

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**  
18160 W. GAGES LAKE ROAD \*\* GAGES LAKE, ILLINOIS 60030-1819  
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**www.sedol.us**

**Minutes**

**SEDOL EXECUTIVE BOARD MEETING**

**November 15, 2017**

**CALL TO ORDER**

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:05 a.m. on Wednesday, November 15, 2017, at the SEDOL administrative offices in Gages Lake, Illinois.

**ROLL CALL**

**Board Members Present**

Dr. Lonny Lemon, Superintendent, Oak Grove District #68  
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118  
Mr. Jim McKay, Superintendent, Community High School District #117  
Mr. David Northern, Governing Board Member, Community Cons. District #46 *(arrived 10:08 a.m.)*  
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41  
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56 *(arrived 9:10 a.m.)*  
Dr. Guy Schumacher, Superintendent, Libertyville District #70  
Dr. Christy Sefcik, Superintendent, Grant High School District #124  
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

**Board Members Absent**

None

**Staff Members Present**

Dr. Thomas Moline, Superintendent  
Dr. Peggy Lynch, Assistant Superintendent for Human Resources  
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO  
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment  
Ms. Doris Marcinkus, Recording Secretary

**Staff Members Absent**

None

**Guests**

Mr. Dave Peterson, School Exec Connect  
Mr. Harry Rossi, School Exec Connect

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

**ACCEPTANCE OF AGENDA**

Motion to Accept/Amend the Agenda

Motion by Dr. Lonny Lemon, second by Mrs. Carey McHugh, to accept the agenda with addendum as presented.

VOICE VOTE:                      Ayes, all.                      Nays, none.                      MOTION CARRIED.

**CONSENT AGENDA**

Motion to Approve Consent Agenda

Motion by Mr. Jim McKay, second by Dr. Lonny Lemon, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of October 26, 2017

Financial Matters

Paid Accounts Payable List: The following expenditures represent the November 2017 accounts payable list:

Accounts Payable	\$ 734,820.00
10/31/17 Payroll Liabilities	837,112.92
10/31/17 Net Payroll	<u>993,757.26</u>
	\$2,565,690.18

Treasurer's Report: Report for October 2017

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

Educational Support Personnel

- Bostic, Johnny
  - Head of Maintenance
  - Budget approved vacancy/retirement
  - \$27.25/hour
  - October 31, 2017
  
- Gaddis, Carolyn
  - Transition Coach .5 FTE
  - Budget approved vacancy/transfer
  - BS, University of Kansas
  - \$14.80/hour
  - November 27, 2017
  
- Gorski, Mark
  - Job Coach
  - Budget approved vacancy/resignation
  - BS, Western Illinois University
  - \$15.50/hour
  - November 16, 2017
  
- Kelly, Beth
  - Special Needs Paraprofessional – Laremont School
  - Budget approved vacancy
  - BA, Western Illinois University
  - \$15.15/hour
  - Billed to Grayslake HS #127
  - November 27, 2017
  
- Korta, Mary
  - Special Needs Paraprofessional – SAB/Gages Lake School
  - Budget approved vacancy/resignation
  - \$14.00/hour
  - Billed to Warren Twp HS #121
  - November 13, 2017
  
- Letto, Susanne
  - Special Needs Paraprofessional – Sector
  - Budget approved vacancy/resignation
  - BS, Illinois State University
  - \$17.00/hour
  - Billed to Hawthorn #73
  - November 1, 2017
  
- Medved, Venessa
  - Special Needs Nurse – Laremont School
  - Approved expansion position
  - BSN, University of Iowa
  - \$52,179 prorated for the remainder of the year
  - Billed to Rondout #72
  - October 31, 2017

- Webb, Gail
- Paraprofessional – Sector
  - Budget approved vacancy/resignation
  - \$14.50/hour
  - November 6, 2017

Licensed Staff

- Landshof, Colleen
- Teacher – Transition Center South
  - Budget approved vacancy/retirement
  - MA, Quincy University
  - MA/step 10, \$57,683 prorated for remainder of the year
  - November 6, 2017

Resignations/Retirements and Correction

Educational Support Personnel

- Anderson, Helene
- Administrative Assistant – Gages Lake School
  - Changing retirement date from August 1, 2018 to June 29, 2018
- Beller, Joshua
- Paraprofessional – Gages Lake School
  - Resigning November 17, 2017
- Casey, Mechelle
- Paraprofessional – Cyd Lash Academy
  - Resignation presented in October listed an incorrect effective date of October 26, 2018; the correct date is October 26, 2017
- Gorski, Mark
- Instructional Technology Coach
  - Resigned November 15, 2017 to accept position as a job coach
- Irwin, Virginia
- Orientation/Mobility Specialist
  - Retiring at the end of the 2018-19 school year
- Jones, Antoinette
- Special Needs Paraprofessional – Sector
  - Resignation presented in October listed an incorrect effective date of October 13, 2017; the correct date is October 18, 2017
- Jones, Jonathan
- Paraprofessional – SAB/Gages Lake School
  - Resigned November 6, 2017
- Kuehneman, Sarah
- Paraprofessional – Gages Lake School
  - Resigned November 7, 2017
- Lucadello, Scott
- Paraprofessional – Laremont School
  - Resigned November 7, 2017

Powers, Christine - Job Coach – Transition Program  
- Resigned November 6, 2017

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mr. Jim McKay	Mrs. Roycealee Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Mr. David Northern	Mrs. Odie Pahl

MOTION CARRIED.

Professional Vacancies Anticipated for 2017-18

- 1 Speech Pathologist (Various Locations)
- 1 LASSO-3 Teacher (Laremont School)
- 1 Adapted PE Teacher (.4 FTE – Various Locations)
- 1 ED/BD Teacher (cover leave at Cyd Lash Academy)
- 2 Special Needs Registered Nurses (Laremont School)
- 1 Certified School Nurse (Gages Lake School)

**PUBLIC COMMENT**

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

**EXECUTIVE BOARD MEMBER COMMENT**

Mrs. McHugh wished everyone a Happy Thanksgiving. Dr. Moline thanked Board members for their notes of condolence sent to he and his wife, Dawn, in the loss of her mother earlier this month.

**RECOGNITIONS**

S.T.A.R.S. Award: The Board recognized Austin Cleaver, a student from Gavin District #37, who was selected to receive the award for **Students Taking Academic Responsibility Seriously** for the month of November. Austin is an 8<sup>th</sup> grade student in the Educational Life Skills class at Woodland Middle School.

Employee of the Month: The Board recognized Sarah Kraus as November's employee of the month. Sarah is a paraprofessional in the Educational Life Skills class at Woodland Middle School.

*Mrs. Pahl arrived during the student and employee recognitions.*

**CLOSED SESSION**

Motion to Enter into Closed Session

At 9:15 a.m., Mrs. Carey McHugh moved, second by Dr. Christy Sefcik, for the Board to enter into closed session to discuss the appointment/employment of a new superintendent.

ROLL CALL VOTE:           Ayes:     Dr. Lonny Lemon                     Mrs. Odie Pahl  
  Mrs. Carey McHugh                 Dr. Guy Schumacher  
  Mr. Jim McKay                        Dr. Christy Sefcik  
  Mrs. Joanne Osmond                 Mrs. Roycealee Wood

                                  Nays:     None

                                  Absent:  Mr. David Northern

MOTION CARRIED.

Motion to Return to Public Session

At 10:15 a.m., Dr. Lonny Lemon moved, second by Mrs. Carey McHugh, for the Board to return to public session.

VOICE VOTE:                   Ayes, all.                            Nays, none.                        MOTION CARRIED.

While in closed session, the Board discussed the appointment/employment of a new superintendent. *Mr. Northern arrived during closed session.*

**OLD BUSINESS**

FY17 Audit Report

Ms. Watson reported that the FY17 audit report has not been finalized. The report should be ready for presentation at the December meeting.

**NEW BUSINESS**

Contractual/Itinerant Rates for FY19

Motion to Approve Billing Rates

Motion by Mrs. Odie Pahl, second by Mrs. Roycealee Wood, to approve the billing rates for contractual and itinerant services for FY19 as presented.

Administration recommended approval of the proposed billing rates for contractual and itinerant services for the 2018-19 school year. Ms. Watson noted that the Board sets these rates at this time each year, so contracts can be sent to member districts, and they can make their commitments for next year known to SEDOL by February 1.

VOICE VOTE:                   Ayes, all.                            Nays, none.                        MOTION CARRIED.

Closed Session Minutes/Recordings

Motion Regarding Closed Session Minutes/Tapes

Motion by Dr. Lonny Lemon, second by Mr. Jim McKay, to approve Administration's recommendation regarding the confidentiality of closed session minutes and the destruction of verbatim recordings.

Administration recommended the minutes of closed session from the following meetings remain confidential and that all previously reviewed minutes remain closed:

April 27, 2017	Employee matter
May 25, 2017	Matters related to individual student
June 22, 2017	Employee matter and pending litigation
July 27, 2017	Employee matter
September 21, 2017	Pending litigation

Administration also recommended the destruction of verbatim recordings for the following closed session meetings:

February 25, 2016	April 14, 2016	May 26, 2016
March 17, 2016	April 28, 2016	

VOICE VOTE:                      Ayes, all.                      Nays, none.                      MOTION CARRIED.

**COMMITTEE REPORTS**

There were no committee reports to discuss.

**PROGRAM/SCHOOL REPORTS**

Announcements/Wins: The following items were reported at the November meeting of the Supervisory/Administrative Team.

- The STAR (Strategies for Teaching based on Autism Research) workshop was held in the Bay Room on October 24 and 25. Over 40 SEDOL and member district teachers and related service staff were in attendance to receive training on this evidence-based, comprehensive curriculum for students with autism.
- The Lake County Resource Fair was held on November 3. This is a collaborative effort between SEDOL, Mother's Trust Foundation and the Lake County ROE. There were 130 participants and the feedback was very positive.
- John Powers Center celebrated Red Ribbon Week from October 23–31. Students participated in fun themes for the day, such as pajama day, crazy hair day and mustache day (*We mustache you not to do drugs!*).
- Laremont School hosted its annual Homecoming Dance on October 20; many alumni were in attendance.
- Laremont School hosted a craft/vendor fair on October 21. The fair featured 30 vendors and raised approximately \$1,500.
- The Laremont students participated in a Halloween parade and trick-or-treating event with Laremont administration, SEDOL administration and many family members in attendance.

- The girls' Positive Peer Culture class at Cyd Lash Academy is working with an SAB class at Gages Lake School. Every Tuesday the girls and their staff plan activities for a class of elementary SAB students. The program will expand to a second class after Thanksgiving, and the girls hope to include a transition class next semester.
- The circus came to town at Cyd Lash Academy for spirit week activities, which included dress up days in pajamas, sports teams, superhero day, and crazy sock and hat day. The week ended with a carnival for which classrooms created a carnival style game and then hosted three different classrooms. Classes competed in a spirit contest and a door-decorating contest. Fun was had by all.
- One of the all girls' classes at Cyd Lash Academy is teaming with Laremont social workers to provide social interaction and academic support in a Laremont class. Part of this experience includes pre-teaching to the girls about disability and post reflection meetings to discuss their reactions to the work. All parties have been excited about the initial impact this has had on the students.
- Twelve of the Cyd Lash Academy middle school students made honor roll or high honor roll for the 1<sup>st</sup> quarter. That's 40% of the students enrolled in the middle school program at that time. Since then 3 more students have enrolled in the middle school program, and Cyd Lash staff are looking forward to next quarter's honor roll celebration.

Dr. Moline congratulated President Osmond on receiving the *Scouting ... Vale la Pena! Service Award* from the Northeast Illinois Council, recognizing outstanding service by an adult or organization for demonstrated involvement in the development and implementation of Scouting opportunities for Hispanic/Latino youth.

In Memoriam: Administration was sad to report the passing of a student. Jayden Boyce, who had attended Laremont School since August 2012, passed away on November 13. Jayden was 11 years old and was a resident of Beach Park District #3.

## **OTHER BUSINESS**

Quorum for December Meeting: Administration asked Board members about their availability for the next meeting on Thursday, December 21. There were enough Board members planning to attend to ensure a quorum.

Moment of Silence: Mr. Northern asked Board members to observe a moment of silence in memory of Jayden Boyce.

## Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:27 a.m.

Respectfully submitted by,

Doris Marcinkus  
Recording Secretary

Approved by:

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President of the Board

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Secretary of the Board