

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
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Minutes

SEDOL EXECUTIVE BOARD MEETING

February 22, 2018

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:30 a.m. on Thursday, February 22, 2018, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Mr. Jim McKay, Superintendent, Community High School District #117
Mr. David Northern, Governing Board Member, Community Cons. District #46
Dr. Christy Sefcik, Superintendent, Grant High School District #124

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

Guests

Peter Cuzmanko, STARS Award Recipient
Ms. Kelley Haines, School Social Worker/February Employee of the Month

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Mrs. Carey McHugh, second by Dr. Guy Schumacher, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Lonny Lemon, second by Mrs. Roycealee Wood, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of January 25, 2018

Financial Matters

Paid Accounts Payable List: The following expenditures represent the February 2018 accounts payable list:

Accounts Payable	\$1,458,246.46
1/31/18 Payroll Liabilities	808,573.41
1/31/18 Net Payroll	909,749.44
2/15/18 Payroll Liabilities	819,416.65
2/15/18 Net Payroll	<u>931,241.40</u>
	\$4,927,227.36

Treasurer's Report: Report for January 2018

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Requests for Contracts

Educational Support Personnel

- Burns, Tess - Special Needs Parapro - Gages Lake School
- Budget approved vacancy/resignation
- BS, University of Wisconsin-Platteville
- Billed to Beach Park #3
- \$15.15/hour
- February 1, 2018
- Hale, Barret - Paraprofessional – LASSO-2/Sector
- Budget approved vacancy/resignation
- \$14.15/hour
- January 29, 2018
- Joy, Barbara - Paraprofessional – Laremont School
- Approved expansion position
- MA, American College of Education
- \$15.15/hour
- February 1, 2018
- Martin, Joseph - Paraprofessional – Gages Lake School
- Budget approved vacancy/leave of absence
- \$14.15/hour
- February 20, 2018

Resignations/Retirements and Correction

Educational Support Personnel

- Jones, Cassandra - Paraprofessional – LASSO-2/Sector
- Resigning March 23, 2018
- Nash, Susan - Physical Therapist
- Retiring at end of 2017-18 school year
- Small, David - Occupational Therapist
- Resigned February 8, 2018

Licensed Staff

- Osanski, Lynda - School Social Worker
- Resigning at end of 2017-18 school year
- Pecaro, Kelly - Teacher – Gages Lake School
- Resigned February 12, 2018
- Plath, Kathy - School Psychologist
- Retiring at end of 2017-18 school year

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Mrs. Odie Pahl
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mrs. Joanne Osmond Mrs. Roycealee Wood

 Nays: None

 Absent: Mr. Jim McKay Dr. Christy Sefcik
 Mr. David Northern

MOTION CARRIED.

Professional Vacancies

- 1 Speech Pathologist (Various Locations)
- 1 LASSO-3 Teacher (Laremont School)
- 1 Adapted PE Teacher (.4 FTE – Various Locations)
- 1 ED/BD Teacher (cover LOA at Cyd Lash Academy)
- 1 Certified School Nurse (Gages Lake School)

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

EXECUTIVE BOARD MEMBER COMMENT

Executive Board members did not make any comments.

RECOGNITIONS

S.T.A.R.S. Award: The Board recognized Peter Cuzmanko, a student from Community High School District #128, who was selected to receive the award for **Students Taking Academic Responsibility Seriously** for the month of February. Peter attends the LASSO-3 Transition Program at Laremont School.

Employee of the Month: The Board recognized Ms. Kelley Haines as February’s employee of the month. Kelley is a School Social Worker at Gages Lake School.

Policy Revisions Presented for Second Reading

Motion to Approve Policy Revisions

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to approve policy revisions as presented.

Section 6: Instruction

- 6:50 School Wellness
- 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Lakeside Renewal

Motion to Approve Agreement

Dr. Guy Schumacher moved, second by Dr. Lonny Lemon, to approve the renewal agreement with Lakeside Transportation as presented.

Administration recommended approval of the renewal agreement to extend the contract with Lakeside Transportation to provide bus service for vocational work runs and mobility field trips for the 2018-19 school year at a rate increase of 3%. In addition to the proposed agreement, Administration presented the following history of renewal increases.

<u>Year</u>	<u>Estimated Cost</u>	<u>% Increase</u>	<u>Actual Cost</u>
2011-12	\$ 900,696	1.5%	\$1,147,857
2012-13	\$ 914,206	1.5%	\$1,091,592
2013-14	\$ 927,919	1.5%	\$ 920,321
2014-15	\$ 945,565	1.9%	\$ 888,438
2015-16	\$ 968,258	2.4%	\$ 882,390
2016-17	\$ 989,547	2.2%	\$ 865,450
2017-18	\$1,011,314	2.2%	
2018-19		3%	

ROLL CALL VOTE:

Ayes: Dr. Lonny Lemon Mrs. Odie Pahl
Mrs. Carey McHugh Dr. Guy Schumacher
Mrs. Joanne Osmond Mrs. Roycealee Wood

Nays: None

Absent: Mr. Jim McKay Dr. Christy Sefcik
Mr. David Northern

MOTION CARRIED.

Lawn Service Bid Schedule

Ms. Watson reported that only one bid was received at the scheduled opening on February 21. She said she would need to analyze the bid and determine if it is a responsible bid prior to making a recommendation at the March meeting.

School Calendar for 2018-19

Motion to Adopt Calendar

Motion by Mrs. Odie Pahl, second by Mrs. Carey McHugh, to adopt the calendar for the 2018-19 school year as presented.

Administration presented the calendar for the 2018-19 school year, which was developed based on the suggested calendar from the Regional Superintendent of Schools, but was modified to fit the special needs of SEDOL facilities. The calendar pertains to Laremont School, Gages Lake School,

housed in member district buildings) with LASSO-1 classes (currently housed at John Powers Center). This change would impact member district tuition rates, so those rates would need to be recalculated again. Ms. Watson also explained the plan for the 2019-20 school year to adjust the parapro staffing ratio by reducing the number of special needs parapro, which are paid for by the student's district of residence, and increasing the number of regular classroom parapro. This would happen gradually and be contingent upon student needs and decisions made at IEP meetings.

All of these changes need to be decided by April 12, which is the special Executive Board meeting to review the tentative budget. Ms. Watson stressed the importance of communicating all of the changes to member districts at small group budget meetings in early May prior to presentation of the tentative budget for approval at the June 6 Governing Board meeting.

Notification of Intent to Release Payment

Ms. Watson explained that the final payment due on the contract with Efraim Carlson & Sons, Inc., is \$166,842.92. The required paperwork was not received in time to include the payment with the monthly bill run; however, Administration plans to expedite payment, so the contractor can process payment to their subcontractors. Payment would be released on February 23 as part of the manual check run, which will be presented for formal approval by the Board at the March meeting.

COMMITTEE REPORTS

Personnel/Finance Committee Meeting: Board members were reminded that a joint meeting of the Personnel and Finance Committees is scheduled for 9:30 a.m. on Tuesday, March 13.

PROGRAM/SCHOOL REPORTS

Announcements/Wins:

- SEDOL received a large donation from the Pucks for Autism fundraiser. The money was used by the LASSO-3 Program to purchase the following items for classrooms: hokki stools, adapted keyboards, sensory fidgets, sensory boards, body socks, weighted sensory tools, rocking chairs and adapted toothbrushes for practicing hygiene.
- Laremont School welcomed Mo Buti as a guest speaker on January 26. Ms. Buti is an advocate and instructional expert for people with autism. She has an in-depth knowledge of the IEP system and presented information on communication systems and behavioral strategies.
- On February 13, 130 SEDOL staff, administrators, family and friends served at Feed My Starving Children (FMSC). The event was organized by Laremont School Teachers Ashley Merkel and Rebecca Slye. Volunteers hand packed rice, soy, dried vegetables and a nutritionally complete blend of vitamins and minerals into bags, which are then sealed, boxed, placed on pallets and shipped to FMSC partners working to reach the neediest children around the world. To learn more, visit www.fmsc.org.

Dr. Moline reported on his attendance at the Education Advisory Roundtable hosted by Congressman Brad Schneider on February 21. Title programs and IDEA were discussed with strong recommendations to at least maintain current allocations in the budget. The second half of the meeting focused on school safety.

President Osmond reported on her trip to Washington, D.C. in early February. Fifty board members from across Illinois met with Illinois Senators and Representatives on education-related issues, including the need for increased federal funding for special education programs.

CLOSED SESSION

There were no items for closed session discussion.

OTHER BUSINESS

There were no items to discuss under Other Business.

Dr. Moline reminded Board members of the SEDOL Foundation dinner dance on Saturday, March 10.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:22 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board