

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
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Minutes

SEDOL EXECUTIVE BOARD MEETING

August 24, 2017

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:30 a.m. on Thursday, August 24, 2017, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mr. Jim McKay, Superintendent, Community High School District #117
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Dr. Christy Sefcik, Superintendent, Grant High School District #124
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Mr. David Northern, Governing Board Member, Community Cons. District #46

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

Guests

Ms. Julie Wilt, President, SEDOL Support Staff Association

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Agenda

Motion by Dr. Christy Sefcik, second by Mrs. Odie Pahl, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Guy Schumacher, second by Mrs. Odie Pahl, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of July 27, 2017

Financial Matters

Paid Accounts Payable List: The following expenditures represent the August 2017 accounts payable list:

Accounts Payable	\$1,516,954.33
7/31/17 Payroll Liabilities	755,696.35
7/31/17 Net Payroll	969,718.62
8/15/17 Payroll Liabilities	725,277.99
8/15/17 Net Payroll	<u>871,479.85</u>
	\$4,839,127.14
Efraim Carlson & Son	287,530.20*
Maneval Construction	<u>28,816.67*</u>
	\$5,155,474.01

*Administration requested these bills be included as part of the payable list for August.

Treasurer's Report: Report for July 2017

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by

Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Ackerman, Christine - Paraprofessional – Cyd Lash Academy
- Budget approved vacancy/transfer
- MA, NYU Polytechnic Institute
- \$13.80/hour
- August 14, 2017
- Gentile, Alyssa - Educational Interpreter – Powers Center
- Budget approved expansion
- \$19.27/hour
- August 21, 2017
- Gorski, Mark - Instructional Technology Coach
- Budget approved vacancy
- BA, Western Illinois University
- \$34,969
- August 28, 2017
- Leconte, Nicole - Paraprofessional – Laremont School
- Budget approved vacancy
- MA, National Louis University
- \$13.80/hour
- August 14, 2017
- Papa, Eduardo - Custodian – Cyd Lash Academy
- Budget approved vacancy
- \$13.40/hour
- August 16, 2017
- Rios, Eden - Paraprofessional – LASSO-3/Laremont
- Budget approved expansion position
- BA, University of Puerto Rico
- \$14.80/hour
- August 14, 2017
- Rodriguez, Alicia - Paraprofessional – Laremont School
- Budget approved expansion position
- \$13.80/hour
- August 14, 2017
- Russell, Isaac - Paraprofessional – Cyd Lash Academy
- Budget approved vacancy/resignation
- \$13.80/hour
- August 14, 2017

- Scovill, Jared - Paraprofessional – Gages Lake School
- Budget approved vacancy/transfer
- \$14.15/hour
- August 14, 2017
- Shaw, Shawnalee - Registered Nurse .6 FTE – Sector Mobility
- Budget approved expansion
- BA+15/step 4, \$41,124
- August 14, 2017
- Tomas, Rosemary - Paraprofessional – Laremont School
- Budget approved vacancy
- BA, State University of New York
- \$13.80/hour
- August 14, 2017
- Tortorella, Josephine - Special Needs Parapro – SAB/Gages Lake
- Budget approved vacancy/resignation
- BA, Carthage College
- \$13.80/hour
- Billed to Zion District #6
- August 14, 2017
- Ventura, Jason - Paraprofessional – LASSO-3/Laremont
- Budget approved vacancy
- BA, Northern Illinois University
- \$14.80/hour
- August 14, 2017
- Wagner, Keith - Paraprofessional – Cyd Lash Academy
- Budget approved vacancy/resignation
- BA, McMurray University (Texas)
- \$13.80/hour
- August 14, 2017
- Licensed Staff
- Guerrera, Jyoti - Speech Pathologist – Sector
- Budget approved vacancy/resignation
- MA, Governors State University
- MA+30/step 11, \$66,230
- August 14, 2017
- Jason, Salena - LASSO-3 Teacher – Laremont School
- Budget approved vacancy/resignation
- MA, University of Mary Washington
- MA/step 1, \$41,440
- August 14, 2017

Kopelman, Clark - School Psychologist – Various Sites
- Budget approved vacancy/resignation
- Ph.D., University of Iowa
- MA+120/step 2, \$61,420
- August 14, 2017

Michaels, William - P.E. Teacher – Regional Safe School
- Budget approved vacancy/resignation
- BS, Northeastern Illinois University
- BA/step 1, \$37,000
- August 14, 2017

Montgomery, Amanda - Math Teacher – Regional Safe School
- Budget approved vacancy/resignation
- BA, Roosevelt University
- BA/step 1, \$37,000
- August 14, 2017

Thomas, Karen - Social Worker .3 FTE – Laremont School
- Budget approved expansion
- MS, Aurora University
- MA+30/step 2, \$47,582 prorated at .3 FTE for an actual salary of \$14,274.60
- August 14, 2017

Vasel, Carol - BD/ED Teacher – Gages Lake School
- Budget approved vacancy/transfer
- MA, National Louis University
- MA/step 11, \$59,829
- August 14, 2017

Resignations/Retirements and Correction

Educational Support Personnel

Anderson, Helene - Administrative Assistant – Gages Lake School
- Retiring August 1, 2018

Austin, Tina - Paraprofessional – Gages Lake School
- Resigned August 2, 2017

Barkus, Brittany - Paraprofessional – LASSO-3/Laremont
- Resigning August 25, 2017

Chism, Shawn - Paraprofessional – Cyd Lash Academy
- Job abandonment – August 16, 2017

Christiansen, Rebecca - Paraprofessional – LASSO-3/Laremont
- Resigned July 31, 2017

- Donovan, Rachel - Paraprofessional – Sector
- Resigned August 23, 2017
- Feltner, Donna - Vocational Facilitator/Transition Specialist
- Resigned August 8, 2017
- Gorski, Mark - Paraprofessional – Laremont School
- Resigning August 25, 2017 to accept position as
Instructional Technology Coach
- Jakaitis, Susan - Administrative Assistant – Human Resources
- Retiring June 30, 2019
- Kass, Kathleen - Paraprofessional – LASSO-3/Laremont School
- Resigned August 14, 2017
- Kovac, Clay - Paraprofessional – Gages Lake School
- Resigned August 16, 2017
- Linane, Alison - Paraprofessional – Gages Lake School
- Resigned August 14, 2017
- Lucadello, Scott - Paraprofessional – Gages Lake School
- Resigned August 11, 2017
- Matzke, Melissa - Paraprofessional – Gages Lake School
- Resigned August 5, 2017
- McDonough, Jennifer - Paraprofessional – Sector
- Resigning August 30, 2017
- Nightingale, Tracy - Paraprofessional – Sector
- Resigning August 31, 2017
- Owens, Eric - Paraprofessional – Gages Lake School
- Resigned August 11, 2017
- Sabeva, Milena - Paraprofessional –Laremont School
- Resigned August 3, 2017
- Schuyler, Christiana - Paraprofessional –Laremont School
- Resigned July 26, 2017
- Singleton, Pamela - Paraprofessional – Cyd Lash Academy
- Resigned August 27, 2017
- Tarakanov, Jessica - Paraprofessional – Gages Lake School
- Resigned August 9, 2017

Taylor, Jayde - Paraprofessional – John Powers Center
- Resigned June 7, 2017

Vice, Nicholas - Paraprofessional – Gages Lake School
- Resigned August 15, 2017

Wells, Joyce - Paraprofessional – Gages Lake School
- Resigned August 15, 2017

Licensed Staff

Chihuahua, Courtney - Transition Teacher
- Resigned August 8, 2017

Harford, Megan - Teacher – Gages Lake School
- Resigned August 1, 2017

Heuberger, Allison - EL Itinerant Teacher
- Resigning August 22, 2017

Hoos, Traci - LASSO Itinerant Teacher
- Resigning September 12, 2017 or when position is filled

Maldonado, Mercedes - Math Teacher – Regional Safe School
- Resigned August 2, 2017

Nehila, Lisa - Adapted P.E. Teacher
- Resigned July 27, 2017

Owens, Kristin - LASSO-3 Teacher/Laremont School
- Resigned August 2, 2017

Parker-Bright, Kimberly - Audiologist
- Retiring at end of 2017-18 school year

Regan, Lisa - School Psychologist
- Retired July 27, 2017

Request for Leave/Extension of Leave

Brabender, Keith - Transition Coach
- 2017-18 school year

Steele, Tamara - Special Needs Paraprofessional
- Effective August 21, 2017 through 2017-18 school year

Request for Reduction of Contract Time

Johansen, Laurie - Speech Pathologist
- From 1.0 to .8 FTE
- Effective August 14, 2017

McQuaid, Lisabeth - Music Therapist
- From .9 to .8 FTE
- Effective August 15, 2017

Request to Rescind Leave of Absence

Aguirre, Jennifer - Paraprofessional – Gages Lake School
- Family circumstances have changed and she would like to rescind request for leave for the 2017-18 school year

ROLL CALL VOTE:

Ayes: Mr. Jim McKay Dr. Guy Schumacher
Mrs. Joanne Osmond Dr. Christy Sefcik
Mrs. Odie Pahl Mrs. Roycealee Wood

Nays: None

Abstain: Mrs. Carey McHugh

Absent: Dr. Lonny Lemon Mr. David Northern

MOTION CARRIED.

Professional Vacancies Anticipated for 2017-18

- 1 Adapted P.E. Teacher .4 FTE (Various Locations)
- 1 Reading Teacher (Transition Program)
- 1 ELL Teacher (Various Locations)
- 1 ED/BD Teacher (Gages Lake School)
- 1 SAB Teacher (Gages Lake School)
- 1 LASSO Itinerant Teacher
- 1 Vocational Facilitator
- 2 Registered Nurses (Laremont and TBD)
- 1 Certified School Nurse (Gages Lake School)

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

EXECUTIVE BOARD MEMBER COMMENT

There was no comment from Executive Board members.

OLD BUSINESS

Committee Appointments

President Osmond recommended the following committee appointments. There were no objections.

Personnel

Jim McKay, Chair
Carey McHugh
Lonny Lemon

Finance

Guy Schumacher, Chair
Christy Sefcik
David Northern

Policy

Odie Pahl, Chair
Joanne Osmond
Roycealee Wood

Negotiations

Joanne Osmond, Chair

Agreement for Lake County SRO

Motion to Approve Agreement

Motion by Mrs. Odie Pahl, second by Dr. Guy Schumacher, to approve the three-year agreement with the Lake County Board and the Lake County Sheriff's Office as presented.

Administration recommended approval of the new three-year agreement with the Lake County Board and the Lake County Sheriff's Office to continue to provide a full-time police officer on the SEDOL Campus when school is in session. The annual costs are as follows: 1/1/2017 - \$122,907.96; 1/1/2018 - \$133,445.34; and 1/1/2019 - \$138,420.94.

ROLL CALL VOTE:

Ayes: Mrs. Carey McHugh Dr. Guy Schumacher
 Mr. Jim McKay Dr. Christy Sefcik
 Mrs. Joanne Osmond Mrs. Roycealee Wood
 Mrs. Odie Pahl

Nays: None

Absent: Dr. Lonny Lemon Mr. David Northern

MOTION CARRIED.

NEW BUSINESS

Update 2016-2018 SEDOL Strategic Plan

Administration presented a detailed overview of the progress being made on the superintendent goals approved by the Board in November 2016. The goals document also serves as a two-year strategic plan, which should provide for an orderly transition of leadership with a new superintendent coming on board in July 2018. The plan includes four major strategies with two objectives for each strategy:

Human Resources

- Data Tracking: Track attendance data, evaluation data and student growth data to ensure quality programs are being delivered by high performing employees
- Staff Development: Continue to develop high performing certified and support personnel. Provide ongoing support and education for employees that continuously improves the learning environment for students

Relationships

- Parents/Guardian Concerns: Provide training for parents and guardians that address issues or concerns of raising a child with challenges and preparing the child for life after special education eligibility
- Member Districts/Board Members: Provide member districts with information to quantify SEDOL value to member district students

Financial Stability

- Revenue: Obtain a 15% fund equity in the SEDOL Education Fund by FY19
- Expenses: Develop annual budgets that reflect SEDOL's commitment to providing cost-efficient programs and services that are assessed by member districts to be of high quality

Student Instruction

- Student Growth: Advance systemic adherence to instructional fidelity of curriculum, teaching practices and development of support Professional Learning Communities for the greater education of students and higher education of instructional staff
- Classroom Space: Generate an estimate of growth over the next three school years (2017-2019) in order to determine future facility and space needs

COMMITTEE REPORTS

There were no committee reports; however, Ms. Watson did provide an in-depth update on the construction at Gages Lake School and the campus road improvement project.

PROGRAM/SCHOOL REPORTS

Announcements/Wins

- The SEDOL Foundation golf outing will be held on Monday, September 11, at Stonewall Orchard.
- The SEDOL Foundation 5K walk/run will be held on Saturday, September 16, at Independence Grove.

CLOSED SESSION

There were no items for closed session discussion.

OTHER BUSINESS

There were no items to discuss under Other Business.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:26 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board