

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Minutes

SEDOL EXECUTIVE BOARD MEETING

May 25, 2017

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:32 a.m. on Thursday, May 25, 2017, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. John Ahlemeyer, Superintendent, Gavin District #37
Dr. Catherine Finger, Superintendent, Grayslake High School District #127
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Mr. Jim McKay, Superintendent, Community High School District #117
Mr. David Northern, Governing Board Member, Community Cons. District #46

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Mrs. Laura Wojcik, Director of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

Ms. Barbara Watson, Assistant Superintendent of Business, CSBO

Guests

Brandon Curtis, STARS Award Recipient
Vision Itinerant Teachers Liz Freeman, Monica Harding, Robin Litz & Julie Maihack/
May Employees of the Month
Dr. Henry Gault, Consulting Psychiatrist
Dr. Carol Du Clos, Co-Director of Special Education, North Chicago District #187
Mr. Mark Kettering, Director of Special Education, Grayslake H.S. District #127
Mrs. Julie Wilt, President, SEDOL Support Staff Association

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Agenda

Motion by Dr. Catherine Finger, second by Mrs. Odie Pahl, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mrs. Carey McHugh, second by Dr. Guy Schumacher, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of April 27, 2017

Financial Matters

Paid Accounts Payable List: The following expenditures represent the May 2017 accounts payable list:

Accounts Payable	\$1,076,300.76
4/28/17 Payroll Liabilities	843,665.14
4/28/17 Net Payroll	933,734.56
5/15/17 Payroll Liabilities	846,304.25
5/15/17 Net Payroll	<u>935,993.29</u>
	\$4,635,998.00

Treasurer's Report: Report for April 2017

Policy Matters

Proposed revisions to the following Executive Board policies were reviewed by the Policy Committee. Administration requested approval to change the policies as presented.

Section 2B: Executive Board

2:101 Executive Board Member Conflict of Interest

Section 3: General District Administration

3:70 Succession of Authority

Section 4: Operational Services

4:15 Identity Protection

Section 5: Personnel

- 5:70 Religious Observances
- 5:80 Court Duty
- 5:120 Employee Ethics; Conduct; and Conflict of Interest
- 5:140 Solicitations By or From Staff
- 5:210 Resignations
- 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- 5:300 Schedules and Employment Year

Section 7: Students

- 7:100 Health, Eye, and Dental Examinations, Immunizations, and Exclusion of Students
- 7:344 Agency Requests for Student Evaluation Information *Recommended for Deletion*

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Mitchell, Kristina
- Sign Language Interpreter – Cyd Lash Academy
 - Approved expansion position
 - BA, Columbia College
 - \$19.08/hour
 - Billed to Warren H.S. District #121
 - May 17, 2017

- Wells, Joyce
- Administrative Assistant – Therapeutic Services
 - Budget approved vacancy/retirement
 - \$17.97/hour
 - June 26, 2017

- Zamora, Leticia
- Special Needs Parapro – Laremont School
 - Budget approved vacancy
 - \$14.00/hour
 - Billed to Community Cons. District #46
 - May 2, 2017

Licensed Staff

- Buccelli, Jennifer
- Physical Therapist – Laremont School
 - Budget approved vacancy/retirement
 - MA, Midwestern Illinois University
 - AMS/step 11, \$73,651
 - August 14, 2017

Izzo, Danielle - Speech Pathologist – Various Programs
- Budget approved vacancy
- MA, Midwestern Illinois University
- MA/step 1, \$41,440
- August 14, 2017

Morreale, Melissa - ED/BD Teacher – Cyd Lash Academy
- Budget approved vacancy/resignation
- MA, National Louis University
- MA/step 1, \$41,440
- August 14, 2017

Resignations/Retirements

Educational Support Personnel

Blumenberg, Fred - Sector Program Assistant
- Resigning June 30, 2017

Boyle, Traci - Job Coach
- Resigning May 26, 2017

Miki, Shigeko - Special Needs Paraprofessional – Sector
- Retiring July 13, 2017

Mikolajczyk, Mary Jane - Special Needs Paraprofessional
- Retiring June 25, 2017

Smith, Willene - Transition Coach
- Resigning June 1, 2017

Womack, Nakeya - Paraprofessional – Cyd Lash Academy
- Resigned May 19, 2017

Licensed Staff

Bahramis, Anna - Program Supervisor
- Resigning June 30, 2017

Fester, Tom - Teacher – ROE Safe School Program
- Resigning at end of 2016-17 school year

West, Julia - School Social Worker
- Resigning June 5, 2017

Request for Leave/Extension of Leave

Rodheim, Julie - EC Teacher
- Extending leave through 2017-18 school year

Employment Recommendations for 2017-18

Part-Time Non-Tenure Staff

<u>Name</u>	<u>Position</u>	<u>#Days Worked</u>
Jaime Block	Audiologist	1.5
Susan Dickenson	Audiologist	1
Debra Draskovich	OT	3
Dawn Hernandez	OT	3.5
Joel Kay	Music Teacher	3
Lizabeth McQuaid	Music Teacher	4.5
Lisa Nehila	APE Teacher	2
Susan Pucin	RN	2.5
Michelle Thompson	Speech/Language Pathologist	2
Lisa Rae Treslo	Audiologist	4.5

First Year Full-Time Probationary Staff - 2017-18 School Year (Hired after 11/1/2016)

<u>Name</u>	<u>Position</u>
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Second Year Full-Time Probationary Staff - 2017-18 School Year (Hired on/before 11/1/2016)

<u>Name</u>	<u>Position</u>
Ann Bradford	RN
Lindsey Coburn	SLP
Ana Corona	RN
Laura Earley	PT
Susan Fischer	RN
Katherine Grueb	LASSO-3 Teacher
Megan Harford	Gages Lake Teacher
Nadia Iftekhar	D/HH Teacher
Eric Haschak	CLA Teacher
Jacquelyn Kohn	SSW
Erin Labatete	GLS Teacher
Teresa Matuszak	ELL Teacher
Allyce Mohr	LASSO-3 Teacher
Maggie Norton	GLS Teacher
Marissa Pastori	RN
Robin Wantoch	LASSO-2 Teacher
Ann Watson	Laremont Teacher
Steven Zuluaga	RN

Third Year Full-Time Probationary Staff - 2017-18 School Year (Hired on/before 11/1/2015)

<u>Name</u>	<u>Position</u>
Jill Baranowski	SLP
Catherine Boornazian	D/HH Teacher

Third Year Full-Time Probationary Staff - 2017-18 School Year (Hired on/before 11/1/2015)

<u>Name</u>	<u>Position</u>
Stacy Calcagnino	OT
Michelle Carlson	SSW
Courtney Chihuahua	LASSO-2 Teacher
Marni Dolgin	SLP
Maria Dungca	PT
Janelle Evans	LASSO-2 Teacher
Elizabeth Freeman	Vision Teacher
Laurie Johansen	SLP
Rachel Johnson	LASSO-2 Teacher
Sandi Johnson	CLA Teacher
Tim Jones	CLA Teacher
Sarah Katz	SLP
Dianna Kilmer	LASSO-3 ECT
Cassidy Kushner	SLP
Kristen Lanzerotti	LASSO-2 Teacher
Kelly Lerman	RN
Sarah Lindgren	LASSO-2 Teacher
Therese Oliveri	LASSO-1 Teacher
Ashley Prisk	EC Teacher
Kerry Reek	ELL Teacher
Brittany Reiser	LASSO-3 Teacher
Susan Richey	OT
Catherine Roy	GLS Teacher
Wendy Schultz	SSW
Nicole Seale	RN
Laura Sutton	LASSO-2 Teacher
Ellis Swopes	CLA Teacher
Sherri Vinci	RN
Jennifer Winter	SSW
Cathy Von Ehrenkrook	SLP

Fourth Year Full-Time Probationary Staff - 2017-18 School Year (Hired on/before 11/1/2014)

<u>Name</u>	<u>Position</u>
Debra Arteaga	EC Teacher
Courtney Bestler	SLP
Kim Carlson	GLS Teacher
Michelle Dvorak	COTA
Lynn Furth	CLA Teacher
Marlisa Giacone	SLP
Mary Beth Hutting	TAB Teacher
Evan Meyer	SSW
Andre Probst	Laremont Teacher
Megan White	D/HH Teacher

Non-Tenured Full-Time Staff - (4+ Years at SEDOL)

<u>Name</u>	<u>Position</u>
Lori Basten	OT
Wendy Bastien	OT
Sandra Callahan	COTA
Ann Dehmlow	RN
Ronna Ellwing	RN
Laura FitzMaurice	RN
Kathleen Flynn	OT
Lisa Fox	RN
Gayle Gangware	RN
Paula Gumbs	RN
Jean Hamann	OT
Doreen Herina	RN
Constance Hickey	RN
Julie Hupp	OT
Susan Kaplan	Audiologist
Sandra Knol	OT
Debbie Kunkler	OT
Cheryl Lardner	RN
Bridget Matayoshi	RN
Sharon Meekma	OT
Susan Nash	PT
Margaret O'Connor	RN
Sharon O'Reilly	PT
Deborah Olson	COTA
Kimberly Parker-Bright	Audiologist
Jeanne Pitcher	RN
Kathryn Pierce-Church	PT
Minerva Rossi	OT
Jeanne Rutledge	RN
Monika Schneider	OT
David Small	OT
Susan Snyder	PTA
Julie Sweeney-Grana	Audiologist
Kathleen Wood Wollmuth	OT

Tenured at the Beginning of 2017-18 School Year

<u>Name</u>	<u>Position</u>
Josh Adams	PPE Teacher
Allison Barker	ELL Teacher
Jennifer Burke	PPE Teacher
Allison Heuberger	ELL Teacher
Kelly Johnson	LASSO-2 Teacher
Jennifer Kramer	SSW
Amy Lazaretti	SSW

Tenured at the Beginning of 2017-18 School Year

<u>Name</u>	<u>Position</u>
Kristen Mantzoros	School Psychologist
Kelly Melzer	SLP
Stephanie Nyre	LASSO-2 Teacher
Janet Ognibene	SLP
Jamal Patterson	PPE
Elizabeth Peszat	LASSO-3 Teacher
John Rodell	LASSO-3 Teacher
Sharon Saracco	EC Teacher
Katie Schuhrke	SSW
Tracey Sackett	SLP
Meagan Walsh	SSW

Reinstatement of Staff for 2017-18

Geshelin, Keiko - School Social Worker .5 FTE

ROLL CALL VOTE:

Ayes: Dr. John Ahlemeyer Mrs. Odie Pahl
Dr. Catherine Finger Dr. Guy Schumacher
Mrs. Carey McHugh Mrs. Roycealee Wood
Mrs. Joanne Osmond

Nays: None

Absent: Mr. Jim McKay Mr. David Northern

MOTION CARRIED.

Professional Vacancies Anticipated for 2017-18

- 1 Speech/Language Pathologist (Various Locations)
- 1 Adapted P.E. Teacher (Various Locations)
- 1 Transition Specialist (Various Locations)
- 1 Vision Itinerant Teacher .6 FTE (Various Locations)
- 1 Behavior Specialist (All Locations)
- 1 ED/BD Teacher (Cyd Lash Academy)
- 1 Office Intervention Teacher/Social Worker (Cyd Lash Academy)
- 1 Behavior Specialist (Gages Lake School)
- 3 ED/BD Teachers (Gages Lake School)
- 1 ED/BD Art Teacher (Gages Lake School)
- 1 Deaf/HH Teacher (John Powers Center)
- 2 Severe/Profound Teachers (Laremont School)
- 1 LASSO-3 Teacher (Laremont School)
- 1 EC Teacher .5 FTE (Lincoln Center – District #75)
- 1 LASSO-2 Teacher (Prairie Trail – District #56)
- 1 Certified School Nurse (To Be Determined)
- 1 Curriculum & Instruction Coordinator
- 1 Sector Supervisor

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

EXECUTIVE BOARD MEMBER COMMENT

Dr. Moline noted that unfortunately, this would be the last Executive Board meeting for Dr. Finger and Dr. Ahlemeyer, as Dr. Finger is retiring and Dr. Ahlemeyer has accepted a position in southern Illinois. Dr. Moline thanked them for their service and said they will be recognized at the June Governing Board meeting.

RECOGNITIONS

S.T.A.R.S. Award: The Board recognized Brandon Curtis, a 10th grade student from Grayslake H. S. District #127, who was selected to receive the award for **Students Taking Academic Responsibility Seriously** for the month of May. Brandon attends Cyd Lash Academy.

Employee of the Month: The Board recognized the Vision Itinerant Teachers as May's employees of the month. The teachers are: Liz Freeman, Monica Harding, Robin Litz, and Julie Maihack.

Distinguished Service: The Board recognized Dr. Henry Gault, a Consulting Psychiatrist with SEDOL since 1977, who is retiring at the end of this school year. Administration recommended the Executive Board adopt the following resolution to formally acknowledge Dr. Gault's outstanding service and dedication.

RESOLUTION

**IN RECOGNITION AND APPRECIATION OF
DISTINGUISHED SERVICE**

BY

HENRY J. GAULT, M.D., S.C.

WHEREAS, **Henry J. Gault, M.D., S.C.** served as a Consulting Psychiatrist for the Special Education District of Lake County from 1977 to 2017; and

WHEREAS, **Dr. Henry J. Gault** has been a faithful friend and advocate for students with special needs and their families; and

WHEREAS, **Dr. Henry J. Gault** was unrelenting in his efforts to assist with identifying the best educational and therapeutic options for students; and

NOW, THEREFORE, BE IT RESOLVED:

That the Executive Board of the Special Education District of Lake County on this 25th day of May, 2017 formally acknowledges the extraordinary service provided by **Dr. Henry J. Gault** to this district on behalf of students with special needs, and that his retirement shall indeed be a loss to the district and the students it serves; and

That the Executive Board, in official action taken here today, acknowledges such service and dedication of **Dr. Henry J. Gault** and makes it known to all through the official record of the proceedings of the Executive Board.

Dr. Lynch reviewed the following salary/benefit recommendations for all non-union and administrative staff, which was agreed upon by the Personnel and Finance Committees at the joint meeting on May 23.

- Audiologists and Registered Nurses
 - Salary: Step or lane movement (not both) for FY18
 - Longevity: O&M employee, 2 ROE employees and audiologists follow STU longevity; registered nurses will receive 2.5%
 - Retirement Incentive: Up to 2 years of 4% increase after 18 full-time consecutive years at SEDOL
- Clerical, Custodial/Maintenance, Certified Audiometric/Vision Technician, and Miscellaneous positions
 - Salary: 1 step for FY18
 - Longevity: 2.5%
 - Retirement Incentive: Up to 2 years of 4% increase after 18 full-time consecutive years at SEDOL
- Principals, Supervisors, Assistant Supervisors, Assistant Principals and Support Coordinators
 - Salary: Flat 2.5% increase on base salary

ROLL CALL VOTE: Ayes: Dr. John Ahlemeyer Mrs. Odie Pahl
 Dr. Catherine Finger Dr. Guy Schumacher
 Mrs. Carey McHugh Mrs. Roycealee Wood
 Mrs. Joanne Osmond

 Nays: None

 Absent: Mr. Jim McKay Mr. David Northern

MOTION CARRIED.

Approval of School Calendar

Motion to Approve Calendar

Motion by Mrs. Odie Pahl, second by Dr. Catherine Finger, to approve the school calendar for 2016-17 as presented.

Administration recommended approval of the final calendar for 2016-17. Mrs. Wojcik noted that no emergency days were used, so it was not necessary to amend the calendar.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

FOIA Requests

Dr. Lynch reported on the following FOIA requests.

1. Personnel File: Administration received an email request on May 12 from Tatiana Walk-Morris, Chicago Freelance Journalist, for the complete file of a former teacher including but not limited to the employment application, records of disciplinary action

or dismissal, authorization of background checks and references or affidavits from previous employers. The request also included any documentation outlining the district's background check procedures and processes, including software or third party firms' services. Administration is in the process of compiling the information. An extension was requested, and the information will be provided by May 26.

2. Construction: Administration received an email request on May 17 from John Bartman, Compliance Monitor with the Indiana-Illinois-Iowa Foundation for Fair Contracting, for the first 50 pages of the certified payroll for the main campus site improvement (Phase 1) bid on 4/15/16 and awarded to Maneval Construction for \$822,268. Administration is in the process of compiling the information.

Revoke Bid Awarded to Landmark Contractors, Inc.

Motion to Revoke Bid Award

Motion by Dr. John Ahlemeyer, second by Dr. Catherine Finger, to revoke the bid awarded to Landmark Contractors, Inc., for the Gages Lake Road Project due to nonconformance with bid specifications.

Administration reported that on April 13, the bid for the Gages Lake Road Project was awarded to Landmark Contractors, Inc. in the amount of \$739,288.75 with an additional 5% (\$37,000) budgeted for unknown conditions. On May 22, Administration was informed that Landmark Contractors did not include the required two-year letter of credit in their bid, which constitutes nonconformance with the bid specifications. Based on consultation with attorneys, Administration recommended the Board revoke the bid awarded to Landmark Contractors.

ROLL CALL VOTE:

Ayes:	Dr. John Ahlemeyer	Mrs. Odie Pahl
	Dr. Catherine Finger	Dr. Guy Schumacher
	Mrs. Carey McHugh	Mrs. Roycealee Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Mr. Jim McKay	Mr. David Northern

MOTION CARRIED.

Award Bid for Gages Lake Road Project

Motion to Award Bid

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to award the bid for the Gages Lake Road Project to Berger Excavating Contractors in the amount of \$756,014.30 and that an additional \$38,000 be budgeted for unknown conditions as presented.

Administration reported that following the decision to revoke the bid awarded to Landmark, a review of the remaining bids submitted for the Gages Lake Road Project revealed that the second lowest bidder, Maneval Construction in the amount of \$750,618.20, also did not include the letter of credit in their bid. The third lowest bidder, Berger Excavating Contractors in the amount of \$756,014.30, confirmed that they did include the letter of credit in their bid. Administration recommended the Board award the bid to Berger Excavating Contractors in the amount of \$756,014.30 and that an additional \$38,000 (5%) be budgeted for any unknown conditions.

ROLL CALL VOTE:

Ayes:	Dr. John Ahlemeyer	Mrs. Odie Pahl
	Dr. Catherine Finger	Dr. Guy Schumacher
	Mrs. Carey McHugh	Mrs. Roycealee Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Mr. Jim McKay	Mr. David Northern

MOTION CARRIED.

COMMITTEE REPORTS

Personnel/Finance Committee Meeting: Dr. Lynch gave a brief recap of the items discussed at the joint meeting of the Personnel and Finance Committees held on May 23 including: aligning performance pay; number of ECAT evaluations; noncompliance of bids; and sprinkler system, security fobbing and the roof at the admin building.

PROGRAM/SCHOOL REPORTS

In Memoriam: Chayse Mumford, a student at Laremont School, passed away on May 10. Chayse was 17 years old and was a resident of Grant High School District #124.

Mr. Steven Thode, custodian at the Transition Center in Mundelein, passed away on May 3. Mr. Thode had been with SEDOL since December 1999; he was 53 years old. A donation has been made in his memory to the SEDOL Foundation.

Recognition of Retirees: Administration reported that the following retirees would be recognized at a reception that afternoon.

<u>Name</u>	<u>Position</u>	<u>Hire Date</u>
Mary Berman	Teacher	10/19/1998
Maureen Bialachowski	Registered Nurse	8/24/1998
Cheryl Blaz	Physical Therapist	8/22/1994
Sheryl Bramnik	Teacher	8/23/2002
Lori Degman	Teacher	8/21/1995
Elaine Gruber	Teacher	8/20/1999
Vanessa Johnson	School Social Worker	8/18/1997
Norma Kruse	Teacher	8/24/1998
Diane LeFevre	Paraprofessional	9/19/1997
Robin Litz	Teacher	4/3/1995
Janet Marcinkus	Clerical	6/15/1994
Janet Mazella	Teacher	1/5/2004
Mary Meyer-Rochon	Teacher	8/23/1985
Shigeko Miki	Paraprofessional	9/17/2001
Cheryl New	Paraprofessional	2/10/2014
Ken Oishi	Custodian	2/8/1990
Maureen Panke	Certified OT Assistant	9/12/1994

Julie Rick	Technology Facilitator	8/21/2008
Marcia Smart	Clerical	10/10/1989
Marla Warren	Physical Therapist	8/24/1992
George Williams	Teacher	8/21/2000

Announcements / Wins: The following items were reported at the May meeting of the Supervisory/Administrative Team.

- Dr. Sue Barker, Director of Special Education for Zion-Benton Township High School District #126, took Supervisor Tegan Dittmer on a tour to see where the LASSO-2 high school class will be housed next year. Dr. Barker is working to allow SEDOL access to the gym, sensory room, and outdoor track. The students took a community outing to the high school on May 10 to help with the transition.
- Deb Thomas' ELS class and other North Chicago special education students participated in a Special Olympics event on May 7 at Lake Zurich High School.
- Another PUNS (Prioritization of Urgency of Need for Services) night was held at the SEDOL admin building on May 3. Thanks to Community Alternatives Unlimited, 28 families (48 students) were able to receive services without going to Chicago. Another PUNS SEDOL-wide event is planned for the fall.
- Gages Lake School participated with the Lake County Sheriff's Department to raise funds for Special Olympics. Students and staff purchased donuts and raised \$250.

Dr. Moline added that thanks to School Resource Officer Detective Vince Ramirez, the amount raised for Special Olympics totaled \$1,250.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:20 a.m., Mrs. Roycealee Wood moved, second by Mrs. Odie Pahl, for the Board to enter into closed session to discuss the Superintendent's evaluation and the placement of an individual student in a special education program and other matters related to the individual student.

ROLL CALL VOTE:

Ayes:	Dr. John Ahlemeyer	Mrs. Odie Pahl
	Dr. Catherine Finger	Dr. Guy Schumacher
	Mrs. Carey McHugh	Mrs. Roycealee Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Mr. Jim McKay	Mr. David Northern

MOTION CARRIED.

Motion to Return to Public Session

At 11:02 a.m., Dr. John Ahlemeyer moved, second by Mrs. Carey McHugh, for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed an individual student in a special education program and other matters related to the student.

President Osmond noted that the Superintendent's evaluation was not discussed in closed session and would be postponed until the June meeting.

Motion to Adjourn

At 11:02 a.m., a motion was made by Dr. John Ahlemeyer, second by Mrs. Carey McHugh, to adjourn the meeting.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board