

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Minutes

SEDOL EXECUTIVE BOARD MEETING

December 21, 2017

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:32 a.m. on Thursday, December 21, 2017, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mr. Jim McKay, Superintendent, Community High School District #117
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56 *(arrived 9:10 a.m.)*
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Mr. David Northern, Governing Board Member, Community Cons. District #46
Dr. Christy Sefcik, Superintendent, Grant High School District #124

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

Guests

Genevieve Beauchamp, STARS Award Recipient
Mrs. Jill Murphy, Paraprofessional/December Employee of the Month

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Lonny Lemon, second by Dr. Guy Schumacher, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of November 15 and the special meetings of November 29 and 30 and December 4 and 6, 2017

Financial Matters

Paid Accounts Payable List: The following expenditures represent the December 2017 accounts payable list:

Accounts Payable	\$1,908,733.96
11/15/17 Payroll Liabilities	845,919.20
11/15/17 Net Payroll	913,256.78
11/30/17 Payroll Liabilities	845,789.49
11/30/17 Net Payroll	<u>906,773.54</u>
	\$5,420,472.97

Treasurer's Report: Report for November 2017

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

Educational Support Personnel

- Asaro, Brianne - Paraprofessional – Sector
- Budget approved vacancy
- \$13.80/hour
- December 4, 2017
- Aylward, Ryan - Custodian .5 FTE – Gages Lake SAB Program
- Budget approved expansion
- \$12.05/hour
- December 6, 2017
- DelValley, Analicia - Special Needs Parapro – SAB Program
- Approved expansion/resignation
- BA, Northern Illinois University
- \$15.15/hour
- Billed to Zion-Benton H.S. #126
- November 29, 2017
- Field, Julie - Paraprofessional – Gages Lake School
- Approved expansion position
- MA, University of Illinois-Chicago
- \$15.15/hour
- December 13, 2017
- Ligenza, Alyssa - Special Needs Registered Nurse – Laremont
- Approved expansion position
- \$32,433 prorated for the remainder of the year
- Billed to Hawthorn #73
- December 18, 2017
- McCurry, Chelsea - Paraprofessional – LASSO-3/Laremont
- Approved expansion position
- BA, Northern Illinois University
- \$15.15/hour
- December 4, 2017
- Miller, Tina - Transition Coach
- Budget approved vacancy/resignation
- \$14.15/hour
- December 12, 2017
- Ramirez, Ryan - Paraprofessional – LASSO-3/Laremont
- Approved expansion position
- \$13.80/hour
- December 18, 2017

Settle, Rachel - Paraprofessional – LASSO-3/Laremont
- Budget approved vacancy/resignation
- \$13.80/hour
- December 4, 2017

Sorby, Jena - Paraprofessional – LASSO-3/Laremont
- Approved expansion position
- \$13.80/hour
- December 1, 2017

Todd, Deborah - Job Coach
- Budget approved vacancy/transfer
- BA, State University of New Jersey
- \$15.15/hour
- December 4, 2017

Resignations/Retirements and Correction

Educational Support Personnel

Buenrostro, Liliana - Paraprofessional – Sector
- Resigning December 22, 2017

Carr, Kozzi - Paraprofessional – SAB/Gages Lake School
- Resigning December 22, 2017

Ellwing, Ronna - Registered Nurse
- Retiring August 10, 2018

Maravola, Jackie - Paraprofessional – John Powers Center
- Resigning December 27, 2017

Schreiber, Lindsay - Paraprofessional – Gages Lake School
- Resigned December 1, 2017

Thorson, Nanette - Special Needs Paraprofessional – Sector
- Resigned December 1, 2017

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Guy Schumacher
	Mr. Jim McKay	Mrs. Roycealee Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Mr. David Northern	Dr. Christy Sefcik

MOTION CARRIED.

Professional Vacancies Anticipated for 2017-18

- 1 Speech Pathologist (Various Locations)
- 1 LASSO-3 Teacher (Laremont School)
- 1 Adapted PE Teacher (.4 FTE – Various Locations)
- 1 ED/BD Teacher (cover leave at Cyd Lash Academy)
- 1 Certified School Nurse (Gages Lake School)

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

EXECUTIVE BOARD MEMBER COMMENT

Executive Board members did not make any comments.

RECOGNITIONS

S.T.A.R.S. Award: The Board recognized Genevieve “Neva” Beauchamp, a student from Wauconda Unit District #118, who was selected to receive the award for **Students Taking Academic Responsibility Seriously** for the month of December. Neva is a 5th grade student at Gages Lake School.

Employee of the Month: The Board recognized Jill Murphy as December’s employee of the month. Jill is a paraprofessional in the LASSO-2 class at Wauconda High School.

OLD BUSINESS

FY17 Audit Report

Motion to Approve Audit Report

Motion by Mrs. Odie Pahl, second by Mr. Jim McKay, to approve the FY17 audit report as presented.

Ms. Watson reminded Board members of the energy efficiency grant awarded to SEDOL a couple of years ago for work to be done at Gages Lake School. After the work was completed, there was a balance of approximately \$32,000, which was used to cover the cost of some additional lighting for Phase 2 of the campus road improvement project. Now the state may require that the money be paid back. The architect has prepared a list of work that may qualify for expenditures under the grant.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

NEW BUSINESS

Agenda for January Governing Board Meeting

The Board reviewed a draft of the agenda for the special Governing Board meeting on January 25.

COMMITTEE REPORTS

There were no committee reports to discuss.

PROGRAM/SCHOOL REPORTS

In Memoriam: Administration was very sad to report that Sabrina Cortina, a student at Laremont School since February 2001, passed away on November 16. Sabrina was 19 years old and a resident of Community High School District #128.

Administration was very sad to report that Mary Kay Rohner (age 74) passed away on December 10. Mary Kay was a speech pathologist with SEDOL from August 30, 1982 until she resigned June 3, 2008.

Announcements/Wins: The following items were reported at the December meeting of the Supervisory/Administrative Team.

- The Deaf/Hard of Hearing Program is continuing their video chat trainings with Dr. Kristin DiPerri and Dr. Todd Czubek from Boston University. Dr. DiPerri and Dr. Czubek are assisting staff to improve student literacy using their new Grammar Curriculum. They are meeting with grade level teams throughout the year.
- The students at John Powers Center have chosen Jack and the Beanstalk as their spring play. Auditions were held December 8, and the play will be presented in May.
- Two classrooms at Transition Center South held their annual Thanksgiving feasts. Students took responsibility for food service and some had taken the food handlers class.
- Cyd Lash Academy will graduate 10 students in December. The school also sent a team to the Chicago Area Alternative Education League Academic Bowl this year.
- Deb Thomas's Educational Life Skills (ELS) class at North Chicago High School and Karen Martin's ELS class at Vernon Hills High School prepared and enjoyed their annual Thanksgiving feasts.
- ELS students recently attended a performance at the PM&L Theatre in downtown Antioch. The theatre is very supportive of students with special needs.

Laremont School:

- Dec 2: Hosted an all-day event that started with Donuts with Santa and then a Parents' Day Out. From 9 to 11 am, students and their families had donuts, listened and danced to holiday music, completed holiday crafts, and had their picture taken with Santa. From 11 am to 2 pm, parents dropped off their children and were able to have a few hours to do some holiday shopping, enjoy a nice lunch together, or just take a nap. Staff and students watched holiday movies, ate lunch, played with holiday toys, and had full use of the mobility room.

- Dec 4: From 7 to 8 am, students and their families had the opportunity to do some holiday shopping in a low sensory-stimulated environment at Toys R Us in Gurnee. The store manager opened the store an hour before general public hours and provided dimmed lighting, soft music and refreshments for the families.
- Dec 7: Nurses, adapted PE and music staff provided Christmas donuts, oatmeal and orange juice for the entire staff.
- Dec 18: The Rotary Club of Mundelein-Vernon Hills will come with Santa and gifts. Students will have an opportunity to visit with Santa and receive a gift for the entire class.
- Dec 19: The Laremont PTO will host a Holiday Shoppe for the students who will have an opportunity to choose a small gift they can give to their parents.
- Laremont social workers put together giving trees that helped 35 families provide Christmas gifts for their children. Staff selected tags from the giving tree and shopped for each of the families.
- The intermediate pod organized a toy drive, and the toys will be donated to Lurie Children's Hospital.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:50 a.m., Mrs. Carey McHugh moved, second by Mrs. Roycealee Wood, for the Board to enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Guy Schumacher
	Mr. Jim McKay	Mrs. Roycealee Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Mr. David Northern	Dr. Christy Sefcik

MOTION CARRIED.

Motion to Return to Public Session

At 10:20 a.m., Dr. Lonny Lemon moved, second by Mrs. Carey McHugh, for the Board to return to public session.

VOICE VOTE:

Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the appointment/employment of the new superintendent and the dismissal of an educational support personnel staff member.

OTHER BUSINESS

Termination

Stubbs, Aisha - Paraprofessional
- Terminated November 21, 2017

Motion to Approve Termination

Motion by Dr. Guy Schumacher, second by Mrs. Odie Pahl, to approve the termination as recommended.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Guy Schumacher
	Mr. Jim McKay	Mrs. Roycealee Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Mr. David Northern	Dr. Christy Sefcik

MOTION CARRIED.

Motion to Adjourn

At 10:24 a.m., Mr. Jim McKay moved, second by Dr. Lonny Lemon, to adjourn the meeting.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board