

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819

847•548•8470 ** Fax: 847•548•8472

www.sedol.us



Thomas L. Moline, Ph.D.

Superintendent

Notice: A Public Hearing to receive comment regarding the subcontracting of lawn services will be held on Thursday, February 22, at 9:00 a.m.; the hearing will be held in the Bay Room at the district office.

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, February 22, 2018
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)
- II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
 - Motion to Accept/Amend Agenda — VOICE VOTE**
 - Move the agenda be accepted/amended as presented/recommended.**
- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
 - A. Approval of Minutes

Public and closed session minutes of the regular meeting of January 25, 2018 are included in Board member agenda packets.
 - B. Financial Matters
 - 1. Paid Accounts Payable List: The following expenditures represent the February 2018 accounts payable list:

Accounts Payable	\$1,458,246.46
1/31/18 Payroll Liabilities	808,573.41
1/31/18 Net Payroll	909,749.44
2/15/18 Payroll Liabilities	819,416.65
2/15/18 Net Payroll	<u>931,241.40</u>
	\$4,927,227.36

2. Treasurer's Report: The treasurer's report for January 2018 is included in Board member packets.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|---------------------|--|
| <u>Burns, Tess</u> | - Special Needs Parapro - Gages Lake School
- Budget approved vacancy/resignation
- BS, University of Wisconsin-Platteville
- Billed to Beach Park #3
- \$15.15/hour
- February 1, 2018 |
| <u>Hale, Barret</u> | - Paraprofessional - LASSO-2/Sector
- Budget approved vacancy/resignation
- \$14.15/hour
- January 29, 2018 |
| <u>Joy, Barbara</u> | - Paraprofessional - Laremont School
- Approved expansion position
- MA, American College of Education
- \$15.15/hour
- February 1, 2018 |

2. Resignations/Retirements and Correction

Educational Support Personnel

- | | |
|-------------------------|---|
| <u>Jones, Cassandra</u> | - Paraprofessional - LASSO-2/Sector
- Resigning March 23, 2018 |
| <u>Small, David</u> | - Occupational Therapist
- Resigned February 8, 2018 |

Licensed Staff

- | | |
|------------------------|---|
| <u>Osmanski, Lynda</u> | - School Social Worker
- Resigning at end of 2017-18 school year |
| <u>Pecaro, Kelly</u> | - Teacher - Gages Lake School
- Resigned February 12, 2018 |

Plath, Kathy - School Psychologist
- Retiring at end of 2017-18 school year

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

3. Professional Vacancies

- 1 Speech Pathologist (Various Locations)
- 1 LASSO-3 Teacher (Laremont School)
- 1 Adapted PE Teacher (.4 FTE – Various Locations)
- 1 ED/BD Teacher (cover LOA at Cyd Lash Academy)
- 1 Certified School Nurse (Gages Lake School)

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VII. RECOGNITIONS (Dr. Moline)

A. S.T.A.R.S. Award

The Executive Board will recognize Peter Cuzmanko, a student from Community High School District #128, as the STARS student for February. Peter attends the LASSO-3 Transition Program at Laremont School.

B. Employee of the Month

The Executive Board will recognize Kelley Haines, School Social Worker at Gages Lake School, as February's employee of the month.

VIII. OLD BUSINESS

A. Policy Revisions Presented for Second Reading — ACTION NEEDED

(Mrs. Pahl, Dr. Lynch)

Proposed revisions to the following Executive Board policies were presented for first reading at the January meeting. The policies are presented for second reading and Board approval. A red-lined copy of the policies is included in Board member agenda packets.

Section 6: Instruction

6:50 School Wellness

6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

Motion to Approve Policy Revisions — *VOICE VOTE*

Move approval of proposed policy revisions as presented.

B. Lakeside Renewal — ***ACTION NEEDED*** (Ms. Watson)

Ms. Watson met with Lakeside representatives on February 16. The proposed rate increase is 3% for the 2018-19 school year. The formal written agreement was not available for inclusion with the agenda packet. It will be forwarded to Board members prior to the meeting. Administration recommends the Board renew the agreement with Lakeside at a cost increase of 3%. Following is a history of the Lakeside contract.

<u>Year</u>	<u>Estimate Cost</u>	<u>% Increase</u>	<u>Actual Cost</u>
2011-12	\$ 900,696	1.5%	\$1,147,857
2012-13	\$ 914,206	1.5%	\$1,091,592
2013-14	\$ 927,919	1.5%	\$ 920,321
2014-15	\$ 945,565	1.9%	\$ 888,438
2015-16	\$ 968,258	2.4%	\$ 882,390
2016-17	\$ 989,547	2.2%	\$ 865,450
2017-18	\$1,011,314	2.2%	
2018-19	\$ _____	3%	

Motion to Approve Agreement — *ROLL CALL VOTE*

Move approval of the renewal agreement with Lakeside Transportation as presented.

C. Lawn Service Bid Schedule — ***INFORMATIONAL*** (Ms. Watson)

The bid opening for lawn care services is scheduled for 10:00 am on Wednesday, February 21. Results of the bid opening and Administration’s recommendation will be presented at the meeting on March 22.

IX. NEW BUSINESS

A. School Calendar for 2018-19 — ***ACTION NEEDED*** (Mrs. Wojcik)

The calendar for the 2018-19 school year was developed based on the suggested calendar from the Regional Superintendent of Schools, but was modified to fit the special needs of SEDOL facilities. The calendar pertains to Laremont School, Gages Lake School, Cyd Lash Academy, Transition Center South, Community Life Skills sites, the ROE Alternate School, the ALOP Program

and the administrative office. All other programs follow the calendar as established by the host school district for the class/program/attached building.

Motion to Adopt Calendar — *VOICE VOTE*

Move adoption of the calendar for the 2018-19 school year as presented.

- B. Contract for Assistant Superintendent for Human Resources
ACTION NEEDED (Dr. Moline)

Administration recommends approval of a three-year contract with Dr. Peggy Lynch, Assistant Superintendent for Human Resources, effective July 1, 2018 at a salary of \$143,915 for 2018-19. A copy of the contract is included in Board member agenda packets.

Motion to Approve Contract — *ROLL CALL VOTE*

Move approval of the new three-year contract with Dr. Peggy Lynch as presented.

- C. Contract for Assistant Superintendent of Business, CSBO
ACTION NEEDED (Dr. Moline)

Administration recommends approval of a three-year contract with Ms. Barbara Watson as Assistant Superintendent of Business, CSBO, effective July 1, 2018 at a salary of \$153,079.65 for 2018-19. A copy of the contract is included in Board member agenda packets.

Motion to Approve Contract — *ROLL CALL VOTE*

Move approval of the new three-year contract with Ms. Barbara Watson as presented.

- D. Resetting Tuition Rates for Next School Year/FY19 Budget —
INFORMATIONAL (Ms. Watson)

A new memo and revised tuition rates for member and non-member districts are included in Board member agenda packets. Ms. Watson will review this information at the meeting.

X. COMMITTEE REPORTS

- A. Personnel/Finance Committee Meeting — ***INFORMATIONAL*** (Ms. Watson)

A joint meeting of the Personnel and Finance Committees is scheduled for 9:30 a.m. on Tuesday, March 13. The meeting will be held in the boardroom.

XI. PROGRAM/SCHOOL REPORTS — *INFORMATIONAL*

A. Announcements / Wins

- SEDOL received a large donation from the Pucks for Autism fundraiser. The money was used by the LASSO-3 Program to purchase the following items for classrooms: hokki stools, adapted keyboards, sensory fidgets, sensory boards, body socks, weighted sensory tools, rocking chairs and adapted toothbrushes for practicing hygiene.
- Laremont School welcomed Mo Buti as a guest speaker on January 26. Ms. Buti is an advocate and instructional expert for people with autism. She has an in-depth knowledge of the IEP system and presented information on communication systems and behavioral strategies.
- On February 13, 130 SEDOL staff, administrators, family and friends served at Feed My Starving Children (FMSC). The event was organized by Laremont School Teacher Rebecca Slye. Volunteers hand packed rice, soy, dried vegetables and a nutritionally complete blend of vitamins and minerals into bags, which are then sealed, boxed, placed on pallets and shipped to FMSC partners working to reach the neediest children around the world. To learn more, visit www.fmsc.org.

XII. CLOSED SESSION

Motion to Enter into Closed Session — *ROLL CALL VOTE*

Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, pending litigation and collective bargaining matters.

Motion to Return to Public Session — *VOICE VOTE*

Move the Board return to public session.

XIII. OTHER BUSINESS

XIV. ADJOURNMENT

:dm

Executive Board Meeting Schedule

Thursday, March 22, 2018 – 9:30 a.m.
Thursday, April 12, 2018 – 9:30 a.m.
Thursday, April 26, 2018 – 9:30 a.m.
Thursday, May 24, 2018 – 9:30 a.m.
Thursday, June 28, 2018 – 9:30 a.m.
Thursday, July 26, 2018 – 9:30 a.m.

SEDOL Office Bay Room unless noted otherwise

Special Meeting to Review Tentative Budget

Governing Board Meeting Schedule

~~Wednesday, March 7, 2018 – 7:00 p.m.~~
Wednesday, June 6, 2018 – 7:00 p.m.

Laremont School Gym unless noted otherwise
Meeting Cancelled