

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
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Minutes

SEDOL EXECUTIVE BOARD MEETING

March 22, 2018

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:34 a.m. on Thursday, March 22, 2018, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Dr. Christy Sefcik, Superintendent, Grant High School District #124
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mr. Jim McKay, Superintendent, Community High School District #117
Mr. David Northern, Governing Board Member, Community Cons. District #46

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

Guests

Kavuntae Lewiel, STARS Award Recipient
Ms. Tanya DeLeon, Gages Lake School Teacher/March Employee of the Month
Mrs. Valerie Donnan, Superintendent-Elect (7-1-18)

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Dr. Christy Sefcik, second by Dr. Lonny Lemon, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Guy Schumacher, second by Mrs. Odie Pahl, to approve the consent agenda as follows.

Approval of Minutes

Minutes of the public hearing and the regular meeting held on February 22, 2018

Financial Matters

Paid Accounts Payable List: The following expenditures represent the March 2018 accounts payable list:

Accounts Payable	\$1,458,246.46
2/28/18 Payroll Liabilities	808,573.41
2/28/18 Net Payroll	909,749.44
3/15/18 Payroll Liabilities	819,416.65
3/15/18 Net Payroll	<u>931,241.40</u>
	\$4,927,227.36

Treasurer's Report: Report for February 2018

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Requests for Contracts

Educational Support Personnel

- Depew, Derek - Paraprofessional – Laremont School
- Approved expansion position
- \$14.15/hour
- March 19, 2018
- DuBose, Tracy - Paraprofessional – LASSO-2/Sector
- Budget approved vacancy/resignation
- \$14.50/hour
- March 5, 2018
- Jewell, Amanda - Paraprofessional – Sector
- Budget approved vacancy/resignation
- BA, Northeastern Illinois University
- \$15.50/hour
- February 26, 2018
- Reed, Malcolm - Paraprofessional – Cyd Lash Academy
- Budget approved vacancy
- \$13.80/hour
- February 26, 2018
- Swartz, Angela - Paraprofessional – Gages Lake School
- Budget approved vacancy/resignation
- \$13.80/hour
- February 26, 2018

Licensed Staff

- Reda, Crystal - Teacher – LASSO-3/Laremont School
- Budget approved vacancy/resignation
- BA, Trinity Christian College
- BA/step 1, \$37,000 prorated for remainder of the year
- March 12, 2018

Resignations/Retirements and Correction

Educational Support Personnel

- Brabender, Keith - Transition Coach
- Resigning at end of 2017-18 school year
- Hale, Barret - Paraprofessional – LASSO-2
- Resigned March 7, 2018
- King, Mary - Paraprofessional – LASSO-3/Laremont School
- Resigned January 18, 2018

- Miller, Tina - Job Coach
- Resigned February 27, 2018
- Rodriguez, Laura - Paraprofessional – Laremont School
- Resigning May 25, 2018
- Schranz, Jenny - Paraprofessional
- Resigning at end of 2017-18 school year
- Steele, Megan - Paraprofessional
- Resigning at end of 2017-18 school year
- Steele, Tamera - Paraprofessional
- Resigning at end of 2017-18 school year

Licensed Staff

- Borrelli, Amanda - Teacher – Gages Lake School
- Resigning at end of 2017-18 school year
- Buchholz, Diane - Teacher – Laremont School
- Resigning at end of 2017-18 school year
- Rodheim, Julie - Early Childhood Teacher
- Resigned March 19, 2018
- Rothstein, Lori - Speech Pathologist
- Retiring effective June 4, 2018
- Schultz, Wendy - School Social Worker
- Resigning at end of 2017-18 school year

Request for Leave/Extension of Leave

- Brushaber, Linda - Paraprofessional – Sector
- Effective January 18, 2018 through end of
2017-18 school year

ROLL CALL VOTE:

- Ayes: Dr. Lonny Lemon Dr. Guy Schumacher
Mrs. Joanne Osmond Dr. Christy Sefcik
Mrs. Odie Pahl Mrs. Roycealee Wood
- Nays: None
- Absent: Mrs. Carey McHugh Mr. David Northern
Mr. Jim McKay

MOTION CARRIED.

Professional Vacancies

- 1 Speech Pathologist (Various Locations)
- 1 LASSO-3 Teacher (Laremont School)
- 1 Adapted PE Teacher (.4 FTE – Various Locations)
- 1 ED/BD Teacher (cover LOA at Cyd Lash Academy)
- 1 Certified School Nurse (Gages Lake School)

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

EXECUTIVE BOARD MEMBER COMMENT

President Joanne Osmond noted that she was in Chicago March 13 to hear Dr. Janice Jackson, the CEO of Chicago Public Schools. President Osmond said Dr. Jackson is a very inspirational speaker, and she highly recommended attendance at one of her speaking engagements.

RECOGNITIONS

S.T.A.R.S. Award: The Board recognized Kavuntae Lewiel, a student from Gurnee District #56, who was selected to receive the award for **Students Taking Academic Responsibility Seriously** for the month of March. Kavuntae attends the Vision Resource Program at River Trail School.

Employee of the Month: The Board recognized Tanya DeLeon as March's employee of the month. Tanya is a teacher at Gages Lake School.

OLD BUSINESS

Cost Comparison for Lawn Services

Ms. Watson reviewed a cost sheet for lawn care services for the SEDOL Campus, comparing the cost of in-house services to the base bid from the lowest responsible bidder, resulting in a savings of approximately \$18,000.

Contract for Lawn Services

Motion to Award Contract

Motion by Dr. Guy Schumacher, second by Dr. Lonny Lemon, to award the proposed bid for lawn care services to Balanced Environments as presented.

Ms. Watson noted that a public hearing was held on February 22 regarding the subcontracting of lawn care services for the SEDOL Campus. The bid opening was held on February 21, and only one bid was received. Administration recommended approval of the bid by Balanced Environments, Inc. The annual cost over the three-year contract is: \$20,130 for 2018-19; \$20,380 for 2019-20; and \$20,380 for 2020-21.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon Mrs. Joanne Osmond Mrs. Odie Pahl	Dr. Guy Schumacher Dr. Christy Sefcik Mrs. Roycealee Wood
Nays:	None	
Absent:	Mrs. Carey McHugh Mr. Jim McKay	Mr. David Northern

MOTION CARRIED.

NEW BUSINESS

Resolution to Set Hearing on Interfund Transfers

Motion to Adopt Resolution

Motion by Mrs. Odie Pahl, second by Mrs. Roycealee Wood, to adopt the Resolution Setting A Hearing to Discuss Interfund Transfers as presented.

Administration reported that at its April meeting, the Executive Board will be asked to approve a resolution authorizing interfund transfers from the Education Fund to the Operations and Maintenance Fund (\$1.3 million) and from the Education Fund to the Transportation Fund (\$260,000). In order to do this, there are specific criteria that must be met including holding a public hearing to discuss the interfund transfers.

Administration recommended the public hearing be held immediately prior to the regular Executive Board meeting on April 26 beginning at 9:15 a.m. and the resolution to set the hearing be adopted as presented.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon Mrs. Joanne Osmond Mrs. Odie Pahl	Dr. Guy Schumacher Dr. Christy Sefcik Mrs. Roycealee Wood
Nays:	None	
Absent:	Mrs. Carey McHugh Mr. Jim McKay	Mr. David Northern

MOTION CARRIED.

Leases for Seymour Transition Sites

Motion to Approve Lease Renewals

Motion by Dr. Guy Schumacher, second by Dr. Lonny Lemon, to approve the lease renewal agreements with Marling Management for the sites located at 31 Seymour, Units A and B, in Grayslake as presented.

Administration recommended approval of the two-year lease renewal agreements for the two sites located at 31 Seymour (Units A and B) in Grayslake, which are used to house transition classes. The rent for Unit A for the next 2 years is \$1,875 a month, and the rent for Unit B is \$1,000 a month.

Ms. Watson noted that this is a two-year extension with no increase in rent on either unit. The lease for the transition site on Atkinson will also be up for renewal this year, and she expects an increase of approximately 2% on that lease. Administration hopes to have that lease ready for the April meeting.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Dr. Christy Sefcik
	Mrs. Odie Pahl	Mrs. Roycealee Wood
Nays:	None	
Absent:	Mrs. Carey McHugh	Mr. David Northern
	Mr. Jim McKay	

MOTION CARRIED.

Sale of Fixed Assets

Motion to Approve Sale of Fixed Assets

Motion by Mrs. Odie Pahl, second by Dr. Christy Sefcik, to approve the sale of fixed assets as presented.

Ms. Watson reported that SEDOL has approximately 125 iPads that are old/discontinued models that cannot be used for instruction, but they still hold enough value to offer them for sale to staff.

- Approximately 40 iPad Mini model A1432, 32 Gb wi-fi, to be offered at \$70 each
- Approximately 4 iPad Mini model A1432, 16Gb wi-fi, to be offered at \$50 each
- Approximately 45 iPad 4 model A1458, 32 Gb, wi-fi to be offered at \$100 each
- 19 iPad 4 model 1458, 16Gb wifi, to be offered at \$90 each
- 10 iPad model 1458, 64Gb wifi, to be offered at \$110 each
- 8 iPad 4 model A1460, 16Gb wi-fi plus cellular, to be offered at \$90 each

Administration plans to hold the sale in the summer with specific parameters of purchase that will be clearly defined when the sale is announced.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

COMMITTEE REPORTS

Personnel/Finance Committee Meeting: Dr. Lynch reported on the personnel items discussed at the March 13 joint meeting of the Personnel and Finance Committees, including a reduction in staff based on projected enrollment and member district contractual services for 2018-19.

Ms. Watson reported on the information presented during the Finance Committee meeting, which included an update on health insurance renewals, extension of the agreement with Fremont #79 for busing transition students, roof replacement for the administrative building and new carpeting at John Powers Center.

Dr. Moline reported that Administration continues to work with Grayslake High School District #127

regarding the space SEDOL is leasing at Grayslake North High School to house the high school program for deaf and hard of hearing students. District #127 needs the space for its own programs. Administration is starting to put out feelers to other member district high schools.

April 12 Special Meeting: Board members were reminded of the special meeting scheduled for 9:30 a.m. on Thursday, April 12, to review a draft of the tentative budget for FY19.

PROGRAM/SCHOOL REPORTS

Announcements/Wins

- Pucks for Autism (Updated Entry from February): The SEDOL Foundation's newest fundraiser, Pucks for Autism, took place last June and was a big success. The goal was to raise funds for and awareness of autism programming for children and young adults at SEDOL. The event raised \$24,000, which was split equally among the three LASSO Programs. This year's events are scheduled as follows: June 22-24, men and co-ed teams will play in Vernon Hills and Pleasant Prairie; and August 10-12, women's teams will play in Pleasant Prairie.
- The Randy Gunderson Memorial Fund made a donation to the SEDOL Foundation to support the weekly sign language classes at John Powers Center.
- Two SEDOL students will be recognized at the annual Infnitec North Technology Achievement Awards on April 19. Eva Masionis (Lake Villa #41) attends the Exploring, Learning and Participating Program at Laremont School, and Sarah Qasem (North Chicago #187) attends the LASSO-3 Program at Laremont School.
- On Monday, March 5, the SEDOL Speech Department hosted The Expanding Expression Tool (EET) workshop. Over 80 SEDOL and member district teachers (special and general education), speech-language pathologists, and other support staff were in attendance in our new multipurpose room at Gages Lake School for a full-day training to learn more about a multi-sensory approach used to facilitate more detailed descriptions and definitions in oral and written expression.
- The Vocational Services Department reached all of its annual outcomes from the Division of Rehabilitation Services. The DRS goal is 42, and there are currently 47 students working. There are no changes in the DRS contract, and they are very happy with the partnership and services.
- Project SEARCH is receiving an award at its annual conference for 100% outcomes in its first year.

Dr. Moline reported on his attendance at the Libertyville District #70 Board meeting on March 19, along with Cyd Lash Academy Art Teacher Brian Sonders, to present the murals commissioned by District #70, which were designed and produced by Mr. Sonders and Cyd Lash Academy students. Dr. Schumacher said the murals are beautiful and well worth the wait.

June Executive Board Meeting: Dr. Moline reported that neither he nor Mrs. Donnan is available to attend the regular meeting scheduled for June 28. Consensus of the Board was to reschedule the meeting for June 21.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:08 a.m., Dr. Guy Schumacher moved, second by Mrs. Odie Pahl, for the Board to enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees, pending litigation and collective bargaining matters.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Dr. Christy Sefcik
	Mrs. Odie Pahl	Mrs. Roycealee Wood
Nays:	None	
Absent:	Mrs. Carey McHugh	Mr. David Northern
	Mr. Jim McKay	

MOTION CARRIED.

Motion to Return to Public Session

At 10:32 a.m., Dr. Lonny Lemon moved, second by Mrs. Odie Pahl, for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the appointment, employment, discipline, performance or dismissal of specific employees, pending litigation and collective bargaining matters.

OTHER BUSINESS

Recommendations for FY19 Personnel Reductions in Force and Dismissals

Administration presented the following recommendations regarding personnel reductions and dismissals for the 2018-19 school year.

Motion to Adopt Document #1

Motion by Dr. Guy Schumacher, second by Dr. Lonny Lemon, to adopt the Resolution labeled Document #1 regarding the Honorable Dismissal of Teachers, including Catherine Boornazian, Maria Curcuru, Megan Goedken, Jasmine Grady, William Michaels, Amanda Montgomery, Jaime Pawlowski and Maria Sciacca.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Dr. Christy Sefcik
	Mrs. Odie Pahl	Mrs. Roycealee Wood
Nays:	None	
Absent:	Mrs. Carey McHugh	Mr. David Northern
	Mr. Jim McKay	

MOTION CARRIED.

Motion to Adopt Document #2

Motion by Dr. Lonny Lemon, second by Mrs. Odie Pahl, to adopt the Resolution labeled Document #2 regarding the Honorable Dismissal of Educational Support Personnel, including Delsey Hughes, Erica Rodriguez and Jay Williams.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Dr. Christy Sefcik
	Mrs. Odie Pahl	Mrs. Roycealee Wood
Nays:	None	
Absent:	Mrs. Carey McHugh	Mr. David Northern
	Mr. Jim McKay	

MOTION CARRIED.

Motion to Adopt Document #3

Motion by Dr. Christy Sefcik, second by Dr. Guy Schumacher, to adopt the Resolution labeled Document #3 regarding the Dismissal of First Year Teacher for Reasons Other than Reduction-in-Force, including Sara Plischke.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Dr. Christy Sefcik
	Mrs. Odie Pahl	Mrs. Roycealee Wood
Nays:	None	
Absent:	Mrs. Carey McHugh	Mr. David Northern
	Mr. Jim McKay	

MOTION CARRIED.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:34 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board