

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Thomas L. Moline, Ph.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, June 22, 2017
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

AGENDA

I. CALL TO ORDER / ROLL CALL

A. Oath of Office to Members (Dr. Moline)

Dr. Moline will administer the oath of office to: Dr. Lonny Lemon, Superintendent of Oak Grove District #68; Mrs. Carey McHugh, Governing Board Member from Wauconda Unit District #118; Mrs. Joanne Osmond, Governing Board Member from Lake Villa District #41; Dr. Guy Schumacher, Superintendent of Libertyville District #70; and Dr. Christy Sefcik, Superintendent of Grant High School District #124. Each will serve a two-year term expiring in June 2019, except Dr. Lonny Lemon who is completing a two-year term expiring in June 2018. The oath of office is as follows:

“I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Executive Board of the Special Education District of Lake County, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the District’s assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)

III. ACCEPTANCE OF AGENDA — *ACTION NEEDED* (Mrs. Osmond)

Motion to Accept/Amend Agenda — *VOICE VOTE*

Move the agenda be accepted/amended as presented/recommended.

IV. CONSENT AGENDA — *ACTION NEEDED* (Mrs. Osmond)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of May 25, 2017 are included in Board member agenda packets.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the June accounts payable list:

Accounts Payable	\$2,371,083.31
5/31/17 Payroll Liabilities	852,394.49
5/31/17 Net Payroll	928,625.20
6/15/17 Payroll Liabilities	862,320.68
6/15/17 Net Payroll	<u>954,306.13</u>
	\$5,968,729.81
IHC Construction	201,045.44*
Efraim Carlson & Son	<u>214,839.45*</u>
	\$6,384,614.70

*Administration requests these additional bills be included as part of the June payables. The checks for these payments will be cut on Monday, June 19, but they will not be released until all paperwork is received. The bills are included in Board member agenda packets.

2. Treasurer's Report: The treasurer's report for May 2017 is included in Board member packets

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Foy, Amanda - Vocational Facilitator
- Budget approved vacancy/transfer
- BA, Kaplan University
- \$20.66/hour
- August 14, 2017

Medina, Guadalupe - Receptionist – Cyd Lash Academy
- Budget approved vacancy/resignation
- \$10.01/hour
- August 9, 2017

Licensed Staff

Assmann, Judith - Curriculum and Instruction Coordinator
- Approved expansion position
- \$102,155
- July 1, 2017

Larson, John - ED/BD Teacher – Cyd Lash Academy
- Approved expansion position
- BA, North Park University
- BA/step 1, \$37,000
- August 14, 2017

Olsen, Kelly - Sector Supervisor
- Budget approved vacancy/resignation
- Ed.D., North Central Arizona University
- \$94,167
- July 1, 2017

Pecaro, Kelly - ED/BD Teacher – Gages Lake School
- Budget approved vacancy/resignation
- MA, National-Louis University
- MA/step 6, \$49,802
- August 14, 2017

Rottweiler, Bryan - ED/BD Teacher – Gages Lake School
- Approved expansion position
- BS, Northern Illinois University
- BS/step 4, \$41,292
- August 14, 2017

Wypych, Linsey - Speech Pathologist – John Powers Center
- Budget approved vacancy/resignation
- MS, Northwestern University
- MA/step 3, \$44,585
- August 14, 2017

2. Resignations/Retirements and Correction

Educational Support Personnel

- Capps, Alexis - Paraprofessional – Gages Lake School
- Resigned May 26, 2017
- Foy, Amanda - Job Coach
- Resigned June 7, 2017, to accept position as vocational facilitator
- Sears, Janet - Paraprofessional – John Powers Center
- Resigned June 7, 2017

Licensed Staff

- Assmann, Judith - Digital Learning, Curriculum and Assessment Liaison
- Resigning to accept position as Curriculum and Instruction Coordinator July 1, 2017
- Coughlin, Melissa - PE Teacher – ROE Safe School
- Resigning June 30, 2017
- Curtin, Michelle - Principal – Gages Lake School
- Retiring June 30, 2019
- Killmer, Dianna - LASSO-3 Teacher – Laremont School
- Resigned May 22, 2017
- Melzer, Kelly - Speech/Language Pathologist
- Resigned June 7, 2017
- Santelle, Donald - Adapted P.E. Teacher
- Retiring last day of 2017-18 school year
- Szostak, Caroline - Teacher – ROE Safe School
- Resigned May 25, 2017
- Thompson, Michelle - Speech Pathologist
- Resigned end of 2016-17 school year

3. Request for Leave/Extension of Leave

- Kueheman, Sarah - Paraprofessional
- August 14 through December 11, 2017 to complete student teaching requirement

4. Request for Increase of Contract Time
Lueders, Jill - Secretary for OT/PT and Assistive Tech
- Beginning August 1, 2017 contract will increase to 7 hours/day, 5 days/week for 215 days

5. Reinstatement of Staff for 2017-18
Licensed Staff
Winter, Nicole - LASSO-3 Teacher

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

6. Professional Vacancies Anticipated for 2017-18
 - 1 Speech/Language Pathologist (Various Locations)
 - 1 Vision Itinerant Teacher .6 FTE (Various Locations)
 - 1 Office Intervention Teacher/Social Worker (Cyd Lash Academy)
 - 1 Behavior Specialist (Gages Lake School)
 - 1 ED/BD Teacher (Gages Lake School)
 - 2 SAB Teachers (Gages Lake School)
 - 1 ED/BD Art Teacher (Gages Lake School)
 - 2 School Social Workers (Gages Lake School & Cyd Lash Academy)
 - 1 Deaf/HH Teacher (John Powers Center)
 - 2 LASSO-3 Teacher (Laremont School)
 - 1 EC Teacher .5 FTE (Lincoln Center – District #75)
 - 1 Certified School Nurse (To Be Determined)

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VII. OLD BUSINESS

A. Policy Revisions Presented for Second Reading — ACTION NEEDED

(Mrs. Pahl, Dr. Lynch)

Proposed revisions to the following Executive Board policies were presented for first reading at the May meeting. The policies are presented for second reading and Board approval. A red-lined copy of the policies is included in Board member agenda packets.

Section 5: Personnel

5:230 Maintaining Student Discipline

Section 6: Instruction

6:70 Teaching About Religions

Motion to Approve Policy Revisions — *VOICE VOTE*

Move approval of proposed policy revisions as presented.

VIII. NEW BUSINESS

A. Resolution on Prevailing Wage Rates — ***ACTION NEEDED*** (Ms. Watson)

A copy of the proposed resolution and the list of prevailing wage rates for Lake County as of June 2017 are included in Board member agenda packets. Administration recommends adoption of the resolution.

Motion to Approve Request — *ROLL CALL VOTE*

Move approval of the resolution regarding prevailing wage rates as presented.

B. Extension of Intergovernmental Agreement with District #127 —
ACTION NEEDED (Ms. Watson)

Administration recommends approval of a one-year extension of the agreement with Grayslake High School District #127 to continue leasing space to house the Deaf/Hard of Hearing Program for high school students. A copy of the full agreement and the extension for 2016-17 are included in Board member packets.

Motion to Approve Extended Agreement — *ROLL CALL VOTE*

Move approval of a one-year extension of the agreement with Grayslake High School District #127 as presented.

C. Extension of ROE Program — ***ACTION NEEDED*** (Mrs. Wojcik, Dr. Lynch)

Administration recommends approval of a one-year extension of the agreement between SEDOL and the Regional Office of Education to administer and operate the Alternate School Program for the 2017-18 school year. A copy of the extension is included with Board member agenda packets. In addition, Administration recommends the following staff be reinstated.

Curcuro, Maria - Social Sciences Teacher

Goedken, Megan - Teacher/Interventionist

Hughes, Delsy - Program Facilitator

Leck, Lawrence - English/H.S. Electives Teacher

Rodriguez, Erica - School Secretary

Williams, Jay - Interventionist

Motion to Approve Extension and Reinstate Staff — ROLL CALL VOTE

Move approval of the “Extended Agreement for Administrative Services” and the reinstatement of staff for the ROE Alternate School Program as presented.

- D. Change Order – Efraim Carlson & Son — ***ACTION NEEDED*** (Ms. Watson)

Administration requests approval of Change Order #1 from Efraim Carlson & Son in the amount of \$75,000 to add a general contract allowance to provide for certain previously concealed conditions uncovered during demolition that need to be addressed. The conditions are outlined in the change order, which is included in Board member agenda packets.

Motion to Approve Change Order — ROLL CALL VOTE

Move approval of Change Order #1 from Efraim Carlson & Son in the amount of \$75,000 as presented.

- E. Change Order – Carey Electric — ***ACTION NEEDED*** (Ms. Watson)

Administration requests approval of Change Order #1 from Carey Electric in the amount of \$6,330 to rewire existing underground feeds that were found to be buried directly under the road base, which will be destroyed with pulverization associated with asphalt reconstruction. A copy of the change order is included in Board member agenda packets.

Motion to Approve Change Order — ROLL CALL VOTE

Move approval of Change Order #1 from Carey Electric in the amount of \$6,330 as presented.

- F. Change Order – Maneval Construction — ***ACTION NEEDED*** (Ms. Watson)

Administration requests approval of Change Order #1 from Maneval Construction & Paving in the amount of \$15,532 to replace buried conduits for the rewiring of the admin building parking lot lights. A copy of the change order is included in Board member agenda packets.

Motion to Approve Change Order — ROLL CALL VOTE

Move approval of Change Order #1 from Maneval Construction & Paving in the amount of \$15,532 as presented.

- G. Planning for August Governing Board Meeting — ***ACTION NEEDED*** (Dr. Moline)

The Board will review a draft agenda for the August 30 Governing Board meeting. A copy of the agenda is included in Board member agenda packets.

H. Agreement for Lake County SRO — **INFORMATIONAL** (Mrs. Wojcik)

Administration has been working with the Lake County Board and the Lake County Sheriff's Department to renegotiate the agreement for the provision of a full-time police officer on the SEDOL Campus when school is in session. The proposed agreement is currently under review by SEDOL legal counsel. Administration hopes to present a recommendation at the July meeting. The proposed agreement and related documents are included in Board member agenda packets.

I. Meeting Dates for 2017-18 — **INFORMATIONAL** (Dr. Moline)

The Board will formally set meeting dates at the organizational meeting in July. Since presenting the proposed meeting dates for the 2017-18 school year, Administration has learned that the September 28 meeting conflicts with the IASA conference. Administration will recommend the meeting be held one week earlier on Thursday, September 21.

J. Superintendent Search — **INFORMATIONAL** (Mrs. Osmond)

Mr. Dave Peterson and Mr. Harry Rossi will make recommendations regarding the search time lines and advertising, the plan for focus group and stakeholder participation, and the process for vetting and interviewing candidates for the superintendent position.

IX. COMMITTEE REPORTS – **INFORMATIONAL**

X. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL**

A. Extended School Year (Mrs. Wojcik)

B. Announcements / Wins

XI. CLOSED SESSION

Motion to Enter into Closed Session — ROLL CALL VOTE

Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee.

Motion to Return to Public Session — VOICE VOTE

Move the Board return to public session.

XII. OTHER BUSINESS

XIII. ADJOURNMENT

:dm

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*

Wednesday, August 30, 2017 – 7:00 p.m. **Public Hearing on Budget @ 6:30 p.m.**

Wednesday, November 29, 2017 – 7:00 p.m.

Wednesday, March 7, 2018 – 7:00 p.m.

Wednesday, June 6, 2018 – 7:00 p.m.

Proposed* 2017-18 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, July 27, 2017 – 9:30 a.m.

Thursday, August 24, 2017 – 9:30 a.m.

Thursday, September 28, 2017 – 9:30 a.m. ***This conflicts with IASA Conference; suggest 9/21/17***

Thursday, October 26, 2017 – 9:30 a.m.

Wednesday, November 15, 2017 – 9:30 a.m.

Thursday, December 21, 2017 – 9:30 a.m.

Thursday, January 25, 2018 – 9:30 a.m.

Thursday, February 22, 2018 – 9:30 a.m.

Thursday, March 22, 2018 – 9:30 a.m.

Thursday, April 12, 2018 – 9:30 a.m. *Special Meeting to Review Tentative Budget*

Thursday, April 26, 2018 – 9:30 a.m.

Thursday, May 24, 2018 – 9:30 p.m.

Thursday, June 28, 2018 – 9:30 a.m.

Thursday, July 26, 2018 – 9:30 a.m.

***The Executive Board will approve the 2017-18 meeting schedule at its July meeting.**