

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
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Minutes

SEDOL EXECUTIVE BOARD MEETING

June 22, 2017

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by Board Secretary Dr. Thomas Moline at 9:32 a.m. on Thursday, June 22, 2017, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Dr. Christy Sefcik, Superintendent, Grant High School District #124
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Mr. Jim McKay, Superintendent, Community High School District #117
Mr. David Northern, Governing Board Member, Community Cons. District #46

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Director of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

Guests

Mr. Ken Frank, Signature Development Corporation/Owner's Rep
Mr. Dave Peterson, School Exec Connect
Mr. Harry Rossi, School Exec Connect

Oath of Office

Dr. Moline administered the oath of office to: Dr. Lonny Lemon, Superintendent of Oak Grove District #68; Mrs. Carey McHugh, Governing Board Member from Wauconda Unit District #118; Mrs. Joanne Osmond, Governing Board Member from Lake Villa District #41; Dr. Guy Schumacher, Superintendent of Libertyville District #70; and Dr. Christy Sefcik, Superintendent of Grant High School District #124. Mrs. McHugh, Mrs. Osmond, Dr. Schumacher and Dr. Sefcik will serve a two-year term expiring in June 2019. Dr. Lemon will complete the one year remaining on the term of Dr. John Ahlemeyer.

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Agenda

Motion by Mrs. Carey McHugh, second by Dr. Guy Schumacher, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mrs. Roycealee Wood, second by Dr. Guy Schumacher, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of May 25, 2017

Financial Matters

Paid Accounts Payable List: The following expenditures represent the June 2017 accounts payable list:

Accounts Payable	\$2,371,083.31
5/31/17 Payroll Liabilities	852,394.49
5/31/17 Net Payroll	928,625.20
6/15/17 Payroll Liabilities	862,320.68
6/15/17 Net Payroll	<u>954,306.13</u>
Subtotal from Agenda	\$5,968,729.81
6/19/17 IHC Construction	201,045.44
6/19/17 Efraim Carlson & Son	214,839.45
Payable items processed June 16-21	2,222,031.40
Payroll Liabilities June 16-20	55,614.90
Net Payroll June 16-20	<u>53,837.10</u>
Total for June	\$8,716,098.10

Treasurer's Report: Report for May 2017

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Foy, Amanda
- Vocational Facilitator
 - Budget approved vacancy/transfer
 - BA, Kaplan University
 - \$20.66/hour
 - August 14, 2017
- Medina, Guadalupe
- Receptionist – Cyd Lash Academy
 - Budget approved vacancy/resignation
 - \$10.01/hour
 - August 9, 2017

Licensed Staff

- Assmann, Judith
- Curriculum and Instruction Coordinator
 - Approved expansion position
 - \$102,155
 - July 1, 2017
- Buchholz, Diane
- LASSO-3 Teacher – Laremont School
 - Approved expansion position
 - MS, Dominican University
 - MA/step 5, \$47,989
 - August 14, 2017
- Larson, John
- ED/BD Teacher – Cyd Lash Academy
 - Approved expansion position
 - BA, North Park University
 - BA/step 1, \$37,000
 - August 14, 2017
- Olsen, Kelly
- Sector Supervisor
 - Budget approved vacancy/resignation
 - Ed.D., North Central Arizona University
 - \$94,167
 - July 1, 2017

Pecaro, Kelly - ED/BD Teacher – Gages Lake School
- Budget approved vacancy/resignation
- MA, National-Louis University
- MA/step 6, \$49,802
- August 14, 2017

Rottweiler, Bryan - ED/BD Teacher – Gages Lake School
- Approved expansion position
- BS, Northern Illinois University
- BS/step 4, \$41,292
- August 14, 2017

Wypych, Linsey - Speech Pathologist – John Powers Center
- Budget approved vacancy/resignation
- MS, Northwestern University
- MA+30/step 3, \$49,358
- August 14, 2017

Resignations/Retirements and Correction

Educational Support Personnel

Buchholz, Diane - Paraprofessional – Laremont School
- Resigned June 21, 2017 to accept position as
LASSO-3 teacher at Laremont School

Capps, Alexis - Paraprofessional – Gages Lake School
- Resigned May 26, 2017

Foy, Amanda - Job Coach
- Resigned June 7, 2017, to accept position as
vocational facilitator

Knol, John - Paraprofessional – Cyd Lash Academy
- Resigned June 19, 2017

Martinez, Ashley - Paraprofessional – Laremont School
- Resigned June 21, 2017

Sears, Janet - Paraprofessional – John Powers Center
- Resigned June 7, 2017

Licensed Staff

Assmann, Judith - Digital Learning, Curriculum and Assessment Liaison
- Resigning to accept position as Curriculum and
Instruction Coordinator July 1, 2017

Coughlin, Melissa - PE Teacher – ROE Safe School
- Resigning June 30, 2017

- Curtin, Michelle - Principal – Gages Lake School
- Retiring June 30, 2019
- Kaplan, Susan - Audiologist
- Retiring at end of the 2018-19 school year
- Killmer, Dianna - LASSO-3 Teacher – Laremont School
- Resigned May 22, 2017
- Knol, Sandra - Occupational Therapist
- Resigned June 12, 2017
- Melzer, Kelly - Speech/Language Pathologist
- Resigned June 7, 2017
- Santelle, Donald - Adapted P.E. Teacher
- Retiring last day of 2017-18 school year
- Szostak, Caroline - Teacher – ROE Safe School
- Resigned May 25, 2017
- Thompson, Michelle - Speech Pathologist
- Resigned end of 2016-17 school year

Request for Leave/Extension of Leave

- Kueheman, Sarah - Paraprofessional
- August 14 through December 11, 2017 to complete student teaching requirement

Request for Increase of Contract Time

- Lueders, Jill - Secretary for OT/PT and Assistive Tech
- Beginning August 1, 2017 contract will increase to 7 hours/day, 5 days/week for 215 days
- Schmidt, Melissa - HI Itinerant Teacher
- From .6 to 1.0 FTE
- August 14, 2017

Reinstatement of Staff for 2017-18

Licensed Staff

- Winter, Nicole - LASSO-3 Teacher

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Dr. Guy Schumacher
 Mrs. Carey McHugh Dr. Christy Sefcik
 Mrs. Joanne Osmond Mrs. Roycealee Wood
 Mrs. Odie Pahl

 Nays: None

 Absent: Mr. Jim McKay Mr. David Northern

MOTION CARRIED.

Professional Vacancies Anticipated for 2017-18

- 1 Speech/Language Pathologist (Various Locations)
- 1 Vision Itinerant Teacher .6 FTE (Various Locations)
- 1 Office Intervention Teacher/Social Worker (Cyd Lash Academy)
- 1 Behavior Specialist (Gages Lake School)
- 1 ED/BD Teacher (Gages Lake School)
- 2 SAB Teachers (Gages Lake School)
- 1 ED/BD Art Teacher (Gages Lake School)
- 2 School Social Workers (Gages Lake School & Cyd Lash Academy)
- 1 Deaf/HH Teacher (John Powers Center)
- 2 LASSO-3 Teacher (Laremont School)
- 1 EC Teacher .5 FTE (Lincoln Center – District #75)
- 1 Certified School Nurse (To Be Determined)

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

EXECUTIVE BOARD MEMBER COMMENT

Dr. Schumacher thanked Dr. Moline for the updates and pictures he sends to Board members.

OLD BUSINESS

Policy Revisions Presented for Second Reading

Motion to Approve Policy Revisions

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to approve policy revisions as presented.

Section 5: Personnel

5:230 Maintaining Student Discipline

Section 6: Instruction

6:70 Teaching About Religions

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

NEW BUSINESS

Resolution of Prevailing Wage Rates

Motion to Adopt Resolution

Motion by Mrs. Carey McHugh, second by Mrs. Roycealee Wood, to adopt the resolution regarding prevailing wages as presented.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mrs. Odie Pahl	Mrs. Roycealee Wood
Nays:	Mrs. Joanne Osmond	
Absent:	Mr. Jim McKay	Mr. David Northern

MOTION CARRIED.

Extension of Intergovernmental Agreement with District #127

Motion to Approve Extended Agreement

Motion by Mrs. Odie Pahl, second by Dr. Guy Schumacher, to approve a one-year extension of the agreement with Grayslake High School District #127 as presented.

Administration recommended approval of a one-year extension of the agreement with Grayslake High School District #127 to continue leasing space at Grayslake North High School to house the Deaf/Hard of Hearing Program.

Extension of ROE Program

Motion to Approve Extension and Reinstate Staff

Motion by Mrs. Carey McHugh, second by Dr. Christy Sefcik, to approve the “Extended Agreement for Administrative Services” and the reinstatement of staff for the ROE Alternate School Program as presented.

Administration recommended approval of a one-year extension of the agreement between SEDOL and the Regional Office of Education to administer and operate the Alternate School Program for the 2017-18 school year. In addition, Administration recommended the following staff be reinstated.

<u>Curcuru, Maria</u>	- Social Sciences Teacher
<u>Goedken, Megan</u>	- Teacher/Interventionist
<u>Hughes, Delsy</u>	- Program Facilitator
<u>Leck, Lawrence</u>	- English/H.S. Electives Teacher
<u>Rodriguez, Erica</u>	- School Secretary
<u>Williams, Jay</u>	- Interventionist

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Dr. Guy Schumacher
 Mrs. Carey McHugh Dr. Christy Sefcik
 Mrs. Joanne Osmond Mrs. Roycealee Wood
 Mrs. Odie Pahl

 Nays: None

 Absent: Mr. Jim McKay Mr. David Northern

MOTION CARRIED.

Change Order – Efraim Carlson & Son

Motion to Approve Change Order

Motion by Dr. Lonny Lemon, second by Mrs. Odie Pahl, to approve Change Order #1 from Efraim Carlson & Son for up to \$75,000.

Administration recommended approval of Change Order #1 from Efraim Carlson & Son in the amount of \$75,000 to add a general contract allowance to cover the cost of addressing certain previously concealed conditions uncovered during demolition at Gages Lake School.

Mr. Ken Frank, the Board’s representative for construction, explained that the general contract allowance would address three known conditions outlined in the change order. He said there are a number of other things to be addressed and possible options are currently under review. One item under consideration is the possible replacement of 20 interior doors at Gages Lake School that are from the original building construction; all the other doors are new. The main reason for this approach is the limited amount of time to address the issues during construction.

Ms. Watson said Administration is asking for the ability to make those decisions when they need to be made when there is no time to bring it to a board meeting.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Dr. Guy Schumacher
 Mrs. Carey McHugh Dr. Christy Sefcik
 Mrs. Joanne Osmond Mrs. Roycealee Wood
 Mrs. Odie Pahl

 Nays: None

 Absent: Mr. Jim McKay Mr. David Northern

MOTION CARRIED.

Change Order – Carey Electric

Motion to Approve Change Order

Motion by Mrs. Carey McHugh, second by Dr. Christy Sefcik, to approve Change Order #1 from Carey Electric in the amount of \$6,330 as presented.

Administration recommended approval of Change Order #1 from Carey Electric in the amount of \$6,330 to rewire existing underground feeds that were found to be buried directly under the road base, which will be destroyed with pulverization associated with asphalt reconstruction.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
	Mrs. Odie Pahl	
Nays:	None	
Absent:	Mr. Jim McKay	Mr. David Northern

MOTION CARRIED.

Change Order – Maneval Construction

Motion to Approve Change Order

Motion by Dr. Guy Schumacher, second by Mrs. Odie Pahl, to approve Change Order #1 from Maneval Construction & Paving in the amount of \$15,532 as presented.

Administration recommended approval of Change Order #1 from Maneval Construction & Paving in the amount of \$15,532 to replace buried conduits for the rewiring of the parking lot lights at the administrative building.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
	Mrs. Odie Pahl	
Nays:	None	
Absent:	Mr. Jim McKay	Mr. David Northern

MOTION CARRIED.

Planning for August Governing Board Meeting

The Board reviewed a draft of the agenda for the August 30 Governing Board meeting.

Agreement for Lake County SRO

Mrs. Wojcik reported that Administration has been working with the Lake County Board and the Lake County Sheriff's Department to renegotiate the agreement for the provision of a full-time police officer on the SEDOL Campus when school is in session. The proposed agreement is currently under review by SEDOL legal counsel, and Administration hopes to present the agreement for Board approval at the July meeting.

Meeting Dates for 2017-18

Since presenting proposed meeting dates for the 2017-18 school year, Administration has learned that the September 28 meeting conflicts with the IASA Conference. Administration will recommend the meeting be held one week earlier on September 21. The Board will formally set meeting dates at the organizational meeting in July.

Superintendent Search

Mr. Dave Peterson and Mr. Harry Rossi of School Exec Connect presented recommendations regarding the search time lines and advertising, the plan for focus group and stakeholder participation, and the process for vetting and interviewing candidates for the superintendent position. It was determined that Mr. Peterson and Mr. Rossi would work with Board President Joanne Osmond, Administrative Assistant Doris Marcinkus and Technology Coordinator Donna Strollo to facilitate the search process. It was also agreed that the start time for the September, October and November Executive Board meetings would be 9:00 instead of 9:30 a.m. to provide additional time for the Board to carry out its responsibilities with regard to the superintendent search process. The December meeting will be the target date for final candidate interviews. The Governing Board will need to approve the Executive Board’s recommendation, possibly at a special meeting in January.

COMMITTEE REPORTS

There were no committee reports to present at this time.

PROGRAM/SCHOOL REPORTS

Extended School Year: Mrs. Wojcik reported that the ESY Program is off to a good start with 459 students enrolled. Programs are housed at Gages Lake School, Laremont School, Cyd Lash Academy and John Powers Center.

CLOSED SESSION

Motion to Enter into Closed Session

At 11:03 a.m., Mrs. Carey McHugh moved, second by Dr. Lonny Lemon, for the Board to enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee and pending litigation.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
	Mrs. Odie Pahl	
Nays:	None	
Absent:	Mr. Jim McKay	Mr. David Northern

MOTION CARRIED.

Motion to Return to Public Session

At 11:37 a.m., Mrs. Carey McHugh moved, second by Mrs. Odie Pahl, for the Board to return to public session.

VOICE VOTE:

Ayes, all.	Nays, none.	MOTION CARRIED.
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While in closed session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of a specific employee and pending litigation related to the intent by Mundelein High School District #120 to withdraw from SEDOL.

Ms. Watson reported that the state released the second full payment on June 20.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 11:37 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board