
- Approved expansion position  
- BS, University of Wisconsin-Whitewater  
- \$13.94/hour  
- August 13, 2018

Licensed Staff

Brite, Alicia - Teacher – Transition Center South  
- Budget approved vacancy/resignation  
- BA, Northeastern Illinois University  
- BA+15/step 11, \$56,610  
- August 13, 2018

Kent, Lisa - D/HH Teacher – Grayslake North H.S.  
- Budget approved vacancy/resignation  
- BA, Mac Murray College  
- BA+15/step 7, \$48,877  
- August 14, 2018

Nicolosi, Melissa - Teacher – LASSO-2 Program  
- Budget approved vacancy  
- BA, Northern Illinois University  
- BA+15/step 1, \$39,220  
- August 13, 2018

Posey, Sarah - School Social Worker – Cyd Lash Academy  
- Budget approved vacancy/resignation  
- MA, University of Chicago  
- MA+30/step 11, \$66,230  
- August 13, 2018

Privett, Kaitlyn - English Teacher – ROE Safe School  
- Budget approved vacancy/resignation  
- MA, Dominican University  
- MA/step 3, \$44,585  
- August 13, 2018

Schwantner, Randi - D/HH Teacher – John Powers Center  
- Budget approved vacancy/resignation  
- BS, Northern Illinois University  
- BA/step 4, \$41,292  
- August 20, 2018

2. Resignations/Retirements

Educational Support Personnel

Battis, Susan - Paraprofessional – Transition Program  
- Resigned July 30, 2018

Cleveland, Sabrina - Paraprofessional – Laremont School  
- Resigned August 10, 2018

DePew, Derek - Paraprofessional – LASSO-3 Program  
- Resigned August 2, 2018

Kiddle, Lara - Paraprofessional – Gages Lake School  
- Resigned August 2, 2018

Loehrke, Debra - Paraprofessional – Transition Program  
- Retired August 1, 2018

Maschari, Kira - Paraprofessional – Laremont School  
- Resigned August 7, 2018

McClendon, Lacechia - Paraprofessional – ELS Program  
- Resigning August 31, 2018

Mitchell, Kristina - Interpreter – D/HH Program  
- Resigned August 10, 2018

Parikh, Mary - Paraprofessional – LASSO-2 Program  
- Resigned July 31, 2018

Ramirez, Natali - Custodian  
- Resigned August 17, 2018

Rossi, Ariana - Paraprofessional  
- Resigned August 8, 2018

Wetterberg, Juliana - Paraprofessional – Laremont School  
- Resigned July 26, 2018

Licensed Staff

Guerrera, Jyoti - Speech Pathologist  
- Resigned August 3, 2018

Winter, Jennifer - School Social Worker  
- Resigned July 26, 2018

3. Request for Leave of Absence

- Fuith, Jennifer - Teacher – Cyd Lash Academy
- Extend leave through 2018-19 school year

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

4. Vacancies: The following reflects professional vacancies for the 2018-19 school year.

- 1 Certified School Nurse (Gages Lake School)
- 1 Occupational Therapist (Various Locations)
- 1 School Psychologist
- 1 School Social Worker (TBD)
- 1 ED/BD Teacher (7<sup>th</sup>-8<sup>th</sup> – Cyd Lash Academy)
- 1 Reading Specialist (Cyd Lash Academy)
- 1 D/HH Itinerant Teacher
- 1 Music Therapist (Laremont School)
- 1 Vocational Facilitator

VI. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VII. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VIII. OLD BUSINESS

A. Committee Appointments — **INFORMATIONAL** (Mrs. Osmond)

In accordance with Policy 2:150, the President is authorized to make committee appointments. Appointments were discussed at the July meeting, and members volunteered as follows:

Personnel

Lonny Lemon, Chair  
Carey McHugh  
Odie Pahl

Finance

Guy Schumacher, Chair  
Lonny Lemon  
Christy Sefcik

Policy

Stephen Mack, Chair  
Joanne Osmond  
Royce Wood

Negotiations

Joanne Osmond, Chair

Dr. Keely Roberts will also need to select a committee.

IX. NEW BUSINESS

A. September Meeting Date — **INFORMATIONAL** (Mrs. Osmond, Mrs. Donnan)

As the designated meeting date of Thursday, September 27, conflicts with the IASA conference, President Osmond would like to move the meeting to Thursday, September 20, to ensure that a quorum will be in attendance.

B. Election of Vice President — **ACTION NEEDED** (Mrs. Osmond)

The Board needs to elect a Vice President. In accordance with Policy 2:56, when possible, the office of President and Vice President shall be filled with one Governing Board member and one superintendent. As Mrs. Osmond is serving another year as President, a superintendent should be elected to serve a one-year term as Vice President. In July 2019, the Vice President will become President, and the Board will need to elect a Governing Board member to serve a two-year term as Vice President.

**Motion to Elect Vice President — VOICE VOTE**

**Move \_\_\_\_\_ be elected to serve a one-year term as Vice President.**

C. Extended Agreement for IAES Services — **ACTION NEEDED** (Mrs. Wojcik)

Administration recommends approval of a one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring a 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school. The proposed extension and the original agreement are included in Board member agenda packets.

**Motion to Approve Extended Agreement — ROLL CALL VOTE**

**Move approval of a one-year extension of the agreement with Connections Day School as presented.**

D. Installation of Baffles in GLS Community Room — **ACTION NEEDED** (Ms. Watson)

Administration recommends approval of the agreement with S.S. Contract, Ltd., to furnish, deliver and install acoustical baffles in the Community Room at Gages Lake School at a cost of \$10,693.28. The agreement is included in Board member agenda packets.

**Motion to Approve Agreement — ROLL CALL VOTE**

**Move approval of the agreement with S.S. Contract, Ltd., to install acoustical baffles at Gages Lake School at a cost of \$10,693.28 as presented.**

E. IDEA – New Procedures for FY20 — **INFORMATIONAL** (Mrs. Donnan, Ms. Watson)

ISBE has informed SEDOL that effective FY20 all member districts will receive 100% of their IDEA and IDEA PreSchool grants. Districts will not be allowed to give

sub-grants. This means the current funding model of SEDOL receiving 43% of member district grants will no longer be allowable nor will SEDOL be responsible for Maintenance of Effort (MOE).

F. FOIA Request — ***INFORMATIONAL*** (Dr. Lynch)

A request was received via email on August 7 from Katy Smyser of NBC Universal for records sufficient to show all cases where SEDOL paid a plaintiff or plaintiffs – by verdict, settlement or satisfaction – as the result of a sexual misconduct or sex/gender discrimination claim, from January 1, 2008 to the present. Dr. Lynch notified Ms. Smyser on August 14 that SEDOL is exercising its right to extend the time to respond to the FOIA request by five business days for the following reasons: (1) the request is couched in categorical terms and requires an extensive search for the records responsive to it; (2) the requested records may require examination and evaluation by personnel having the necessary competence and discretion to determine if they are exempt from disclosure under Section 7 of FOIA or should be revealed only with appropriate redactions; and (3) the request for records cannot be complied with by the public body within the time limits prescribed without unduly burdening or interfering with the operation of the public body. A response will be provided by August 21, 2018.

X. COMMITTEE REPORTS

XI. PROGRAM/SCHOOL REPORTS — ***INFORMATIONAL***

A. Announcements / Wins

- The SEDOL Foundation golf outing will be held on Monday, September 10, at Stonewall Orchard.
- The SEDOL Foundation 5K walk/run will be held on Saturday, September 15, at Independence Grove.
- Resource Development and SEDOL Foundation received a \$3,000 grant from the Lake County Community Foundation - Sanders Partners Fund for the Carole Brooks Weekend Backpack Program. Funds will be used to purchase nutritious food items for Sector and Transition students enrolled in the program.
- Northern Illinois Food Bank (NIFB) has agreed to provide filled backpacks to Cyd Lash Academy students beginning this fall. This is in addition to filled backpacks they already provide for students at Gages Lake and Laremont Schools. SEDOL Foundation and SEDOL staff are grateful to NIFB for their willingness to expand our partnership and continue to help even more SEDOL students and their families.
- The Carole Brooks Weekend Backpack program received 244 cans of donated food items, plus a \$100 cash donation from the recent Staff Meet and Greet on August 7. Thank you to all who came out and participated in this worthy event.

XII. CLOSED SESSION

The Board will be asked to enter into closed session to discuss collective bargaining matters.

**Motion to Enter into Closed Session — *ROLL CALL VOTE***

**Move the Board enter into closed session to discuss collective bargaining matters.**

**Motion to Return to Public Session — *VOICE VOTE***

**Move the Board return to public session.**

XIII. OTHER BUSINESS

XIV. ADJOURNMENT

:dm

**2018-19 Executive Board Meeting Schedule**      *SEDOL Office Bay Room*

Thursday, August 23, 2018 – 9:30 a.m.

~~Thursday, September 27, 2018 – 9:30 a.m.~~      ***IASA Conference; meeting moved to September 20***

Thursday, October 25, 2018 – 9:30 a.m.

Wednesday, November 14, 2018 – 9:30 a.m.

Thursday, December 20, 2018 – 9:30 a.m.

Thursday, January 24, 2019 – 9:30 a.m.

Thursday, February 28, 2019 – 9:30 a.m.

Thursday, March 21, 2019 – 9:30 a.m.

Thursday, April 11, 2019 – 9:30 a.m.      *Special Meeting to Review Tentative Budget*

Thursday, April 25, 2019 – 9:30 a.m.

Thursday, May 23, 2019 – 9:30 p.m.

Thursday, June 27, 2019 – 9:30 a.m.

Thursday, July 25, 2019 – 9:30 a.m.

**Governing Board Meeting Schedule**      *Laremont School Gym unless noted otherwise*

Wednesday, August 29, 2018 – 7:00 p.m.      ***Public Hearing on Budget @ 6:30 p.m.***

Wednesday, November 28, 2018 – 7:00 p.m.

Wednesday, March 6, 2019 – 7:00 p.m.

Wednesday, June 5, 2019 – 7:00 p.m.