

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

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**Thomas L. Moline, Ph.D.**

Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, January 25, 2018  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)
- II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
  - Motion to Accept/Amend Agenda — *VOICE VOTE***
  - Move the agenda be accepted/amended as presented/recommended.**
- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
  - A. Approval of Minutes  
Public and closed session minutes of the regular meeting of December 21, 2017 are included in Board member agenda packets.
  - B. Financial Matters
    - 1. Paid Accounts Payable List: The following expenditures represent the January 2018 accounts payable list:

Accounts Payable	\$1,389,517.40
12/15/17 Payroll Liabilities	849,400.52
12/15/17 Net Payroll	908,297.47
12/27/17 Payroll Liabilities	840,652.74
12/27/17 Net Payroll	905,350.67
1/12/18 Payroll Liabilities	811,723.16
1/12/18 Net Payroll	885,393.07
	<u>\$6,590,335.03</u>

2. Treasurer's Report: The treasurer's report December 2017 is included in Board member packets

C. Policy Matters

Proposed revisions to the following Executive Board policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented. A red-lined copy of the policies is included in Board member agenda packets.

Section 2B: Executive Board

2:260 Uniform Grievance Procedure

Section 5: Personnel

5:10 Equal Employment Opportunity and Minority Recruitment

5:20 Workplace Harassment Prohibited

5:90 Abused and Neglected Child Reporting

5:100 Staff Development Program

5:200 Terms and Conditions of Employment and Dismissal

5:220 Substitute Teachers

5:240 Suspension

5:250 Leaves of Absences

5:290 Employment Termination and Suspensions

5:330 Sick Days, Vacation, Holidays, and Leaves

Section 6: Instruction

6:20 School Year Calendar and Day

6:60 Curriculum Content

6:150 Home and Hospital Instruction

6:300 Graduation Requirements

6:340 Student Testing and Assessment Program

Section 7: Students

7:10 Equal Educational Opportunities

7:15 Student and Family Privacy Rights

7:20 Harassment of Students Prohibited

7:70 Attendance and Truancy

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

7:190 Student Behavior

7:250 Student Support Services

7:260 Exemption from Physical Education

7:270 Administering Medicines to Students

7:305 Student Athlete Concussions and Head Injuries

7:340 Student Records

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Amjadi, Patricia - Paraprofessional – LASSO-3/Laremont  
- Approved expansion position  
- BA, University of Northern Iowa  
- \$15.15/hour  
- January 8, 2018

Hockensmith, Rachel - Special Needs Parapro – Laremont  
- Budget approved vacancy/transfer  
- BA, Lindenwood University/Missouri  
- \$15.15/hour  
- Billed to Community Cons. #46  
- January 16, 2018

McDonough, Jennifer - Paraprofessional – LASSO-3/Laremont  
- Approved expansion position  
- BA, Southern Illinois University  
- \$18.82/hour  
- January 8, 2018

Savio, Elizabeth - Paraprofessional – LASSO-3/Laremont  
- Approved expansion position  
- BA, Argosy University  
- \$14.40/hour  
- January 9, 2018

Tadelman, Michelle - Vocational Facilitator  
- Budget approved vacancy/transfer  
- MA, University of Colorado  
- \$37.04/hour  
- January 8, 2018

Licensed Staff

Pastori, Marissa - Special Needs Registered Nurse has obtained her license as a Certified School Nurse.  
- Moved from an SSSA position (\$41,889) to a STU position (\$42,217); the salary will be prorated for the remainder of the year  
- January 8, 2018

2. Resignations/Retirements and Correction

Educational Support Personnel

Imperial, Robert - Special Needs Paraprofessional – Sector  
- Resigning January 26, 2018

Licensed Staff

Houlihan, Daniel - Assistant Principal – John Powers Center  
- Resigning June 28, 2018

3. Request for Leave/Extension of Leave

Midday, Chris - Paraprofessional – Gages Lake School  
- Effective January 16, 2018 through end of  
2017-18 school year

Nygaard, Liz - Paraprofessional – LASSO-3/Laremont School  
- Effective January 17, 2018 through end of  
2017-18 school year

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

4. Professional Vacancies

- 1 Speech Pathologist (Various Locations)
- 1 LASSO-3 Teacher (Laremont School)
- 1 Adapted PE Teacher (.4 FTE – Various Locations)
- 1 ED/BD Teacher (cover LOA at Cyd Lash Academy)
- 1 Certified School Nurse (Gages Lake School)
- 1 School Psychologist Intern (2018-19)

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VII. RECOGNITIONS (Dr. Moline)

A. S.T.A.R.S. Award

The Executive Board will recognize Ezio Trebes, a student from Round Lake Unit District #116, as the STARS student for January. Ezio is a 1<sup>st</sup> grade student at John Powers Center.

B. Employee of the Month

The Executive Board will recognize Cassidy Kushner, Speech Pathologist, as January's employee of the month.

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Policy Revisions for First Reading — **INFORMATIONAL** (Mrs. Pahl, Dr. Lynch)

Proposed revisions to the following policies have been reviewed by the Policy Committee. The policies will be presented for second reading at the February meeting.

Section 6: Instruction

6:50 School Wellness

6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

- B. Planning for March Governing Board Meeting — **INFORMATIONAL** (Dr. Moline)

The Board will review a draft agenda for the March 7 Governing Board meeting. The draft agenda is included in Board member packets.

- C. Final Invoice from School Exec Connect — **ACTION NEEDED** (Mrs. Osmond)

The final invoice from School Exec Connect includes expenses totaling \$4,181.57. The agreement with School Exec Connect states that expenses will not exceed \$3,500 unless authorized in writing by the Board Chair. President Osmond would like to discuss this with the Board prior to authorizing payment. A copy of the final invoice is included in Board member agenda packets.

**Motion Regarding Final Invoice — *ROLL CALL VOTE***

- D. Overview of Expenditures from Allowance Allocation / Efraim Carlson & Son for Gages Lake School Renovations — **INFORMATIONAL** (Ms. Watson)

- E. Lawn Service Bid Schedule — **INFORMATIONAL** (Ms. Watson)

- F. Admin Building Roof Replacement — **INFORMATIONAL** (Ms. Watson)

G. Food Service Bid — *INFORMATIONAL* (Ms. Watson)

H. Transportation Bid — *INFORMATIONAL* (Ms. Watson)

I. Resetting Tuition Rates for Next School Year/FY19 Budget —  
*INFORMATIONAL* (Ms. Watson)  
The agenda packet includes a memo from Ms. Watson explaining the rationale and the process used for resetting the tuition rates.

X. COMMITTEE REPORTS – *INFORMATIONAL*

XI. PROGRAM/SCHOOL REPORTS — *INFORMATIONAL*

A. Announcements / Wins: The following items were reported on at the January meeting of the Supervisory/Administrative Team.

Cyd Lash Academy

- Student Dalila LeBeau attended and spoke at the student leadership summit at The Illinois Holocaust Museum in Evanston. This was a significant event for high school students in this area. The program engages students in 5<sup>th</sup>-11<sup>th</sup> grade in a variety of activities that inspire them to build their leadership skills, explore their roles as citizens, and develop a deeper awareness and understanding of the Holocaust, genocide, and other human rights issues.
- School Social Worker Michelle Rappaport, Teacher Tina Borges and Grant Facilitator Cecilia McKenzie received a Lake County Farm Bureau grant for \$250 to support the spring start of the butterfly way station.
- Students Brandon Curtis and Makhayla Adams will be recognized by the Exchange Club of Grayslake as the Cyd Lash Academy students of the year. They will attend the Exchange Club lunch meeting on January 18.
- The Transition/Vocational Department received a donation from the Women’s Bowling League. A personal donation was also received from an employee of Six Flags Great America who works with students in the Transition Program.
- The Social Work Department, in conjunction with the SEDOL Foundation, adopted 26 families for Christmas.
- The Speech Department has put together a workshop on Expanding Expression Tools, which will be held on March 5 (Casimir Pulaski Day). The workshop is open to SEDOL and member district staff, and ISBE PDs are available.
- One registered nurse has completed the Certified School Nurse Program and has applied for the license.

- The Math PLC at Gages Lake School piloted the Engage New York Program with a lot of positive results.

Resource Development Grants

- Teachers Mary Beth Hutting (TAB Program at West Oak Middle School) and Tina Borges (Cyd Lash Academy Botany/Biology) each received \$250 from the *Lake County Farm Bureau Agriculture in the Classroom Teacher Grant Program*. Ms. Hutting will be using her funds to teach students about growing food/vegetables by purchasing an elevated garden bed for the classroom. Ms. Borges will use the funds to support the Cyd Lash Academy Monarch Butterfly Garden/Way Station and teach students about environmental stewardship and the native Illinois eco-system.
- Cyd Lash Academy received a \$1,000 grant from *IL Schoolyard Action Grant Program*, which will be used to purchase 100 native plants, soil and mulch to create the pollinator garden as part of the Monarch Butterfly Way Station.
- Vendor 4Imprint donated a large selection of quality bags to be used to distribute food for the Carole Brooks Weekend Backpack Program in sector classrooms. The estimated value of the bags is \$750.

XII. CLOSED SESSION

**Motion to Enter into Closed Session — *ROLL CALL VOTE***

**Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees and pending litigation.**

**Motion to Return to Public Session — *VOICE VOTE***

**Move the Board return to public session.**

XIII. OTHER BUSINESS

A. Termination

Asaro, Brianne - Paraprofessional  
- Terminated January 12, 2018

Gaddis, Carolyn - Paraprofessional  
- Terminated January 8, 2018

**Motion to Approve Termination — *ROLL CALL VOTE***

**Move approval of the termination as recommended.**

XIV. ADJOURNMENT

:dm

**Executive Board Meeting Schedule** *SEDOL Office Bay Room unless noted otherwise*

Thursday, February 22, 2018 – 9:30 a.m.

Thursday, March 22, 2018 – 9:30 a.m.

Thursday, April 12, 2018 – 9:30 a.m. *Special Meeting to Review Tentative Budget*

Thursday, April 26, 2018 – 9:30 a.m.

Thursday, May 24, 2018 – 9:30 a.m.

Thursday, June 28, 2018 – 9:30 a.m.

Thursday, July 26, 2018 – 9:30 a.m.

**Governing Board Meeting Schedule** *Laremont School Gym unless noted otherwise*

Thursday, January 25, 2018 – 7:00 p.m. *Special Meeting to Appoint New Supt – SEDOL Office Bay Room*

Wednesday, March 7, 2018 – 7:00 p.m.

Wednesday, June 6, 2018 – 7:00 p.m.