

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**  
18160 W. GAGES LAKE ROAD \*\* GAGES LAKE, ILLINOIS 60030-1819  
847•548•8470 \*\* Fax 847•548•8472  
**www.sedol.us**

**Minutes**

**SEDOL EXECUTIVE BOARD MEETING**

**September 21, 2017**

**CALL TO ORDER**

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:05 a.m. on Thursday, September 21, 2017, at the SEDOL administrative offices in Gages Lake, Illinois.

**ROLL CALL**

**Board Members Present**

Dr. Lonny Lemon, Superintendent, Oak Grove District #68  
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118  
Mr. Jim McKay, Superintendent, Community High School District #117  
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41  
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56 *(arrived 9:10 a.m.)*  
Dr. Christy Sefcik, Superintendent, Grant High School District #124  
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

**Board Members Absent**

Mr. David Northern, Governing Board Member, Community Cons. District #46  
Dr. Guy Schumacher, Superintendent, Libertyville District #70

**Staff Members Present**

Dr. Thomas Moline, Superintendent  
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO  
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment  
Ms. Doris Marcinkus, Recording Secretary

**Staff Members Absent**

Dr. Peggy Lynch, Assistant Superintendent for Human Resources

**Guests**

Mr. Ken Frank, Signature Development Corporation/Owner's Rep  
Mr. Dave Peterson, School Exec Connect  
Mr. Harry Rossi, School Exec Connect

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

**ACCEPTANCE OF AGENDA**

Motion to Amend the Agenda

Motion by Mrs. Carey McHugh, second by Dr. Lonny Lemon, to amend the agenda to move the Superintendent Search Focus Group to the first item under New Business.

VOICE VOTE:                      Ayes, all.                      Nays, none.                      MOTION CARRIED.

**CONSENT AGENDA**

Motion to Approve Consent Agenda

Motion by Mr. Jim McKay, second by Mrs. Carey McHugh, to approve the consent agenda as follows.

Approval of Minutes

Public session minutes of the regular meeting of August 24, 2017

Financial Matters

Paid Accounts Payable List: The following expenditures represent the September 2017 accounts payable list:

Accounts Payable	\$2,101,516.06
8/29- 8/31/17 Payroll Liabilities	730,288.50
8/29-8/31/17 Net Payroll	890,096.60
9/15/17 Payroll Liabilities	915,936.12
9/15/17 Net Payroll	<u>831,604.93</u>
	\$5,469,442.21
IHC Construction	268,003.58*
Signature Development	<u>6,315.00*</u>
	\$5,743,760.79

\*Administration requested these bills be included as part of the payable list for September.

Treasurer's Report: Report for August 2017

Policy Matters

Proposed revisions to the following Executive Board policies were reviewed by the Policy Committee. Administration requested approval to change the policies as presented.

Section 2B: Executive Board  
2:260 Uniform Grievance Procedure

Section 6: Instruction

6:80 Teaching About Controversial Issues

6:210 Instructional Materials

Section 7: Students

7:80 Release Time for Religious Instruction/Observance

7:160 Student Appearance

Section 8: Community Relations

8:70 Accommodating Individuals with Disabilities

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

Avila, Lourdes - Paraprofessional – Gages Lake School  
- Budget approved vacancy/resignation  
- MA, Universidad del Valle de Atemajac  
- \$15.15/hour  
- September 5, 2017

Buenrostro, Liliana - Paraprofessional – Sector  
- Budget approved vacancy/resignation  
- BS, University of Kentucky-Lexington  
- \$14.80/hour  
- September 5, 2017

Carey, Heather - Admin Assistant – Therapeutic Services  
- Budget approved vacancy/resignation  
- \$15.75/hour  
- September 18, 2017

Criel, Robyn - Paraprofessional – Gages Lake School  
- Budget approved vacancy/resignation  
- \$13.80/hour  
- September 13, 2017

Efsen, Kaye - Paraprofessional – Laremont School  
- Budget approved vacancy  
- BS, University of Wisconsin-Osh Kosh  
- \$13.80/hour  
- August 28, 2017

- Kirtz, Jaelyn
- Vocational Facilitator
  - Budget approved vacancy/resignation
  - BA, Western Illinois University
  - \$21.18/hour
  - September 18, 2017
- Lucadello, Scott
- Paraprofessional – LASSO-3/Laremont School
  - Budget approved expansion position
  - BA, Western Illinois University
  - \$17.32/hour
  - September 5, 2017
- Maschari, Kira
- Paraprofessional – Laremont School
  - Budget approved vacancy/resignation
  - BA, Trinity International University
  - \$14.80/hour
  - September 8, 2017
- Siurek, Karen
- Paraprofessional – Gages Lake School
  - Budget approved vacancy/resignation
  - BS, Purdue University
  - \$15.15/hour
  - September 5, 2017
- Stubbs, Aisha
- Special Needs Parapro – SAB/Gages Lake School
  - Budget approved expansion
  - \$13.80/hour
  - Billed to Beach Park District #3
  - August 30, 2017

Licensed Staff

- Plischke, Sara
- EL Teacher
  - Budget approved vacancy/resignation
  - BS, Northeastern Illinois University
  - BA/step 1, \$37,000
  - September 5, 2017

Resignations/Retirements and Correction

Educational Support Personnel

- Clouse, Laurie
- Special Needs Parapro – Sector
  - Resigned September 8, 2017
- Cruz, Janet
- Admin Assistant – Human Resources
  - Retiring June 29, 2018

- Kirtz, Jaclyn - Paraprofessional – Transition Center  
- Resigned September 15, 2017 to accept position as Vocational Facilitator
- Plischke, Sara - Paraprofessional – Gages Lake School  
- Resigned September 1, 2017 to accept position as EL Teacher
- Ross, Lori - Paraprofessional - Sector  
- Resigning September 20, 2017
- Sauerland, Rebecca - Job Coach  
- Resigning September 22, 2017

Request for Leave/Extension of Leave

- Schranz, Jenny - Paraprofessional – Gages Lake School  
- Effective September 20, 2017 through 2017-18 school year

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mr. Jim McKay	Mrs. Roycealee Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Mr. David Northern	Dr. Guy Schumacher

MOTION CARRIED.

Professional Vacancies Anticipated for 2017-18

- 1 Reading Teacher (Transition Program)
- 1 LASSO-3 Teacher (Laremont School)
- 1 LASSO Itinerant Teacher
- 1 Vocational Facilitator
- 1 Registered Nurse (Laremont School)
- 1 Certified School Nurse (Gages Lake School)

**PUBLIC COMMENT**

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

**EXECUTIVE BOARD MEMBER COMMENT**

There was no comment from Executive Board members.

**RECOGNITIONS**

S.T.A.R.S. Award: The student selected to receive the award for Students Taking Academic Responsibility Seriously for September is Angela Thurmond, who is from North Chicago District #187 and attends Laremont School. Since the September board meeting date was a day of non-attendance, Angela will be recognized at next month's meeting on Thursday, October 26.

Employee of the Month: The Board recognized Bookkeeper Karen Jacobs as September's employee of the month.

*Mrs. Pahl arrived at 9:10 a.m.*

**OLD BUSINESS**

There were no items to discuss under Old Business.

**NEW BUSINESS**

Superintendent Search Focus Group

Dr. Moline excused himself from the meeting while Search Consultants Dave Peterson and Harry Rossi met with Board members as a focus group as part of the superintendent search process. The Board also scheduled interview dates and discussed the composition of the Confidential Stakeholders' Interview Committee, who will interview two finalists and provide feedback to the Board.

FOIA Request

Administration reported that a request was received via email on August 24 from Nathan Mihelich, Director of Membership & Marketing for the Illinois Retired Teacher's Association, for email addresses of all teachers and administrators in the district. On August 25, an email was sent to Mr. Mihelich informing him that SEDOL does not maintain a list of email addresses for teachers and administrators and that a public body is not required to compile data that it does not ordinarily maintain or to create new records; however, a staff directory was available on the SEDOL website.

Change Orders – Efraim Carlson & Son

Motion to Approve Change Orders

Motion by Dr. Lonny Lemon, second by Mrs. Carey McHugh, to approve Change Order #3, a deduct of \$13,034, and Change Order #4, an add in the amount of \$26,938, from Efraim Carlson & Son as presented.

Ms. Watson explained that the two change orders were for the renovations at Gages Lake School. The deduct of \$13,034 was from the \$75,000 contract allowance approved at the June meeting, and the second change order was for additional work requested by Administration.

ROLL CALL VOTE:           Ayes:     Dr. Lonny Lemon                     Mrs. Odie Pahl  
  Mrs. Carey McHugh                 Dr. Christy Sefcik  
  Mr. Jim McKay                       Mrs. Roycealee Wood  
  Mrs. Joanne Osmond  
  
  Nays:     None  
  
  Absent:  Mr. David Northern             Dr. Guy Schumacher

MOTION CARRIED.

Change Order – IHC Construction

Motion to Approve Change Order

Motion by Mrs. Odie Pahl, second by Dr. Christy Sefcik, to approve Change Order #1, a deduct in the amount of \$2,320, from IHC Construction as presented.

Ms. Watson said the change order was for the new maintenance building and was a combination of several deducts for unused contract allowances totaling \$22,500 and an add not to exceed \$20,180 for relocation of a bathroom wall to meet federal ADA requirements, resulting in a net deduct of \$2,320.

ROLL CALL VOTE:           Ayes:     Dr. Lonny Lemon                     Mrs. Odie Pahl  
  Mrs. Carey McHugh                 Dr. Christy Sefcik  
  Mr. Jim McKay                       Mrs. Roycealee Wood  
  Mrs. Joanne Osmond  
  
  Nays:     None  
  
  Absent:  Mr. David Northern             Dr. Guy Schumacher

MOTION CARRIED.

Ms. Watson reported that next month there will be a change order for Maneval to address the long-time drainage issues at Gages Lake School. Mr. Ken Frank, the Board’s representative for construction, explained the work that needs to be done to correct the problem. Ms. Watson said she expects the amount of the change order to be \$37,579.

**COMMITTEE REPORTS**

There were no committee reports to discuss.

**PROGRAM/SCHOOL REPORTS**

Announcements/Wins: The following items were reported at the September meeting of the Supervisory/Administrative Team.

- Six out of eight LASSO-3 teachers are new, and they are doing a nice job getting the TEACCH method implemented in their classrooms. TEACCH stands for Teaching, Expanding, Appreciating, Collaborating/Cooperating, Holistic and is an instructional approach that is used within all SEDOL autism classrooms.

- The APE teacher and EL teacher vacancies have been filled.
- Cyd Lash Academy has joined the University of Kansas’ program “Monarch Watch,” and their butterfly garden is in full operation. They have been incubating captured eggs and have now released 11 butterflies. By season’s end, a total of 16 butterflies will have been released.
- Middle school students at John Powers Center are included in the one-to-one technology initiative in Hawthorn District #73. New Dell Chromebooks were purchased by SEDOL, but they are managed by District #73. The Chromebooks are learning tools that are provided with the intent that students will become more engaged in the learning process and allowed opportunities to be trained to use the devices so they can do meaningful work in and outside the classroom.
- The middle school program at Cyd Lash Academy had a great start to the school year. New floors were installed just before the year started, and the middle school is a warm and welcoming space for students and their families. The middle school open house was held on August 21, and 52% of families attended. Staff is doing an amazing job connecting with students and families.

Mrs. McHugh asked about the SEDOL Foundation golf outing and 5K walk/run. Dr. Moline reported that both events were very successful. There were a record number of foursomes that participated in the golf outing. In addition to the money raised from the outing, an additional \$12,000 was raised after dinner to support technology at Laremont School. A record number of people also participated in the 5K walk/run. There were 282 runners with a crowd of over 400 people. There were more students who participated than ever before. The next event is *One Special Night* on Saturday, November 4, at Viper Alley in Lincolnshire.

**CLOSED SESSION**

Motion to Enter into Closed Session

At 10:23 a.m., Mrs. Carey McHugh moved, second by Mrs. Roycealee Wood, for the Board to enter into closed session to discuss pending litigation.

<u>ROLL CALL VOTE:</u>	Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
		Mrs. Carey McHugh	Dr. Christy Sefcik
		Mr. Jim McKay	Mrs. Roycealee Wood
		Mrs. Joanne Osmond	
	Nays:	None	
	Absent:	Mr. David Northern	Dr. Guy Schumacher

MOTION CARRIED.

Motion to Return to Public Session

At 10:40 a.m., Mrs. Carey McHugh moved, second by Dr. Lonny Lemon, for the Board to return to public session.

VOICE VOTE:                      Ayes, all.                      Nays, none.                      MOTION CARRIED.

While in closed session, the Board discussed the impending withdrawal of Mundelein High School District #120.

**OTHER BUSINESS**

There were no items to discuss under Other Business.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:40 a.m.

Respectfully submitted by,

Doris Marcinkus  
Recording Secretary

Approved by:

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President of the Board

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Secretary of the Board