

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

18160 W. GAGES LAKE ROAD \*\* GAGES LAKE, ILLINOIS 60030-1819

847•548•8470 \*\* Fax: 847•548•8472

**www.sedol.us**



**Thomas L. Moline, Ph.D.**  
Superintendent

***Notice: A Public Hearing to receive comment regarding interfund transfers will be held on Thursday, April 26, at 9:15 a.m.; the hearing will be held in the Bay Room at the district office.***

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, April 26, 2018  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)
- II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)  
**Motion to Accept/Amend Agenda — VOICE VOTE**  
**Move the agenda be accepted/amended as presented/recommended.**
- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
  - A. Approval of Minutes

The public and closed session minutes of the regular meeting of March 22 and the special meeting held on April 12, 2018 are included in Board member agenda packets.
  - B. Financial Matters
    1. Paid Accounts Payable List: The following expenditures represent the April 2018 accounts payable list:

Accounts Payable	\$1,049,801.76
3/28/18 Payroll Liabilities	815,886.05
3/28/18 Net Payroll	919,153.19
4/13/18 Payroll Liabilities	811,681.89
4/13/18 Net Payroll	<u>904,144.30</u>
	\$4,500,667.19

2. Treasurer's Report: The treasurer's report for March 2018 is included in Board member packets

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Derenoski, Brandy - Job Coach
  - Budget approved vacancy/resignation
  - BA, Georgian Court University
  - \$17.32/hour
  - April 2, 2018
  
- Grost, Lisa - Special Needs Parapro - Sector
  - Approved expansion position
  - \$14.50/hour
  - Billed to Lake Villa District #41
  - April 3, 2018
  
- Pagliaroni, Gary - Paraprofessional - Gages Lake School
  - Budget approved vacancy/resignation
  - BS, Mt. Senario College
  - \$17.65/hour
  - April 4, 2018
  
- Vondrak, Rosalydia - Paraprofessional - Cyd Lash Academy
  - Budget approved vacancy/resignation
  - \$13.80/hour
  - April 3, 2018
  
- West, Janay - Paraprofessional - LASSO-3/Laremont School
  - Approved expansion position
  - \$14.15/hour
  - April 13, 2018

Licensed Staff

- Geodken, Megan - Principal - Regional Safe School Program
  - Budget approved vacancy/resignation
  - MA, Concordia University-Chicago
  - \$87,500
  - July 1, 2018

2. Resignations/Retirements and Correction

Educational Support Personnel

- Aylward, Ryan - Custodian – Gages Lake School  
- Resigned April 12, 2018
- Gorski, Mark - Transition Job Coach  
- Resigned March 23, 2018
- Grom, Sheila - Special Needs Parapro – Sector  
- Retiring June 8, 2018
- Miles, Niandra - Special Needs Parapro – Sector  
- Resigning May 4, 2018
- Patel, Ryan - Paraprofessional – John Powers Center  
- Resigning April 27, 2018
- Wolfe, Beverly - Paraprofessional – Transition Program  
- Resigning at end of 2017-18 school year

Licensed Staff

- Munda, Mike - Principal – Regional Safe School Program  
- Resigning June 30, 2018

3. Request for Increase in Contract Time

- Jaime Block - Audiologist  
- From .3 to 1.0 FTE  
- Effective August 13, 2018

4. Request for Reduction of Contract Time

- Draskovich, Debra - Occupational Therapist  
- From .6 to .4 FTE  
- Effective August 13, 2018

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

5. Professional Vacancies Anticipated for 2018-19
  - 4 Speech/Language Pathologists (Various Locations)
  - 2 Adapted P.E. Teachers (Various Locations)
  - 1 Assistive Technology Specialist (Various Locations)
  - 1 School Psychologist (Various Locations)
  - 1 School Psychology Intern (Various Locations)
  - 4 School Social Works (Various Locations)
  - 1 School Social Work Intern (Various Locations)
  - 1 Audiologist (Various Locations)
  - 1 Certified School Nurse (Gages Lake School)
  - 1 Coordinator of Nursing Services (Laremont School)

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VII. RECOGNITIONS (Dr. Moline)

A. S.T.A.R.S. Award

The Executive Board will recognize Shyla Harris, a 7th grade student from Zion District #6, who was selected to receive the award for **Students Taking Academic Responsibility Seriously**. Shyla attends the SAB Program at Gages Lake School.

B. Employee of the Month

The Executive Board will recognize Bridget Matayoshi, nurse at Laremont School, as April's employee of the month.

C. Special Service

The Executive Board will recognize Detective Vince Ramirez of the Lake County Sheriff's Office for his dedicated and expert service as SEDOL's School Resource Officer for the past five years.

VIII. OLD BUSINESS

A. Resolution Authorizing Interfund Transfers — ***ACTION NEEDED*** (Ms. Watson)

Administration recommends adoption of the attached resolution authorizing an interfund transfer of \$1,300,000 from the Education Fund to the Operations and Maintenance Fund and a transfer of \$260,000 from the Education Fund to the Transportation Fund.

**Motion to Adopt Resolution — *ROLL CALL VOTE***

**Move adoption of the Resolution Authorizing Interfund Transfers as presented.**

B. Lease Extension for Atkinson Site — ***ACTION NEEDED*** (Ms. Watson)

Administration recommends approval of the one-year lease extension for the property located at 100 S. Atkinson Road, Suites 111 and 112, in Grayslake to house three transition classes and provide space for a work program. The FY19 rental cost is \$2,664.06 per month, plus utilities. The original lease is included in Board member agenda packets. The formal lease extension was not available to include in the packet; it will be forwarded to Board members as soon as it is available.

**Motion to Approve Lease Extension — *ROLL CALL VOTE***

**Move approval of the lease extension with Platinum Heritage, Inc., for the site on Atkinson Road in Grayslake to house transition classes as presented.**

IX. NEW BUSINESS

A. Planning for June Governing Board Meeting — ***INFORMATIONAL*** (Dr. Moline)

The Board will be asked to review a draft of the agenda for the June 6 Governing Board meeting. The draft is included in Board member agenda packets.

B. Request for Non-Member District Placements — ***ACTION NEEDED*** (Dr. Moline)

Lake Zurich District #95 is requesting continuation of placements for three students in SEDOL programs for the 2018-19 school year. There are two students at John Powers Center and one student at Laremont School. The district will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement. Administration recommends approval of the request.

**Motion to Approve Request — *ROLL CALL VOTE***

**Move approval of the request by Lake Zurich District #95 for placements in SEDOL programs as presented.**

C. Tentative Budget for FY19 — ***ACTION NEEDED*** (Ms. Watson)

Administration will seek a recommendation regarding presentation of the tentative budget to the Governing Board at its June 6 meeting. The tentative budget and the overview are being revised to provide more detailed information. The revised budget information will be sent to Board members on Monday, April 23.

**Motion to Approve Tentative Budget — *VOICE VOTE***

**Move approval of the tentative budget for FY19 and recommend approval by the Governing Board at its June 6 meeting.**

X. COMMITTEE REPORTS – ***INFORMATIONAL***

A. Small Group Meetings on Tentative Budget (Dr. Moline, Ms. Watson)

Monday, May 7 – 1:30 p.m., at SEDOL Admin Building – Bay Room

Wednesday, May 9 – 1:00 p.m., at Antioch/Lake Villa Twp. Bldg. – Silo Room

Wednesday, May 9 – 6:30 p.m., at SEDOL Admin Building – Bay Room

Thursday, May 10 – 9:30 a.m., at Hawthorn District #73 – Admin Bldg. Boardroom

In addition to the meetings listed above, a special meeting has been scheduled to provide an in-depth overview regarding the need to reset tuition rates and the plan to realign the staffing ratio for paraprofessionals. The meeting is set for 9:30 a.m. on Friday, April 27, in the Bay Room at the SEDOL admin building.

XI. PROGRAM/SCHOOL REPORTS — ***INFORMATIONAL***

A. In Memoriam: Mrs. Linda Brushaber, a Paraprofessional at Meadowview School, passed away on March 22. Mrs. Brushaber had been with SEDOL since September 2015; she was 63 years old. A donation has been made to the SEDOL Foundation in her memory.

B. SEDOL 2016-18 Strategic Plan (Dr. Moline)

The 2016-2018 SEDOL Strategic Plan and the corresponding notes regarding the status of each goal are included in Board member agenda packets.

C. Executive Board/Governing Board Meeting Schedule (Dr. Moline)

A draft schedule of Executive Board and Governing Board meetings for the 2018-19 school year is attached to the agenda.

D. Announcements / Wins

The following items were reported at the April meeting of the Supervisory/Administrative Team (SAT).

- The annual *Yes I Can* awards sponsored by the Illinois Council for Exceptional Children Chapter 336 will be held on Sunday, May 6, at the Lake County Conference and Banquet Center in Gurnee.

- ELS Teacher Karen Martin's Best Buddies Program sponsored a prom for all Best Buddies Programs in Lake County. The theme was a luau with authentic food, a DJ and dancing. Thanks goes to all of the local businesses for donations of food and materials and to Vernon Hills High School for use of the facility.
- Laremont School hosted Parents' Day Out on Saturday, March 10. Parents had the opportunity to go out while staff assisted students to engage in activities such as making shamrock shakes, watching a movie, riding bikes, working in the gross motor room, completing art projects and more!

XII. CLOSED SESSION

**Motion to Enter into Closed Session — *ROLL CALL VOTE***

**Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee, collective bargaining matters and pending litigation.**

**Motion to Return to Public Session — *VOICE VOTE***

**Move the Board return to public session.**

XIII. OTHER BUSINESS

A. Termination

Ligenza, Alyssa - Registered Nurse  
- Terminated April 18, 2018 during probationary period

**Motion to Approve Termination — *ROLL CALL VOTE***

**Move approval of the termination as recommended.**

XIV. ADJOURNMENT

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**Executive Board Meeting Schedule**      *SEDOL Office Bay Room unless noted otherwise*

Thursday, May 24, 2018 – 9:30 a.m.

Thursday, ~~June 28, 2018~~ – 9:30 a.m.      *SEDOL Office Boardroom - **Meeting moved to June 21***

Thursday, July 26, 2018 – 9:30 a.m.      *SEDOL Office Boardroom*

**Governing Board Meeting Schedule**      *Laremont School Gym unless noted otherwise*

Wednesday, June 6, 2018 – 7:00 p.m.

**RESOLUTION AUTHORIZING INTERFUND TRANSFERS**

**WHEREAS**, pursuant to Section 17-2A of the *School Code* (105 ILCS 5/17-2A), the regulations of the Illinois State Board of Education, the Articles of Joint Agreement of the Special Education District of Lake County (“SEDOL” or “District”) and the delegation of authority to the SEDOL Executive Board, the SEDOL Executive Board (“Board”), by proper resolution, may authorize the Treasurer of the School District to make budgeted interfund transfers between the Education, Operations and Maintenance, and Transportation Funds; and

**WHEREAS**, to the extent applicable, Section 17-2A sets forth procedures for the adoption of such resolution following a public hearing set by the Board or Board President; and

**WHEREAS**, such hearing was held on April 26, 2018 at 9:15 a.m., at the District office pursuant to the notice published on April 12, 2018 in the Daily Herald and the notice posted on April 18, 2018 at the District office; and

**WHEREAS**, the Board has determined that it is in the best interests of the District to transfer money currently in the Education Fund to the Operations and Maintenance and Transportation Funds.

**NOW, THEREFORE**, It Is Hereby Resolved by the SEDOL Executive Board as follows:

**Section 1.** The Board has determined that it is in the best interests of the District to transfer the following amounts between the following funds:

<u>Amount</u>	<u>Transfer From</u>	<u>Transfer To</u>
\$1,300,000	Education	Operations and Maintenance
\$260,000	Education	Transportation

**Section 2.** The Treasurer is authorized to transfer said amount and record the transfer on the books of the District.

**Section 3.** This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 26th day of April, 2018, by the following roll call vote:

AYE:

NAY:

ABSENT:

\_\_\_\_\_  
President, Executive Board

ATTEST:

\_\_\_\_\_  
Secretary, Executive Board

## PROPOSED SCHEDULE

### Governing Board and Executive Board Meeting Schedule

2018-2019

#### Governing Board

#### Executive Board

	<u>4<sup>th</sup> Thursday</u>	<u>Suggested Alternate Date &amp; Why</u>
August 29, 2018 (5 <sup>th</sup> Wed)	Aug 23, 2018	
	Sep 27, 2018	Conflicts with IASA Conference; may want to change to Sep 20
	Oct 25, 2018	
December 5, 2018 (1 <sup>st</sup> Wed) OR Nov 28 (4 <sup>th</sup> Wed)	Nov 22, 2018	Wed, Nov 14 OR Thu, Nov 15 Nov 22 is Thanksgiving Day IASB joint conference is Nov 16-18
	Dec 27, 2018	Thu, Dec 20 (Dec 27 is during winter break)
	Jan 24, 2019	
March 6, 2019 (1 <sup>st</sup> Wed) The IASB Lakes Division meeting is tentatively set for _____	Feb 28, 2019	
	Mar 28, 2019	Thu, Mar 21 (Mar 28 is during spring break)
	Apr 11, 2019	Special Meeting on Tentative Budget
	Apr 25, 2019	
June 5, 2019 (1st Wed)	May 23, 2019	
	June 27, 2019	
	July 25, 2019	

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4-9-18