SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
847•548•8470 ** Fax 847•548•8472
www.sedol.us

Thomas L. Moline, Ph.D.
Superintendent

Governing Board Meeting Summary
Wednesday, March 8, 2017

Executive Board Meeting Summary
Thursday, March 23, 2017

March 8 Governing Board Meeting

The Governing Board meeting was held in the SEDOL Educational Life Skills classroom at North Chicago High School. Teacher Deb Thomas and her students greeted Board members and guests with appetizers and punch they prepared.

Public Comment and Minutes: There was no comment from the public. The Board approved the minutes of the previous meeting held on December 7, 2016.

Confirmation of Appointment to Executive Board: The Governing Board approved the appointment of David Northern of Community Consolidated District #46 to fill the vacant seat on the Executive Board due to the resignation of Rob Roop. Mr. Northern is completing a two-year term, which expires in June 2018.

Nominating Committee for Governing Board Officers: Information was presented regarding the need to appoint three Governing Board members to a nominating committee to develop recommendations for the offices of Governing Board President and Secretary. The committee should make its recommendations known to Governing Board members 30 days prior to the June meeting. Governing Board members interested in serving on the nominating committee were asked to call Doris.

Nominating Committee for Executive Board Members: Information was presented regarding the need to establish a nominating committee to recommend appointments to the Executive Board. The committee is composed of one Governing Board member, two Executive Board members and the Regional Superintendent of Schools. The committee should make its recommendations known to Governing Board members 30 days prior to the June meeting. Governing Board members interested in serving on the nominating committee were asked to call Doris.

Amendment to Articles of Joint Agreement: A check of the sign-in sheet revealed that the 21 members needed to vote on this were not in attendance. President McHugh proceeded with the other agenda items while additional board members were recruited from the IASB Lake Division meeting also being held at North Chicago High School. By the end of the meeting, there were 21 members in attendance, and the proposed amendments were approved.

Superintendent's Intent to Retire: The Board accepted the letter from Superintendent Dr. Tom Moline indicating his intent to retire at the end of his contract in June 2018.

Post Issuance Tax Compliance Report for the Series 2015-B Bonds and Filing Financial Information with EMMA: Ms. Watson explained that reports must be made in March of each year in order to remain in compliance with reporting requirements for the Series 2015 Bonds.

Miscellaneous Updates: Dr. Moline gave a brief update on Phase 2 of the Gages Lake Campus road improvements. He also reminded Board members of the SEDOL Foundation Dinner Dance on March 18.

Open Forum: Governing Board members were encouraged to suggest agenda items for the June 7 meeting and to make whatever comments they felt appropriate. Hearing none, the meeting was adjourned.

March 23 Executive Board Meeting

Prior to the regular meeting, a public hearing was held to receive comments regarding interfund transfers from the Education Fund to the Operations and Maintenance Fund and from the Education Fund to the Transportation Fund. No commentary was received.

Amended Agenda: The agenda was amended to remove Item E *Technology Agreement/Net56* and Item F *E-Rate Service Agreement* from the agenda. Ms. Watson explained that contract language had not been finalized, and Administration would plan to present these items in April.

Consent Agenda

Minutes and financial matters were approved along with the following personnel items:

- Requests for contracts for 2 educational support personnel (ESP)
- Resignations/retirements by 6 ESPs and 10 licensed staff
- Request for leave/extension by 2 ESP
- Vacancies for 2017-18: 4+ Speech Pathologists (Various Locations)

Public Comment: Mrs. Shivani Sweeney, parent of a student who attends Laremont School, expressed her desire to start a parent advisory committee, noting that there needs to be more transparency when it comes to communication. Mrs. Sweeney also requested that Executive Board meetings be live-streamed since parents can't always be available to attend meetings. She also asked that all SAB parents be invited to tour Gages Lake School prior to the start of the 2017-18 school year so they have an opportunity to see the location and set-up for the program.

President Pro Tem Guy Schumacher thanked Mrs. Sweeney and indicated Administration would take her requests under advisement.

Executive Board Member Comment: No comments were made.

Student Recognition: Sarah Qasem, a student from North Chicago Unit District #187, was selected to receive the **STARS** Award for March – **S**tudents **T**aking **A**cademic **R**esponsibility **S**eriously. Sarah attends the LASSO-3 Program at Laremont School.

Pictured with Sarah are Dr. Ben Ben Martindale, Superintendent of North Chicago District #187; Allison Schmitt, Asst Principal, Laremont School; Katie Grueb, Sarah's teacher; Cassidy Kushner, Speech Pathologist; Program Supervisor Tegan Dittmer; and President Pro Tem Dr. Guy Schumacher



March Employee of the Month: Rachel Johnson, LASSO-2 Teacher at Fremont Elementary School, was was recognized as March's Employee of the Month.
Pictured (l-r) are: Superintendent Tom Moline; Sector Supervisor Anna Bahramis; Rachel and her husband; and President Pro Tem Schumacher



Old Business:

A. Resolution Authorizing Interfund Transfers: The Board adopted a resolution authorizing an interfund transfer of $2.5 million from the Education Fund to the Operations and Maintenance Fund and a second transfer of $230,000 from the Education Fund to the Transportation Fund. Ms. Watson noted that the $2.5 million would be used for Phase 2 of the two-year project to improve the roads, parking areas and traffic flow on the SEDOL Campus. Last year Phase 1 focused on the north side of the campus (Gages Lake School and Cyd Lash Academy). Phase 2 is this summer and will include the south end of the campus with the new entrance/exit and the new lane for Laremont buses. The second transfer from the Education Fund to the Transportation Fund is necessary each year as ISBE only reimburses for 80% of the allowable expenses and additional money is needed to maintain a positive balance in the fund.

New Business

A. Continuation of ALOP Program: Mrs. Wojcik reported that the intergovernmental services agreement between SEDOL, the Lake County ROE and Zion-Benton Township High School District #126 to implement the ALOP grant would continue for 2017-18. ISBE has confirmed that language in the current agreement is sufficient to continue this program without approving a new agreement each year.

B. Bids Related to Maintenance Building: The Board approved the recommendations by IHC Construction to award bids and assign contracts to IHC as follows:

TP03a – Concrete	Eagle Concrete	$ 89,500
TP06a – General Trades	Boller Construction	$171,000
TP15a – Plumbing	Altra Plumbing Solutions	$ 30,405
TP15b – HVAC	Stanton Mechanical	$ 57,601
TP16a – Electrical	Carey Electric	$ 69,827

C. Campus Lighting: The Board accepted the base bid of $142,500 and the alternate bid of $15,600 by Carey Electric for new and replacement lighting that is part of the Gages Lake campus project.

D. Campus Signage: The Board accepted the bid of $40,100 by Michael's Signs for new signage that is part of Phase 2 of the Gages Lake campus project.

E. Technology Agreement/Net56: This item was removed from the agenda.

F. E-Rate Service Agreement: This item was removed from the agenda.

G. FOIA Request: Dr. Lynch reported on a FOIA request received via email dated February 25 from Mr. Robert Hollenbach. The information requested pertained to school bus transportation services SEDOL used this year and last year. Dr. Lynch emailed the information on March 2.

Committee Reports

A. Personnel/Finance Committee Meeting: Dr. Lynch reported on the personnel items discussed at the March 13 joint meeting of the Personnel and Finance Committees. For 2017-18, enrollment is projected to be down slightly in sector while some building programs are expected to increase. Member district contractual services are lower (1.2 less staff) and there are 24 ECAT evaluations (4.35 less staff). There are 15.6 FTE staff retiring in June, and this year's reduction-in-force dismissals are much less than in past school years.

Ms. Watson reported on the information presented during the Finance Committee meeting, which included an update on health insurance renewals and changes in eligibility requirements. The committee also discussed Phase 2 of the campus road improvement project and the need to transfer money from the Education Fund to the Operations and Maintenance Fund to cover that cost.

Administration also reported on items to be included in the FY18 budget such as replacement vehicles for maintenance department, new fire alarm systems for the administration building and Transition Center South, and new carpet needed at John Powers Center.

B. April 13 Special Meeting: Board members were reminded of the special meeting scheduled for 9:30 a.m. on Thursday, April 13, to review a draft of the tentative budget for FY18. Administration also expects to present recommendations on bids for Phase 2 of the campus road improvement project and the Net56 technology and E-rate agreements.

Program/School Reports

A. Announcements/Wins: The following items were reported at the March 7 meeting of the Supervisory/ Administrative Team (SAT).

- Ken Almond, Parapro at Transition Center South, received Waukegan Volunteers Award for volunteering as a track coach at Waukegan High School.
- Project Search Sedgebrook Program was featured on WGN News; the link to the feature is on the SEDOL website.
- The Gallaudet Midwest Group will conduct a youth and powership training on March 8 at Grayslake High School. The group works with students to encourage them to be leaders and make a difference. March 8 is also Career Day at John Powers Center.
- The Wauconda High School football coach works with Kristen Lanzerotti's LASSO-2 class to raise money for Horsefeathers Therapeutic Riding.
- LASSO-2 Teachers Kristen Lanzerotti and Laura Sutton became Special Olympics coaches.
- Cyd Lash Academy Spring Spirit Week was February 27 through March 3. Activities included making floats out of shoeboxes, dress-up week and door decorating. The theme was building community and new leaders.
- On February 20, the Social Work Department held a seminar for the autism parent support group. Speakers talked about recreational opportunities for students with disabilities. One parent, Mr. Nick Babcock of the Oak Brook Fire Department, presented a check for $1,770 to Autism Family Cares, which partners with the SEDOL Foundation to provide community opportunities for families with children with autism.
- The Assistive Technology Team hosted three parent trainings, two during the day and one in the evening. The topic was Core Vocabulary, what it is and how parents can use it at home. Several parents attended, offered appreciation for the opportunity and are now implementing the program in their home.
- On March 1, Sector Supervisor Joyce Meuth and Social Workers Paige Esquivel and Theresa Buckman, with an assist from Carol Meuth and Heidi Meuth, facilitated a sector PUNS night at SEDOL. PUNS stands for Prioritization of Urgency of Need for Services. SEDOL partnered with Community Alternatives Unlimited who sent staff members to SEDOL to assist 20 families, so the families did not have to travel to Chicago.

Additional Win: Dr. Moline reported that the SEDOL Foundation Heart of Gold Dinner Dance was held on Saturday, March 18, and it was a very successful night.

In Memoriam: Administration was very sad to report the passing of a very special, long-time SEDOL employee. Dr. Randy Gunderson, former principal of the John Powers Center/Hearing Impaired Program, passed away on March 13. Randy began his career with SEDOL as a social worker in August 1971. He was named on-site supervisor of the program in 1983 while he worked to get his administrative certification and was subsequently named principal where he served until his retirement in June 2004.

Closed Session: The Board entered into closed session to discuss: (1) the appointment, employment, compensation, discipline, performance or dismissal of specific employee; (2) pending litigation; and (3) collective bargaining matters.

Other Business

A. FY18 Personnel Reductions in Force and Dismissals: The Board adopted two resolutions regarding the dismissal of teachers and educational support personnel.

B. Termination: The Board approved Administration's recommendation to terminate two educational support personnel.

Prior to adjournment, Dr. Moline reported that approximately 40 member district representatives met on March 22 to discuss increasing enrollment in some programs and how to provide classrooms for those programs. The direction received was member districts continue to feel that more facility is not the direction they want us to go. Suggestions were made on ways to restructure programs that could be located in member district buildings and would provide a more appropriate placement for some students currently housed in SAB or LASSO programs at Laremont or Gages Lake Schools. The group will meet again on April 19 to try to draft some changes that SEDOL should consider over the next few years.

Dr. Moline also reported on the need to develop two Nominating Committees: one for Governing Board officers, which are president and secretary, and one for Executive Board members. Three Governing Board members are needed for nominating officers. He recommended Joanne Osmond, Odie Pahl and David Northern serve on that committee. He noted that President Carey McHugh is still interested in serving, but Secretary Kathy Metke is not seeking re-election.

The Executive Board Nominating Committee is comprised of two Executive Board members, one Governing Board member and the Regional Superintendent of Schools. He recommended John Ahlemeyer, Catherine Finger, Odie Pahl and Roycealee Wood serve on this committee. Three Executive Board members have agreed to serve another two-year term: Joanne Osmond, Guy Schumacher and Carey McHugh; however, Dr. Catherine Finger is retiring and Dr. John Ahlemeyer has accepted a superintendency in southern Illinois, so those seats will need to be filled.

With no other items to discuss, the meeting was adjourned.

:dm – 3/29/17

Executive Board Meeting Schedule *SEDOL Office Bay Room unless noted otherwise*

Thursday, April 13, 2017 – 9:30 a.m.	***Special Meeting to Review Tentative Budget***
Thursday, April 27, 2017 – 9:30 a.m.	
Thursday, May 25, 2017 – 9:30 a.m.	
Thursday, June 22, 2017 – 9:30 a.m.	***SEDOL Office Boardroom***
Thursday, July 27, 2017 – 9:30 a.m.	***SEDOL Office Boardroom***

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*

Wednesday, June 7, 2017 – 7:00 p.m.