

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Thomas L. Moline, Ph.D.
Superintendent

Summary of Executive Board Meetings

Special Meeting - Thursday, April 12, 2018

Regular Meeting – Thursday, April 26, 2018

April 12 Special Meeting

The special meeting in April is an opportunity for Administration to provide a detailed presentation of the proposed tentative budget before it is presented for approval at the regular April meeting. This meeting also included one action item for Board consideration. The minutes of the April 12 meeting are attached to the email.

April 26 Executive Board Meeting

Consent Agenda

Minutes and financial matters were approved along with the following personnel items:

- 👤 Requests for contracts for 5 educational support personnel (ESP) and 1 licensed staff
- 👤 Resignations/retirements by 7 ESPs and 1 licensed staff
- 👤 Request for increase in contract time for 1 licensed staff
- 👤 Request for reduction of contract time for 1 licensed staff
- 👤 Request for leave/extension by 1 licensed staff
- 👤 See last page of summary for professional vacancies anticipated for 2018-19.

Public Comment / Executive Board Member Comment: No comments were made.

Student Recognition: Shyla Harris, a 7th grade student from Zion District #6, was selected to receive the STARS Award for April – Students Taking Academic Responsibility Seriously. Shyla attends the Shaping Appropriate Behavior Program at Gages Lake School.



Pictured with Shyla (l-r) are: Principal Michelle Curtin, Shyla's little sister and her mom, Teacher Bob Salmons and Board President Joanne Osmond

April Employee of the Month: Bridget Matayoshi was recognized as April's Employee of the Month. Bridget is a special needs registered nurse for a student who attends Laremont School.



Pictured (l-r) are: Susan Hodgkinson, Coordinator of Nursing Services; Mrs. Werth, mom of student Bridget works with; Bridget; and Board President Joanne Osmond.

Special Service: Detective Vince Ramirez, School Resource Officer, was recognized for his dedicated and expert service for the past five years.



Pictured (l-r) are: Detective Jakub Klatka and Deputy Chief Michael Keller of the Lake County Sheriff's Office; Dede Gill, Assistant Principal of Cyd Lash Academy; Mike O'Brien, Principal of Cyd Lash Academy; Detective Ramirez and his wife Beth; Dr. Tom Moline, Superintendent; and President Joanne Osmond.

Old Business

- A. Resolution Authorizing Interfund Transfers: The Board adopted a resolution authorizing an interfund transfer of \$1.3 million from the Education Fund to the Operations and Maintenance Fund and a second transfer of \$260,000 from the Education Fund to the Transportation Fund. Ms. Watson explained that the \$1.3 million would be used to replace the roof at the admin building. The second transfer from the Education Fund to the Transportation Fund is necessary each year as ISBE only reimburses for 80% of the allowable expenses and additional money is needed to maintain a positive balance in the Transportation Fund.
- B. Lease Extension for Atkinson Site: The Board approved a one-year lease extension for property located on Atkinson Road in Grayslake to house three transition classes and provide space for a work program. The FY19 rent is \$2,664.06 per month plus utilities.

New Business

- A. Planning for June Governing Board Meeting: The Board reviewed a draft agenda for the June 6 Governing Board meeting.
- B. Request for Non-Member District Placements: The Board approved a request from Lake Zurich District #95 for three students to continue their placement in SEDOL programs for the 2018-19 school year.
- C. Tentative Budget for FY19: Ms. Watson noted that the tentative budget had not changed since it was presented at the special Executive Board meeting on April 12 and the same budget would be presented at the June Governing Board meeting. Ms. Watson reported that during small group budget meetings, she would be talking to member districts about resetting tuition rates, the plan to realign the parapro staffing ratio in SEDOL classrooms resulting in a reduction of special needs paraprofessionals and the change in billing procedures with the age-out rule for transition and the termination of tuition charges on the last day of student attendance for all programs except transition.
- D. FOIA Request: Dr. Lynch reported on a FOIA request received via email on April 18 from Attorney Laura Sinars for additional documents (including letters, memos, emails and text messages) related to the petition by Mundelein High School District #120 to withdraw from the SEDOL cooperative. SEDOL Attorney Melissa Weiss notified Ms. Sinars on April 25 that SEDOL is exercising its right to extend the time to respond to the FOIA request by five business days based on the following: (1) the request requires collection of a substantial number of specified records; (2) the records will require examination and evaluation by personnel having the necessary competence and discretion to determine whether or not they are exempt from disclosure or should be revealed with appropriate redactions; and (3) the District cannot comply with the request within the five business days allowed without unduly burdening or interfering with the district's operations.

Committee Reports: Ms. Watson reminded Board members that small group budget meetings are scheduled during the week of May 7.

Program/School Reports

- A. In Memoriam: Administration was saddened to report that Mrs. Linda Brushaber, a Paraprofessional in the ELS class at Meadowview School, passed away on March 22. Mrs. Brushaber had been with SEDOL since September 2015. She was 63 years old.
- B. SEDOL 2016-18 Strategic Plan: Dr. Moline reminded the Board that the two-year plan was originally developed as the superintendent evaluation document with the final review scheduled for April 2018. It was also viewed as a strategic plan that could provide for an orderly transition of leadership with a new superintendent starting in July 2018. Dr. Moline reviewed his written overview regarding the progress made on objectives established in the categories of Human Resources, Relationships, Financial Stability and Student Instruction.
- C. Executive Board/Governing Board Meeting Schedule: The Board reviewed the suggested meeting schedule for the Governing Board and Executive Board for 2018-19.

D. Announcements/Wins: The following items were reported at the April meeting of the Supervisory/Administrative Team (SAT).

- The annual *Yes I Can* awards sponsored by the Illinois Council for Exceptional Children Chapter 336 will be held on Sunday, May 6, at the Lake County Conference and Banquet Center in Gurnee.
- ELS Teacher Karen Martin's Best Buddies Program sponsored a prom for all Best Buddies Programs in Lake County. The theme was a luau with authentic food, a DJ and dancing. Thanks to all of the local businesses for donations of food and materials and to Vernon Hills High School for use of the facility.
- Laremont School hosted Parents' Day Out on Saturday, March 10. Parents had the opportunity to go out while staff helped students with activities such as making shamrock shakes, watching a movie, riding bikes, working in the gross motor room, completing art projects and more.

Additional Wins: Dr. Moline reported that two students were recognized at the Infinitic Awards dinner in Palatine on April 19. Also, the Exchange Club of Grayslake will be installing a Freedom Shrine at Cyd Lash Academy on May 14.

Mr. Northern said he would be relocating to southern Illinois at the end of June, so his last Executive Board meeting would be in May. The District #46 Board appointed Dr. Steven Mack to replace him on the Governing Board.

Closed Session: The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee, collective bargaining matters and pending litigation.

Other Business

A. Termination: The Board approved Administration's recommendation to terminate a registered nurse during the probationary period.

With no other items to discuss, the meeting was adjourned.

:dm – 4/30/18

Professional Vacancies Anticipated for 2018-19

- 4 Speech/Language Pathologists (Various Locations)
- 2 Adapted P.E. Teachers (Various Locations)
- 1 Assistive Technology Specialist (Various Locations)
- 1 School Psychologist (Various Locations)
- 1 School Psychology Intern (Various Locations)
- 4 School Social Works (Various Locations)
- 1 School Social Work Intern (Various Locations)
- 1 Audiologist (Various Locations)
- 1 Certified School Nurse (Gages Lake School)
- 1 Coordinator of Nursing Services (Laremont School)

Executive Board Meeting Schedule *SEDOL Office Bay Room unless noted otherwise*

Thursday, May 24, 2018 – 9:30 a.m.

Thursday, ~~June 28, 2018~~ – 9:30 a.m. *SEDOL Office Boardroom - Meeting moved to June 21*

Thursday, July 26, 2018 – 9:30 a.m. *SEDOL Office Boardroom*

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*

Wednesday, June 6, 2018 – 7:00 p.m.