

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
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Minutes

SEDOL EXECUTIVE BOARD MEETING

August 23, 2018

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:32 a.m. on Thursday, August 23, 2018, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Dr. Stephen Mack, Governing Board Member, Community Cons. District #46
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Dr. Christy Sefcik, Superintendent, Grant High School District #124
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Dr. Keely Roberts, Superintendent, Zion District #6

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

Guests

None

Oath of Office

Dr. Keely Roberts, Superintendent of Zion District #6, could not attend the meeting; she will take the oath of office at the September meeting.

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Dr. Christy Sefcik, second by Mrs. Odie Pahl, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Guy Schumacher, second by Dr. Christy Sefcik, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of July 26, 2018

Financial Matters

Paid Accounts Payable List: The following expenditures represent the August 2018 accounts payable list:

Accounts Payable	\$2,241,598.03
7/31/18 Payroll Liabilities	692,866.57
7/28 - 7/31/18 Net Payroll	957,139.59
8/15/18 Payroll Liabilities	663,870.85
8/13 - 8/15/18 Net Payroll	<u>838,972.54</u>
	\$5,394,447.58

Treasurer's Report: Report for July 2018

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by

Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Andruszko, Veronica - Job Coach – Transition Program
 - Budget approved vacancy/resignation
 - \$13.94/hour
 - September 4, 2018

- Barkus, Brittany - Paraprofessional – LASSO-3/Laremont School
 - Approved expansion position
 - \$15.02/hour
 - August 13, 2018

- Beattie, Hayden - Paraprofessional – LASSO-3/Laremont School
 - Approved expansion position
 - BA, Southern Illinois University
 - \$13.94/hour
 - August 13, 2018

- Duffy, Abigail - Paraprofessional – LASSO-3/Laremont School
 - Approved expansion position
 - BS, University of Wisconsin-Whitewater
 - \$13.94/hour
 - August 13, 2018

- Ekakitie, Mikaela - Paraprofessional – Cyd Lash Academy
 - Budget approved vacancy
 - BS, University of Iowa
 - \$13.94/hour
 - August 14, 2018

- Fishman, Carly - Paraprofessional – John Powers Center
 - Budget approved vacancy/resignation
 - University of Ohio – Kent State
 - \$15.29/hour
 - August 20, 2018

- Foster, Yolunda - Paraprofessional – LASSO-3/Laremont School
 - Budget approved vacancy/resignation
 - \$13.94/hour
 - August 13, 2018

- Fulton, Christine - Paraprofessional – John Powers Center
 - Budget approved vacancy/resignation
 - \$13.94/hour
 - August 20, 2018

- Giametta, Melissa - Paraprofessional – LASSO-2 Program
- Budget-approved vacancy/leave of absence
- \$13.94/hour
- August 21, 2018
- Hennefent, Kara - Assistive Technology Specialist
- Budget-approved vacancy/transfer
- MS, Northern Illinois University
- \$39,463 prorated to \$38,330 for 175 days
- August 20, 2018
- Husseby, Jussara - Vocational Facilitator – Transition Program
- Budget-approved vacancy/resignation
- BA, Pernambuco State University-Brazil
- \$21.39/hour
- August 13, 2018
- McGuire, Megan - Paraprofessional – Gages Lake School
- Budget-approved vacancy/resignation
- \$14.29/hour
- August 22, 2018
- Mercado, Sarina - Paraprofessional – Gages Lake School
- Budget-approved vacancy/transfer
- BA, University of Wisconsin-Milwaukee
- \$14.29/hour
- August 13, 2018
- Morozin, Kelsey - Paraprofessional – LASSO-3/Laremont School
- Approved expansion position
- \$13.94/hour
- August 13, 2018
- Rao, Sanjay - Paraprofessional – LASSO-3/Laremont School
- Approved expansion position
- MA, University of the Punjab Lahore (Pakistan)
- \$17.83/hour
- August 13, 2018
- Swanson, Colin - Paraprofessional – LASSO-2 Program
- Budget-approved vacancy/transfer
- BA, University of Chicago
- \$13.94/hour
- August 27, 2018

- Taylor-Cubias, Deidra - Paraprofessional – Laremont School
- Budget-approved vacancy/resignation
- BA, Columbia College – Chicago
- \$13.94/hour
- August 13, 2018

- Thomas, Marie - Paraprofessional – LASSO-3/Laremont School
- Approved expansion position
- \$13.94/hour
- August 20, 2018

- Williams, Alexandra - Paraprofessional – LASSO-3/Laremont School
- Approved expansion position
- BS, University of Wisconsin-Whitewater
- \$13.94/hour
- August 13, 2018

Licensed Staff

- Basel, Carol - APE Itinerant Teacher
- Budget approved vacancy/resignation
- MA, Bellhaven University
- MA/step 7, \$51,652 to be prorated based on start date of August 27, 2018
- August 27, 2018

- Brite, Alicia - Teacher – Transition Center South
- Budget approved vacancy/resignation
- BA, Northeastern Illinois University
- BA+15/step 11, \$56,610
- August 13, 2018

- Joy, Barbara - EL Itinerant Teacher
- Budget approved vacancy/transfer
- MA, American College of Education
- MA/step 5, \$47,989
- August 17, 2018

- Kent, Lisa - D/HH Teacher – Grayslake North H.S.
- Budget approved vacancy/resignation
- BA, Mac Murray College
- BA+15/step 7, \$48,877
- August 14, 2018

Nicolosi, Melissa - Teacher – LASSO-2 Program
- Budget approved vacancy
- BA, Northern Illinois University
- BA+15/step 1, \$39,220
- August 13, 2018

Posey, Sarah - School Social Worker – Cyd Lash Academy
- Budget approved vacancy/resignation
- MA, University of Chicago
- MA+30/step 11, \$66,230
- August 13, 2018

Privett, Kaitlyn - English Teacher – ROE Safe School
- Budget approved vacancy/resignation
- MA, Dominican University
- MA/step 3, \$44,585
- August 13, 2018

Schwantner, Randi - D/HH Teacher – John Powers Center
- Budget approved vacancy/resignation
- BS, Northern Illinois University
- BA/step 4, \$41,292
- August 20, 2018

Williamson, Derrick - BD/ED Teacher – Cyd Lash Academy
- Budget approved vacancy/transfer
- MA, Concordia University
- MA/step 11, \$59,829 to be prorated based on
the start date of September 6, 2018
- September 6, 2018

Resignations/Retirements

Educational Support Personnel

Battis, Susan - Paraprofessional – Transition Program
- Resigned July 30, 2018

Cleveland, Sabrina - Paraprofessional – Laremont School
- Resigned August 10, 2018

DePew, Derek - Paraprofessional – LASSO-3 Program
- Resigned August 2, 2018

Fishman, Carly - Educational Interpreter – John Powers Center
- Resigned August 20, 2018 to accept paraprofessional
position with SEDOL.

- Froelich, Brittney - Paraprofessional – LASSO-3/Laremont School
- Resigning August 31, 2018

- Huseby, Jussara - Paraprofessional – Transition Center South
- Resigned August 10, 2018 to accept Vocational Facilitator position with SEDOL

- Joy, Barbara - Paraprofessional – LASSO-3/Laremont School
- Resigned August 16, 2018 to accept EL Itinerant Teacher position with SEDOL

- Kiddle, Lara - Paraprofessional – Gages Lake School
- Resigned August 2, 2018

- Letto, Susanne - Paraprofessional – LASSO-2 Program
- Resigned August 16, 2018

- Loehrke, Debra - Paraprofessional – Transition Program
- Retired August 1, 2018

- Maschari, Kira - Paraprofessional – Laremont School
- Resigned August 7, 2018

- McClendon, Lacey - Paraprofessional – ELS Program
- Resigning August 31, 2018

- Mitchell, Kristina - Interpreter – D/HH Program
- Resigned August 10, 2018

- Parikh, Mary - Paraprofessional – LASSO-2 Program
- Resigned July 31, 2018

- Ramirez, Natali - Custodian
- Resigned August 17, 2018

- Rodriguez, Alicia - Paraprofessional – LASSO-3/Laremont School
- Resigned at end of 2017-18 school year

- Rossi, Ariana - Paraprofessional
- Resigned August 8, 2018

- Swartz, Angela - Paraprofessional – Gages Lake School
- Resigned August 31, 2018

- Wetterberg, Juliana - Paraprofessional – Laremont School
- Resigned July 26, 2018

Wright, Lisa - Paraprofessional – ELS Program
- Resigned August 13, 2018

Licensed Staff

Chromczak, Georgianne - Teacher – SAB Program
- Resigning September 1, 2018

Guerrera, Jyoti - Speech Pathologist
- Resigned August 3, 2018

Skala, Nick - APE Teacher
- Resigned August 10, 2018

Winter, Jennifer - School Social Worker
- Resigned July 26, 2018

Request for Leave of Absence

Fuith, Jennifer - Teacher – Cyd Lash Academy
- Extend leave through 2018-19 school year

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Dr. Stephen Mack	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
	Mrs. Odie Pahl	
Nays:	None	
Abstain:	Mrs. Carey McHugh	
Absent:	Dr. Keely Roberts	

MOTION CARRIED.

Professional Vacancies Anticipated for 2018-19

- 1 Certified School Nurse (Gages Lake School)
- 1 Occupational Therapist (Various Locations)
- 1 School Psychologist
- 1 School Social Worker (TBD)
- 1 ED/BD Teacher (7th-8th – Cyd Lash Academy)
- 1 Reading Specialist (Cyd Lash Academy)
- 1 D/HH Itinerant Teacher
- 1 Music Therapist (Laremont School)
- 1 Vocational Facilitator

PUBLIC COMMENT

President Osmond noted that there were no guests in attendance.

EXECUTIVE BOARD MEMBER COMMENT

President Osmond asked if any Executive Board members wished to make a comment. There was no comment.

OLD BUSINESS

Committee Appointments

Committees were appointed as follows. New Board member Dr. Keely Roberts will need to select a committee.

Personnel: Dr. Lonny Lemon, Chair; Mrs. Carey McHugh, Mrs. Odie Pahl
Finance: Dr. Guy Schumacher, Chair; Dr. Lonny Lemon, Dr. Christy Sefcik
Policy: Dr. Stephen Mack, Chair; Mrs. Joanne Osmond, Mrs. Roycealee Wood
Negotiations: Mrs. Joanne Osmond

NEW BUSINESS

September Meeting Date

It was noted that the designated meeting date of September 27 was in conflict with the IASA annual conference. Board consensus was to move the meeting to Thursday, September 20.

Election of Vice President

The Board needed to elect a Vice President. In accordance with Policy 2:56, when possible, the office of President and Vice President shall be filled with one Governing Board member and one superintendent. As Mrs. Osmond is serving another year as President, a superintendent was needed to serve a one-year term as Vice President. In July 2019, the Vice President will become President, and the Board will need to elect a Governing Board member to serve a two-year term as Vice President.

Motion to Elect Vice President

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to elect Dr. Christy Sefcik to serve a one-year term as Vice President.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Extended Agreement for IAES Services

Motion to Approve Extended Agreement

Motion by Dr. Lonny Lemon, second by Dr. Guy Schumacher, to approve a one-year extension of the agreement with Connections Day School as presented.

Administration recommended approval of a one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring a 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Mrs. Odie Pahl
 Dr. Stephen Mack Dr. Guy Schumacher
 Mrs. Carey McHugh Dr. Christy Sefcik
 Mrs. Joanne Osmond Mrs. Roycealee Wood

 Nays: None

 Absent: Dr. Keely Roberts

MOTION CARRIED.

Installation of Baffles in Gages Lake School Community Room

Motion to Approve Agreement

Motion by Mrs. Odie Pahl, second by Dr. Christy Sefcik, to approve the agreement with S.S. Contract, Ltd., to install acoustical baffles at Gages Lake School at a cost of \$10,693.28 as presented.

Administration recommended approval of the agreement with S.S. Contract, Ltd., to furnish, deliver and install acoustical baffles in the Community Room at Gages Lake School at a cost of \$10,693.28.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Mrs. Odie Pahl
 Dr. Stephen Mack Dr. Guy Schumacher
 Mrs. Carey McHugh Dr. Christy Sefcik
 Mrs. Joanne Osmond Mrs. Roycealee Wood

 Nays: None

 Absent: Dr. Keely Roberts

MOTION CARRIED.

IDEA – New Procedures for FY20

Mrs. Donnan reported that ISBE recently announced that effective with the 2019-20 school year, member districts will receive 100% of their IDEA Flow Through and Preschool grant money directly from ISBE instead of the money being sent to SEDOL. This means the current funding model of SEDOL keeping 43% and sending the remaining 57% on to member districts will change, and the Articles of Joint Agreement will need to be amended to reflect that change. Tuition rates will also need to change. Mrs. Donnan has formally asked ISBE for a one-year extension, so Administration has time to work with member districts and provide training and follow-up on writing grants and Maintenance of Effort. All member districts will be invited to an informational meeting, and planning sessions will be held after that. SEDOL is working with ISBE, and there is a meeting with other cooperatives on August 24.

FOIA Request

Dr. Lynch reported on the email request from Katy Smyser of NBC Universal for records showing all cases where SEDOL paid a plaintiff, by verdict, settlement or satisfaction, as the result of a

sexual misconduct or sex/gender discrimination claim, from January 1, 2008 to the present. The requested records were provided on August 21. Dr. Lynch noted that over 17 districts received the request.

COMMITTEE REPORTS

There were no committee reports to present at this time.

PROGRAM/SCHOOL REPORTS

Mrs. Donnan showed pictures as she talked about each of the following events/items:

- The SEDOL Foundation golf outing will be held on Monday, September 10, at Stonewall Orchard.
- The SEDOL Foundation 5K walk/run will be held on Saturday September 15, at Independence Grove.
- Resource Development and SEDOL Foundation received a \$3,000 grant from the Lake County Community Foundation – Sanders Partners Fund for the Carole Brooks Weekend Backpack Program. Funds will be used to purchase nutritious food items for students enrolled in the program.
- Northern Illinois Food Bank (NIFB) has agreed to provide filled backpacks to Cyd Lash Academy students beginning this fall. This is in addition to the filled backpacks they already provide for students at Gages Lake School and Laremont School. SEDOL Foundation and SEDOL staff are grateful to NIFB for their willingness to expand our partnership and continue to help even more SEDOL students and their families.
- The Carole Brooks Weekend Backpack Program received 244 cans of donated food items, plus a \$100 cash donation from the recent Staff Meet and Greet on August 7. Thanks to all who came out and participated in this worthy event.
- New staff attended orientation meetings August 8-10.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:49 a.m., Mrs. Carey McHugh moved, second by Dr. Stephen Mack, for the Board to enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Dr. Stephen Mack	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
Nays:	None	
Absent:	Dr. Keely Roberts	

MOTION CARRIED.

Motion to Return to Public Session

At 10:18 a.m., Dr. Lonny Lemon moved, second by Mrs. Odie Pahl, for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

OTHER BUSINESS

There were no items to discuss under Other Business.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:18 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board