

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

18160 W. GAGES LAKE ROAD \*\* GAGES LAKE, ILLINOIS 60030-1819

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**Thomas L. Moline, Ph.D.**

Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, September 21, 2017  
TIME: **9:00 A.M. PLEASE NOTE EARLIER START TIME**  
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)
  
- II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)
  
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)  
**Motion to Accept/Amend Agenda — VOICE VOTE**  
**Move the agenda be accepted/amended as presented/recommended.**
  
- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
  - A. Approval of Minutes  
Public session minutes of the regular meeting of August 24, 2017 are included in Board member agenda packets.
  
  - B. Financial Matters
    1. Paid Accounts Payable List: The following expenditures represent the August accounts payable list:

Accounts Payable	\$2,101,516.06
8/29-8/31/17 Payroll Liabilities	730,288.50
8/29-8/31/17 Net Payroll	890,096.60
9/15/17 Payroll Liabilities	915,936.12
9/15/17 Net Payroll	<u>831,604.93</u>
	\$5,469,442.21

2. Treasurer's Report: The treasurer's report for August 2017 is included in Board member packets

C. Policy Matters

Proposed revisions to the following Executive Board policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented. A redlined version of the policies is included in Board member agenda packets.

Section 2B: Executive Board

2:260 Uniform Grievance Procedure

Section 6: Instruction

6:80 Teaching About Controversial Issues

6:210 Instructional Materials

Section 7: Students

7:80 Release Time for Religious Instruction/Observance

7:160 Student Appearance

Section 8: Community Relations

8:70 Accommodating Individuals with Disabilities

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Avila, Lourdes - Paraprofessional – Gages Lake School  
- Budget approved vacancy/resignation  
- MA, Universidad del Valle de Atemajac  
- \$15.15/hour  
- September 5, 2017

Buenrostro, Liliana - Paraprofessional – Sector  
- Budget approved vacancy/resignation  
- BS, University of Kentucky-Lexington  
- \$14.80/hour  
- September 5, 2017

- Criel, Robyn
  - Paraprofessional – Gages Lake School
  - Budget approved vacancy/resignation
  - \$13.80/hour
  - September 13, 2017
  
- Efsen, Kaye
  - Paraprofessional – Laremont School
  - Budget approved vacancy
  - BS, University of Wisconsin-Osh Kosh
  - \$13.80/hour
  - August 28, 2017
  
- Lucadello, Scott
  - Paraprofessional – LASSO-3/Laremont School
  - Budget approved expansion position
  - BA, Western Illinois University
  - \$17.32/hour
  - September 5, 2017
  
- Maschari, Kira
  - Paraprofessional – Laremont School
  - Budget approved vacancy/resignation
  - BA, Trinity International University
  - \$14.80/hour
  - September 8, 2017
  
- Siurek, Karen
  - Paraprofessional – Gages Lake School
  - Budget approved vacancy/resignation
  - BS, Purdue University
  - \$15.15/hour
  - September 5, 2017
  
- Stubbs, Aisha
  - Special Needs Parapro – SAB/Gages Lake School
  - Budget approved expansion
  - \$13.80/hour
  - Billed to Beach Park District #3
  - August 30, 2017
  
- Licensed Staff
  - Plischke, Sara
    - EL Teacher
    - Budget approved vacancy/resignation
    - BS, Northeastern Illinois University
    - BA/step 1, \$37,000
    - September 5, 2017

2. Resignations/Retirements and Correction

Educational Support Personnel

- Clouse, Laurie - Special Needs Parapro – Sector  
- Resigned September 8, 2018
- Cruz, Janet - Admin Assistant – Human Resources  
- Retiring June 29, 2018
- Plischke, Sara - Paraprofessional – Gages Lake School  
- Resigned September 1, 2017 to accept  
position as EL Teacher
- Ross, Lori - Professional - Sector  
- Resigning September 20, 2017
- Sauerland, Rebecca - Job Coach  
- Resigning September 22, 2017

3. Request for Leave/Extension of Leave

- Schranz, Jenny - Paraprofessional – Gages Lake School  
- Effective September 20, 2017 through  
2017-18 school year

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

4. Professional Vacancies

- 1 Reading Teacher (Transition Program)
- 1 LASSO-3 Teacher (Laremont School)
- 1 LASSO Itinerant Teacher
- 1 Vocational Facilitator
- 1 Registered Nurses (Laremont School)
- 1 Certified School Nurse (Gages Lake School)

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VII. RECOGNITIONS (Dr. Moline)

A. S.T.A.R.S. Award

The student selected to receive the award for **Students Taking Academic Responsibility Seriously** for September is Angela Thurmond, who is from North Chicago District #187 and attends Laremont School. Since September 21 is a school holiday, Angela will be recognized at next month's meeting on Thursday, October 26.

B. Employee of the Month

The Executive Board will recognize Bookkeeper Karen Jacobs as September's employee of the month.

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. FOIA Request — **INFORMATIONAL** (Dr. Lynch)

A request was received via email on August 24 from Nathan Mihelich, Director of Membership & Marketing for the Illinois Retired Teacher's Association, for email addresses of all teachers and administrators in the district. Dr. Lynch replied via email to Mr. Mihelich on August 25 indicating that SEDOL does not maintain a list of email addresses for teachers and administrators and that a public body is not required to compile data that it does not ordinarily maintain or to create new records; however, a staff directory is available on the SEDOL website.

B. Change Orders – Efraim Carlson & Son — **ACTION NEEDED** (Ms. Watson)

There are two change orders from Efraim Carlson & Son. Change Order #3 is a deduct of \$13,034 from the \$75,000 contract allowance (CO #1) approved at the June meeting. A copy of the change order and a summary of the allowance allocations are included in Board member agenda packets.

Change Order #4 in the amount of \$26,938 is to complete additional work requested as part of the renovations at Gages Lake School. Details of the work are outlined in the change order, which is included in Board member agenda packets.

**Motion to Approve Change Orders — *ROLL CALL VOTE***

**Move approval of Change Order #3, a deduct of \$13,034, and Change Order #4, an add in the amount of \$26,938, from Efraim Carlson & Son as presented.**

C. **Change Order – IHC Construction — *ACTION NEEDED*** (Ms. Watson)

Change Order #1 from IHC Construction is for the new maintenance building. It is a combination of several deducts for unused contract allowances totaling \$22,500 and an add not to exceed \$20,180 for relocation of a bathroom wall to meet federal ADA requirements, resulting in a deduct of \$2,320. A copy of the change order is included in Board member agenda packets.

**Motion to Approve Change Order — *ROLL CALL VOTE***

**Move approval of Change Order #1 from IHC Construction, a deduct of \$2,320, as presented.**

D. **Superintendent Search Focus Group — *INFORMATIONAL*** (Mrs. Osmond)

Search Consultants Dave Peterson and Harry Rossi will meet with the Executive Board as a focus group as part of the superintendent search process. The Board will also need to set interview dates and may wish to discuss the composition of the confidential stakeholders interview committee, which will interview finalist candidates and provide feedback to the Board.

X. **COMMITTEE REPORTS – *INFORMATIONAL***

XI. **PROGRAM/SCHOOL REPORTS — *INFORMATIONAL***

A. **Announcements / Wins:** The following items were reported at the September meeting of the Supervisory/Administrative Team.

- Six out of eight LASSO-3 teachers are new, and they are doing a nice job getting the TEACCH method implemented in their classrooms.
- The APE teacher and EL teacher vacancies have been filled.
- Cyd Lash Academy has joined the University of Kansas' program "Monarch Watch," and their butterfly garden is in full operation. They have been incubating captured eggs and have now released 11 butterflies. By season's end, a total of 16 butterflies will have been released.
- Middle school students at John Powers Center are included in the one-to-one technology initiative in Hawthorn District #73. New Dell Chromebooks were purchased by SEDOL, but they are managed by District #73. The Chromebooks are learning tools that are provided with the intent that students will become more engaged in the learning process and allowed opportunities to be trained to use the devices so they can do meaningful work in and outside the classroom.

- The middle school program at Cyd Lash Academy had a great start to the school year. New floors were installed just before the year started, and the middle school is a warm and welcoming space for students and their families. The middle school open house was held on August 21, and 52% of families attended. Staff is doing an amazing job connecting with students and families.

XII. CLOSED SESSION

**Motion to Enter into Closed Session — *ROLL CALL VOTE***

**Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee and probable/imminent litigation.**

**Motion to Return to Public Session — *VOICE VOTE***

**Move the Board return to public session.**

XIII. OTHER BUSINESS

XIV. ADJOURNMENT

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**Executive Board Meeting Schedule** *SEDOL Office Bay Room unless noted otherwise*

Thursday, October 26, 2017 – 9:00 a.m.

Wednesday, November 15, 2017 – 9:00 a.m.

Thursday, December 21, 2017 – 9:30 a.m.

Thursday, January 25, 2018 – 9:30 a.m.

Thursday, February 22, 2018 – 9:30 a.m.

Thursday, March 22, 2018 – 9:30 a.m.

Thursday, April 12, 2018 – 9:30 a.m. *Special Meeting to Review Tentative Budget*

Thursday, April 26, 2018 – 9:30 a.m.

Thursday, May 24, 2018 – 9:30 p.m.

Thursday, June 28, 2018 – 9:30 a.m.

Thursday, July 26, 2018 – 9:30 a.m.

**Governing Board Meeting Schedule** *Laremont School Gym unless noted otherwise*

~~Wednesday, November 29, 2017 – 7:00 p.m.~~ **Cancelled**

Thursday, January 25, 2018 – 7:00 p.m. ***Special Meeting – Appoint New Supt***

Wednesday, March 7, 2018 – 7:00 p.m.

Wednesday, June 6, 2018 – 7:00 p.m.