

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

18160 W. GAGES LAKE ROAD \*\* GAGES LAKE, ILLINOIS 60030-1819

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**Thomas L. Moline, Ph.D.**

Superintendent

**PLEASE NOTE EARLIER START TIME AND ALTERNATE LOCATION**

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Wednesday, November 15, 2017  
TIME: **9:00 A.M.**  
PLACE: SEDOL Office – **Du Clos/Brown Conference Room**

AGENDA

- I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)
- II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)  
**Motion to Accept/Amend Agenda — VOICE VOTE**  
**Move the agenda be accepted/amended as presented/recommended.**
- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
  - A. Approval of Minutes  
Public and closed session minutes of the regular meeting of October 26, 2017 are included in Board member agenda packets.
  - B. Financial Matters
    1. Paid Accounts Payable List: The following expenditures represent the November accounts payable list:

Accounts Payable	\$ 734,820.00
10/31/17 Payroll Liabilities	837,112.92
10/31/17 Net Payroll	<u>993,757.26</u>
	\$2,565,690.18

2. Treasurer's Report: The treasurer's report for October 2017 is included in Board member packets

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- |                        |   |
|------------------------|---|
| <u>Bostic, Johnny</u>  | - Head of Maintenance<br>- Budget approved vacancy/retirement<br>- \$27.25/hour<br>- October 31, 2017   |
| <u>Letto, Susanne</u>  | - Special Needs Paraprofessional – Sector<br>- Budget approved vacancy/resignation<br>- BS, Illinois State University<br>- \$17.00/hour<br>- Billed to Hawthorn #73<br>- November 1, 2017                   |
| <u>Medved, Venessa</u> | - Special Needs Nurse – Laremont School<br>- Approved expansion position<br>- BSN, University of Iowa<br>- \$52,179 prorated for the remainder of the year<br>- Billed to Rondout #72<br>- October 31, 2017 |
| <u>Webb, Gail</u>      | - Paraprofessional – Sector<br>- Budget approved vacancy/resignation<br>- \$14.50/hour<br>- November 6, 2017  |

Licensed Staff

- |                          |   |
|--------------------------|---|
| <u>Landshof, Colleen</u> | - Teacher – Transition Center South<br>- Budget approved vacancy/retirement<br>- MA, Quincy University<br>- MA/step 10, \$57,683 prorated for remainder of the year<br>- November 6, 2017 |
|--------------------------|---|

2. Resignations/Retirements and Correction

Educational Support Personnel

- Anderson, Helene - Administrative Assistant – Gages Lake School  
- Changing retirement date from August 1, 2018 to June 29, 2018
- Beller, Joshua - Paraprofessional – Gages Lake School  
- Resigning November 17, 2017
- Casey, Mechelle - Paraprofessional – Cyd Lash Academy  
- Resignation presented in October listed an incorrect effective date of October 26, 2018; the correct date is October 26, 2017
- Irwin, Virginia - Orientation/Mobility Specialist  
- Retiring at the end of the 2018-19 school year
- Jones, Antoinette - Special Needs Paraprofessional – Sector  
- Resignation presented in October listed an incorrect effective date of October 13, 2017; the correct date is October 18, 2017
- Lucadello, Scott - Paraprofessional – Laremont School  
- Resigned November 7, 2017
- Powers, Christine - Job Coach – Transition Program  
- Resigned November 6, 2017

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

3. Professional Vacancies

- 1 Speech Pathologist (Various Locations)
- 1 LASSO-3 Teacher (Laremont School)
- 1 Adapted PE Teacher (.4 FTE – Various Locations)
- 1 ED/BD Teacher (cover leave of absence at Cyd Lash Academy)
- 1 Special Needs Registered Nurse (Laremont School)
- 1 Certified School Nurse (Gages Lake School)

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VII. RECOGNITIONS (Dr. Moline)

A. S.T.A.R.S. Award

The Executive Board will recognize Austin Cleaver, a student from Gavin District #37, who was selected to receive the award for Students Taking Academic Responsibility Seriously. Austin attends the ELS class at Woodland Middle School.

B. Employee of the Month

The Executive Board will recognize Sarah Kraus as November's employee of the month. Sarah is a paraprofessional in the ELS class at Woodland Middle School.

VIII. CLOSED SESSION

**Motion to Enter into Closed Session — *ROLL CALL VOTE***

**Move the Board enter into closed session to discuss the appointment/employment of new superintendent.**

**Motion to Return to Public Session — *VOICE VOTE***

**Move the Board return to public session.**

IX. OLD BUSINESS

A. FY17 Audit Report — ***ACTION NEEDED*** (Ms. Watson)

Administration requests approval of the FY17 audit report. The audit report will be forwarded under separate email.

**Motion to Approve Audit Report — *VOICE VOTE***

**Move approval of the FY17 audit report as presented.**

X. NEW BUSINESS

A. Contractual/Itinerant Rates for FY19 — ***ACTION NEEDED*** (Ms. Watson)

Administration recommends approval of the proposed billing rates for contractual and itinerant services for the 2018-19 school year. The rates are included in Board member agenda packets.

**Motion to Approve Billing Rates — *VOICE VOTE***

**Move approval of the billing rates for contractual and itinerant services for FY19 as presented.**

B. Closed Session Minutes/Recordings — ***ACTION NEEDED*** (Dr. Moline)

Administration recommends the minutes of closed session from the following meetings remain confidential and that all previously reviewed minutes remain closed.

April 27, 2017	Employee matter
May 25, 2017	Matters related to individual student
June 22, 2017	Employee matter and pending litigation
July 27, 2017	Employee matter
September 21, 2017	Pending litigation

In addition, Administration recommends the destruction of verbatim recordings for the following closed session meetings:

February 25, 2016	April 14, 2016	May 26, 2016
March 17, 2017	April 28, 2016	

**Motion Regarding Closed Session Minutes/Recordings** — ***VOICE VOTE***

**Move approval of the recommendation regarding the confidentiality of closed session minutes and the destruction of verbatim recordings.**

XI. COMMITTEE REPORTS – ***INFORMATIONAL***

XII. PROGRAM/SCHOOL REPORTS — ***INFORMATIONAL***

A. Announcements / Wins: The following items were reported on at the November meeting of the Supervisory/Administrative Team. Detailed information will be presented at the meeting.

- Cyd Lash Academy Circus
- Cyd Lash Academy Middle School Honor Roll
- Lake County Resource Fair
- John Powers Center Red Ribbon Week
- Laremont Homecoming; Craft and Vendor Fair; Halloween Parade
- Girls Positive Peer Culture Class Working with SAB Students
- Social Work and Students Working with Laremont School
- SEDOL Foundation - One Special Night – During *The Ask* portion of the evening, \$35,000 was raised for the new multi-purpose room at Gages Lake School.

XIII. OTHER BUSINESS

A. Quorum for December Meeting

Administration would like to determine if a quorum is available for the next regularly scheduled meeting on Thursday, December 21.

XIV. ADJOURNMENT

:dm

**Executive Board Meeting Schedule** *SEDOL Office Bay Room unless noted otherwise*

Thursday, December 21, 2017 – 9:30 a.m.

Thursday, January 25, 2018 – 9:30 a.m.

Thursday, February 22, 2018 – 9:30 a.m.

Thursday, March 22, 2018 – 9:30 a.m.

Thursday, April 12, 2018 – 9:30 a.m. *Special Meeting to Review Tentative Budget*

Thursday, April 26, 2018 – 9:30 a.m.

Thursday, May 24, 2018 – 9:30 p.m.

Thursday, June 28, 2018 – 9:30 a.m.

Thursday, July 26, 2018 – 9:30 a.m.

**Governing Board Meeting Schedule** *Laremont School Gym unless noted otherwise*

~~Wednesday, November 29, 2017 – 7:00 p.m.~~ **Cancelled**

Thursday, January 25, 2018 – 7:00 p.m. **Special Meeting – Appoint New Supt**

Wednesday, March 7, 2018 – 7:00 p.m.

Wednesday, June 6, 2018 – 7:00 p.m.