

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Thomas L. Moline, Ph.D.

Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, April 27, 2017
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)

- II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)

- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
Motion to Accept/Amend Agenda — *VOICE VOTE*
Move the agenda be accepted/amended as presented/recommended.

- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
 - A. Approval of Minutes
Minutes of the public hearing on March 23, the public and closed session minutes of the regular meeting of March 23, and the special meeting held on April 13, 2017 are included in Board member agenda packets.

 - B. Financial Matters
 - 1. Paid Accounts Payable List: The following expenditures represent the April 2017 accounts payable list:

Accounts Payable	\$2,194,580.34
3/29/17 Payroll Liabilities	845,214.60
3/29/17 Net Payroll	940,725.30
4/14/17 Payroll Liabilities	839,391.75
4/14/17 Net Payroll	<u>926,908.99</u>
	\$5,746,820.98

2. Treasurer's Report: The treasurer's report for March 2017 is included in Board member packets

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Moulchin, Amanda - School Psychology Intern
- Valparaiso University
- \$9,000
- August 14, 2017

Stay, Lisa - Special Needs Parapro - Laremont School
- Approved expansion position
- \$13.66/hour
- Billed to Woodland District #50
- April 17, 2017

Licensed Staff

Larish, Amy - Physical Therapist
- Budget approved vacancy/resignation
- MS, University of Pittsburg
- AMS/step 11, \$73,651
- August 14, 2017

2. Resignations/Retirements and Correction

Educational Support Personnel

Boskovic-Stowski, Tanja - Paraprofessional - Laremont School
- Resigning April 28, 2017

Coffman, Mary - Paraprofessional - LASSO-3 Laremont School
- Resigning May 26, 2017

Gort, Allison - Paraprofessional - Laremont School
- Resigning April 28, 2017

Owsley, Tamara - Paraprofessional - Laremont School
- Resigned from position before scheduled start date of April 3, 2017

Licensed Staff

Bramnik, Sheryl - ELS Teacher – Sector
- Retiring at end of 2016-17 school year

3. Request for Leave/Extension of Leave

Steele, Megan - Paraprofessional – Gages Lake School
- 2017-18 school year

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

4. Professional Vacancies Anticipated for 2017-18

- 5 Speech/Language Pathologist (Various Locations)
- 1 Adapted P.E. Teacher (Various Locations)
- 1 Transition Specialist (Various Locations)
- 1 Vision Itinerant Teacher .6 FTE (Various Locations)
- 1 Behavior Specialist (All Locations)
- 2 ED/BD Teachers (Cyd Lash Academy)
- 1 Behavior Specialist (Gages Lake School)
- 1 ED/BD Teacher (Gages Lake School)
- 1 ED/BD Art Teacher (Gages Lake School)
- 1 Deaf/HH Teacher (John Powers Center)
- 2 Severe/Profound Teachers (Laremont School)
- 1 LASSO-3 Teacher (Laremont School)
- 1 Reading Teacher (Transition Center)
- 1 EC Teacher .5 FTE (Lincoln Center – District #75)
- 1 ELS Teacher (Butterfield – District #70)
- 1 LASSO-2 Teacher (Prairie Trail – District #56)
- 1 Certified School Nurse (To Be Determined)

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VII. RECOGNITIONS (Dr. Moline)

A. S.T.A.R.S. Award

The Executive Board will recognize Freddy Lopez-Orduna, a 7th grade student from Round Lake District #116, who was selected to receive the award for **Students Taking Academic Responsibility Seriously**. Freddy attends Gages Lake School.

B. Employee of the Month

The Executive Board will recognize Margaret O'Connor as April's employee of the month. Margaret is a Registered Nurse in the LASSO-2 class at Wauconda High School.

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Planning for June Governing Board Meeting — **INFORMATIONAL** (Dr. Moline)

The Board will be asked to review a draft of the agenda for the June 7 Governing Board meeting. The draft is included in Board member agenda packets.

B. Requests for Non-Member District Placements — **ACTION NEEDED** (Dr. Moline)

The following non-member districts have requested continuation of placements in SEDOL programs for the 2017-18 school year. The districts will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement. Administration recommends approval of these requests.

Cary #26

Laremont - 1 Student

Fox Lake #114

Powers - 1 Student

Lake Zurich #95

Sector Community Life Skills - 1 Student

Laremont - 1 Student

Powers - 2 Students

Motion to Approve Requests — *ROLL CALL VOTE*

Move approval of the requests by non-member districts for placements in SEDOL programs as presented.

C. Bid for Gages Lake School Renovations — ***ACTION NEEDED*** (Ms. Watson)

This project includes the interior build out of classrooms, bathrooms and the multipurpose room at Gages Lake School. The bid opening is scheduled for 10:00 a.m. on Monday, April 24. The bid tabulation will be completed that afternoon and the letter of recommendation will be available the next morning in order to prepare and disseminate an amended agenda with a summary of the bid results and the recommendation to the Board.

Motion to Approve Bid — *ROLL CALL VOTE*

Move the Board approve the bid by _____ in the amount of \$ _____ as recommended.

D. Approval of Clearbrook Lease Amendment — ***ACTION NEEDED*** (Ms. Watson)

Administration recommends approval of an amendment to the current lease with Clearbrook Agency. As SEDOL will be renovating the space Clearbrook is leasing at Gages Lake School, the program is being relocated to another area of the building. The amendment will allow Clearbrook an extra two weeks until July 15 and will address other parameters pertinent to the agreement. Attorney James Levi is preparing the amendment, which should be ready for dissemination to the Board on Monday, April 24.

Motion to Approve Lease Amendment — *ROLL CALL VOTE*

Move the Board approve the lease amendment with Clearbrook Agency as presented.

E. Tentative Budget for FY18 — ***ACTION NEEDED*** (Ms. Watson)

Administration will seek a recommendation regarding presentation of the tentative budget to the Governing Board at its June 7 meeting. The tentative budget and the overview are being revised to provide more detailed information on expenditures; however, these revisions will not change the ending fund balances presented at the special meeting on April 13. The revised budget information will be sent to Board members on Monday, April 24.

Motion to Approve Tentative Budget — *VOICE VOTE*

Move approval of the tentative budget for FY18 and recommend approval by the Governing Board at its June 7 meeting.

F. Tentative Agreement with SSSA — ***ACTION NEEDED*** (Mrs. Osmond, Dr. Lynch)

Motion to Recommend Approval of Agreement — *ROLL CALL VOTE*

Move the tentative agreement reached between the SEDOL Support

Staff Association and the Governing Board Negotiation Team on March 9, 2017, incorporating the OT/PT and COTA/PTA staff, be recommended for approval by the Governing Board at the June 7 meeting.

X. COMMITTEE REPORTS – *INFORMATIONAL*

A. Small Group Meetings on Tentative Budget (Dr. Moline, Ms. Watson)

Monday, May 1 – 1:30 p.m., at SEDOL Admin Building – Bay Room
Wednesday, May 3 – 1:00 p.m., at Antioch/Lake Villa Twp. Bldg. – Silo Room
Wednesday, May 3 – 6:30 p.m., at SEDOL Admin Building – Bay Room
Thursday, May 4 – 9:30 a.m., at Aptakisic-Tripp #102

XI. PROGRAM/SCHOOL REPORTS — *INFORMATIONAL*

A. Calendar for 2017-18 (Mrs. Wojcik)

It was necessary to change the calendar for the 2017-18 school year so it would show the correct last day of school as May 24, 2018, instead of May 25.

B. Superintendent Evaluation (Dr. Moline)

C. Executive Board/Governing Board Meeting Schedule (Dr. Moline)

A draft schedule of Executive Board and Governing Board meetings for the 2017-18 school year is attached to the agenda.

D. Announcements / Wins

The following items were reported at the April meeting of the Supervisory/Administrative Team (SAT).

- The annual *Yes I Can* awards sponsored by the Illinois Council for Exceptional Children Chapter 336 will be held on Sunday, May 7, at the Lake County Conference and Banquet Center in Gurnee.
- ELS Teacher Karen Martin's Best Buddies Program sponsored an all county prom for the students and their Best Buddies on March 18. The theme was Mardi Gras, and the evening included a DJ, dancing, door prizes, and food.
- Two students in SEDOL programs will be recognized at the annual Infinitec North Technology Achievement Awards on April 20. Kevin Funk (Round Lake #116) attends Gages Lake School, and Rosa Gomez (North Chicago #187) attends the ELS Program at Vernon Hills High School.
- On March 22, Powers Center visited the Field Museum thanks to Luke Larsen who was selected last year to be principal for the day based on the essay he wrote. In his essay, Luke thought if he were principal, he would improve the school by taking everyone to the Field Museum. Students chosen to be principal for the day at Powers have the opportunity to implement their ideas. Luke helped plan the trip and was very proud of his idea.

XII. CLOSED SESSION

Motion to Enter into Closed Session — *ROLL CALL VOTE*

Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee and pending litigation.

Motion to Return to Public Session — *VOICE VOTE*

Move the Board return to public session.

XIII. OTHER BUSINESS

A. Terminations

Mitropoulos, Haroula - Paraprofessional
- Terminated March 24, 2017 during
probationary period

Smith, Penny - Transition Coach
- Terminated March 20, 2017 during
probationary period

Motion to Approve Terminations — *ROLL CALL VOTE*

Move approval of the terminations as recommended.

XIV. ADJOURNMENT

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Executive Board Meeting Schedule *SEDOL Office Bay Room unless noted otherwise*
Thursday, May 25, 2017 – 9:30 a.m.
Thursday, June 22, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***
Thursday, July 27, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*
Wednesday, June 7, 2017 – 7:00 p.m.

PROPOSED SCHEDULE

Governing Board and Executive Board Meeting Schedule

2017-2018

Governing Board

Executive Board

	<u>4th Thursday</u>	<u>Suggested Alternate Date & Why</u>
August 30, 2017 (5 th Wed)	Aug 24, 2017	
	Sep 28, 2017	
	Oct 26, 2017	
December 6, 2017 (1 st Wed) OR Nov 29 (5 th Wed)	Nov 23, 2017	Wed, Nov 15 OR Thu, Nov 16 Nov 23 is Thanksgiving Day IASB joint conference is Nov 16-18
	Dec 28, 2017	Thu, Dec 21 (Dec 28 is during winter break)
	Jan 25, 2018	
March 7, 2018 (1 st Wed) The IASB Lakes Division meeting is tentatively set for Mar 14	Feb 22, 2018	
	Mar 22, 2018	
	Apr 12, 2018	Special Meeting on Tentative Budget
	Apr 26, 2018	
June 6, 2018 (1st Wed)	May 24, 2018	
	June 28, 2018	
	July 26, 2018	

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4-7-17