

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Minutes

SEDOL EXECUTIVE BOARD MEETING

April 27, 2017

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:33 a.m. on Thursday, April 27, 2017, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. John Ahlemeyer, Superintendent, Gavin District #37
Dr. Catherine Finger, Superintendent, Grayslake High School District #127 *(arrived 9:36 a.m.)*
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mr. David Northern, Governing Board Member, Community Cons. District #46 *(arrived 9:34 a.m.)*
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56 *(arrived 9:34 a.m.)*
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Mr. Jim McKay, Superintendent, Community High School District #117

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Director of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

Guests

Freddy Lopez-Orduna, STARS Award Recipient
Mrs. Margaret O'Connor, Registered Nurse/April Employee of the Month
Mrs. Val Donnan, Asst. Supt. of Special Services, Wauconda District #118
Mr. Ken Frank, Signature Development Corporation/Owner's Rep
Mrs. Julie Wilt, President, SEDOL Support Staff Association

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Agenda

Motion by Mrs. Carey McHugh, second by Mrs. Roycealee Wood, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Mrs. Pahl and Mr. Northern arrived at 9:34 a.m.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. John Ahlemeyer, second by Dr. Guy Schumacher, to approve the consent agenda as follows.

Approval of Minutes

Minutes of the public hearing on March 23, public and closed session minutes of the regular meeting of March 23, and the special meeting held on April 13, 2017

Financial Matters

Paid Accounts Payable List: The following expenditures represent the February 2017 accounts payable list:

Accounts Payable	\$2,194,580.34
3/29/17 Payroll Liabilities	845,214.60
3/29/17 Net Payroll	940,725.30
4/14/17 Payroll Liabilities	839,391.75
4/14/17 Net Payroll	<u>926,908.99</u>
	\$5,746,820.98

Treasurer's Report: Report for March 2017

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Moulchin, Amanda - School Psychology Intern
- Valparaiso University
- \$9,000
- August 14, 2017
- Stay, Lisa - Special Needs Parapro – Laremont School
- Approved expansion position
- \$13.66/hour
- Billed to Woodland District #50
- April 17, 2017
- Vice, Nicholas - Paraprofessional – Laremont School
- Budget approved vacancy
- BA, Elmhurst College
- \$15.00/hour
- April 24, 2017

Licensed Staff

- Larish, Amy - Physical Therapist
- Budget approved vacancy/resignation
- MS, University of Pittsburg
- AMS/step 11, \$73,651
- August 14, 2017

Resignations/Retirements and Correction

Educational Support Personnel

- Boskovic-Stowski, Tanja - Paraprofessional – Laremont School
- Resigning April 21, 2017
- Christianson, Brice - Executive Assistant/Sign Language Interpreter
- Resigning May 5, 2017
- Coffman, Mary - Paraprofessional – LASSO-3 Laremont School
- Resigning May 26, 2017
- Gort, Allison - Paraprofessional – Laremont School
- Resigning April 28, 2017
- Owsley, Tamara - Paraprofessional – Laremont School
- Resigned from position before scheduled start date
of April 3, 2017

Licensed Staff

Bramnik, Sheryl - ELS Teacher – Sector
- Retiring at end of 2016-17 school year

Request for Leave/Extension of Leave

Hamid, Hind - Paraprofessional – Sector
- 2017-18 school year

Steele, Megan - Paraprofessional – Gages Lake School
- 2017-18 school year

ROLL CALL VOTE:

Ayes: Dr. John Ahlemeyer Mrs. Joanne Osmond
Dr. Catherine Finger Mrs. Odie Pahl
Mrs. Carey McHugh Dr. Guy Schumacher
Mr. David Northern Mrs. Roycealee Wood

Nays: None

Absent: Mr. Jim McKay

MOTION CARRIED.

Professional Vacancies Anticipated for 2017-18

- 5 Speech/Language Pathologist (Various Locations)
- 1 Adapted P.E. Teacher (Various Locations)
- 1 Transition Specialist (Various Locations)
- 1 Vision Itinerant Teacher .6 FTE (Various Locations)
- 1 Behavior Specialist (All Locations)
- 2 ED/BD Teachers (Cyd Lash Academy)
- 1 Behavior Specialist (Gages Lake School)
- 1 ED/BD Teacher (Gages Lake School)
- 1 ED/BD Art Teacher (Gages Lake School)
- 1 Deaf/HH Teacher (John Powers Center)
- 2 Severe/Profound Teachers (Laremont School)
- 1 LASSO-3 Teacher (Laremont School)
- 1 Reading Teacher (Transition Center)
- 1 EC Teacher .5 FTE (Lincoln Center – District #75)
- 1 ELS Teacher (Butterfield – District #70)
- 1 LASSO-2 Teacher (Prairie Trail – District #56)
- 1 Certified School Nurse (To Be Determined)

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

EXECUTIVE BOARD MEMBER COMMENT

Mr. Northern said as a board member for Community Consolidated District #46 and an Executive Board member, he believes it is extremely important to reach out and talk to our legislators regarding school funding. The money is much needed to support youth in Lake County and throughout the state. The continued delay in funding is adversely affecting operations. He encouraged board members, parents and staff to reach out to local legislators and urge them to make sure funding continues in a timely manner.

President Osmond thanked Mr. Northern for his comment. She added that we need to make both the state and federal levels aware of this issue.

Dr. Finger arrived at 9:36 a.m.

RECOGNITIONS

S.T.A.R.S. Award: The Board recognized Freddy Lopez-Orduna, a student from Round Lake District #116, who was selected to receive the award for **Students Taking Academic Responsibility Seriously** for the month of April. Freddy is a 7th grade student at Gages Lake School.

Employee of the Month: The Board recognized Margaret “Peg” O’Connor as April’s employee of the month. Peg is a Registered Nurse in the LASSO-2 class at Wauconda High School.

OLD BUSINESS

There were no items for discussion under Old Business.

NEW BUSINESS

Planning for June Governing Board Meeting

The Board reviewed a draft of the agenda for the June 7 Governing Board meeting.

President Osmond recommended an explanation be given to Governing Board members about the lack of funding and what they can do to try to help the situation. Dr. Moline said that information will also be presented at the small group budget meetings in early May.

Dr. Finger reported that districts are going to get a partial payment in June.

Requests for Non-Member District Placements

Motion to Approve Requests

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to approve the requests by non-member districts for placements in SEDOL programs as presented.

Administration requested approval of the requests by non-member districts for continuation of placements in SEDOL programs for the 2017-18 school year. The districts will be billed based on

the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement.

<u>Cary #26</u> Laremont - 1 Student	<u>Fox Lake #114</u> Powers - 1 Student
<u>Lake Zurich #95</u> Sector Community Life Skills - 1 Student	
Laremont - 1 Student	Powers - 1 Student

ROLL CALL VOTE:

Ayes:	Dr. John Ahlemeyer	Mrs. Joanne Osmond
	Dr. Catherine Finger	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Guy Schumacher
	Mr. David Northern	Mrs. Roycealee Wood
Nays:	None	
Absent:	Mr. Jim McKay	

MOTION CARRIED.

Bid for Gages Lake School Renovations

Motion to Award Bids

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to award bids to Efraim Carlson and Son in the amount of \$1,147,435 as recommended by Wold/Ruck Pate.

Bids for the renovation of Gages Lake School were received on Monday, April 24. A total of three bids were received for Bid Package A – North Wing Renovations (pool area) and Bid Package B – South Wing Renovations (classroom area). A fourth bid was received late and was disqualified.

The low bid for both Bid Packages A and B was submitted by Efraim Carlson and Son. Bid Package B also included two alternate bids: Alternate 1 adds full underslab waterproofing to the pool area and Alternate 2 replaces the existing fiber ductwork in the pool area with spiral steel. Each bidder also offered a deduct of \$5,000 should both bid packages be awarded to a single bidder.

Wold/Ruck Pate reviewed the bids and recommended bids be awarded to Efraim Carlson and Son as follows:

Bid Package A	\$ 693,335
Bid Package B	408,700
Alternate 1	4,500
Alternate 2	45,900*
Alternate 3	<u>(5,000)</u>
Total Award	\$1,147,435

*Wold/Ruck Pate also recommended Alternate 2 be awarded if budget permits. Administration recommended Alternate 2 be included as part of the total award.

Dr. Moline reported that Administration has been working with Clearbrook to find an alternate location for their program, which serves adults with disabilities. Clearbrook's lease runs till June 30, but construction needs to begin in that area of Gages Lake School as soon as school is out. The program will be moved to another area of the building, and Administration is recommending the lease be amended to allow Clearbrook to stay until July 15, which will give them more time to move to another location.

ROLL CALL VOTE: Ayes: Dr. John Ahlemeyer Mrs. Joanne Osmond
 Dr. Catherine Finger Mrs. Odie Pahl
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mr. David Northern Mrs. Roycealee Wood

 Nays: None

 Absent: Mr. Jim McKay

MOTION CARRIED.

Approval of Clearbrook Lease Amendment

Motion to Approve Lease Amendment

Motion by Dr. Catherine Finger, second by Dr. Guy Schumacher, to approve the lease amendment with Clearbrook Agency as presented.

Administration recommended approval of an amendment to the current lease with Clearbrook Agency. As explained in the previous action item, the lease amendment will allow Clearbrook an extra two weeks until July 15.

ROLL CALL VOTE: Ayes: Dr. John Ahlemeyer Mrs. Joanne Osmond
 Dr. Catherine Finger Mrs. Odie Pahl
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mr. David Northern Mrs. Roycealee Wood

 Nays: None

 Absent: Mr. Jim McKay

MOTION CARRIED.

Tentative Budget for FY18

Motion to Approve Tentative Budget

Motion by Dr. Catherine Finger, second by Mr. David Northern, to approve the tentative budget for FY18 and recommend approval by the Governing Board at its June 7 meeting.

Ms. Watson reported that nothing had changed with the tentative budget since it was presented at the special meeting on April 13; however, she did want to discuss the line of credit SEDOL will need to establish in order to do some short-term borrowing. This will only be necessary if ISBE categorical payments are delayed. Member district boards will need to adopt a resolution authorizing the line of credit, so SEDOL can meet financial obligations.

PROGRAM/SCHOOL REPORTS

Calendar for 2017-18: Mrs. Wojcik reported that it was necessary to change the calendar for the 2017-18 school year so it would show the correct last day of school as May 24, instead of May 25.

Superintendent Evaluation: Dr. Moline reported that the Board is to review his performance this past year in the month of May. He noted that there is a different format this year, which was developed by President Osmond. Dr. Moline said he is going to rely on President Osmond to handle this.

Executive Board/Governing Board Meeting Schedule: The Board reviewed the suggested meeting schedule for the Governing Board and Executive Board for 2017-18.

Announcements / Wins: The following items were reported at the April meeting of the Supervisory/Administrative Team.

- The annual *Yes I Can* awards sponsored by the Illinois Council for Exceptional Children Chapter 336 will be held on Sunday, May 7, at the Lake County Conference and Banquet Center in Gurnee.
- ELS Teacher Karen Martin's Best Buddies Program sponsored an all county prom for the students and their Best Buddies on March 18. The theme was Mardi Gras, and the evening included a DJ, dancing, door prizes, and food.
- Two students in SEDOL programs will be recognized at the annual Infnitec North Technology Achievement Awards on April 20. Kevin Funk (Round Lake #116) attends Gages Lake School, and Rosa Gomez (North Chicago #187) attends the ELS Program at Vernon Hills High School.
- On March 22, Powers Center visited the Field Museum thanks to Luke Larsen who was selected last year to be principal for the day based on the essay he wrote. In his essay, Luke thought if he were principal, he would improve the school by taking everyone to the Field Museum. Students chosen to be principal for the day at Powers have the opportunity to implement their ideas. Luke helped plan the trip and was very proud of his idea.

Additional Wins: Dr. Ahlemeyer reported that the Gavin #37 Board hired Dr. Julie Brua to be the new superintendent. Dr. Brua is currently the Assistant Superintendent of Curriculum, Instruction and Multilingual Education at Aptakisic-Tripp #102.

Dr. Moline congratulated Dr. Finger on her election to the College of Lake County Board.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:31 a.m., Mrs. Carey McHugh moved, second by Mr. David Northern, for the Board to enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees.

ROLL CALL VOTE: Ayes: Dr. John Ahlemeyer Mrs. Joanne Osmond
 Dr. Catherine Finger Mrs. Odie Pahl
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mr. David Northern Mrs. Roycealee Wood

 Nays: None

 Absent: Mr. Jim McKay

MOTION CARRIED.

Motion to Return to Public Session

At 10:35 a.m., Mrs. Carey McHugh moved, second by Mrs. Roycealee Wood, for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the performance and dismissal of specific employees.

OTHER BUSINESS

Termination

Mitropoulos, Haroula - Paraprofessional
 - Terminated March 24, 2017 during probationary period

Smith, Penny - Transition Coach
 - Terminated March 20, 2017 during probationary period

Swan, Brittany - Paraprofessional – Gages Lake School
 - Terminated April 24, 2017 during probationary period

Motion to Approve Termination

Motion by Mrs. Odie Pahl, second by Mrs. Roycealee Wood, to approve terminations as recommended.

ROLL CALL VOTE: Ayes: Dr. John Ahlemeyer Mrs. Joanne Osmond
 Dr. Catherine Finger Mrs. Odie Pahl
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mr. David Northern Mrs. Roycealee Wood

 Nays: None

 Absent: Mr. Jim McKay

MOTION CARRIED.

Prior to adjournment, Dr. Moline reported on his plan to contact the new State Comptroller Susana Mendoza to encourage her to make special needs children a priority when it comes to funding.

Board members shared the various apps they use to keep in touch with state and federal legislators and to follow how they are voting.

President Osmond said the other push needs to be toward the federal government. We need to encourage our boards to make those contacts. The legislators need to have the numbers to prove that vouchers are not the way to go.

Motion to Adjourn

At 10:42 a.m., a motion was made by Dr. John Ahlemeyer, second by Mrs. Carey McHugh, to adjourn the meeting.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board