SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Thomas L. Moline, Ph.D.
Superintendent

AMENDED AGENDA 3/21/17: The agenda issued on 3/17/17 is amended to include bid recommendations by IHC Construction for Item B *Bids Related to Maintenance Building* under New Business (see page 5).

Notice: A Public Hearing to receive comment regarding interfund transfers will be held on Thursday, March 23, at 9:15 a.m.; the hearing will be held in the Bay Room at the district office.

TO: Executive Board Members

FROM: Administration

RE: Executive Board Meeting

DATE: Thursday, March 23, 2017

TIME: 9:30 A.M.

PLACE: SEDOL Office Bay Room

AGENDA

I. ELECT PRESIDENT PRO TEM (Dr. Moline)

In the absence of President Osmond and Vice President McKay, the Board will need to elect a president pro tem.

Motion to Elect President Pro Tem — *VOICE VOTE*

Move _____ be elected to serve as president pro tem.

II. CALL TO ORDER / ROLL CALL (President Pro Tem)

III. PLEDGE OF ALLEGIANCE (President Pro Tem)

IV. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (President Pro Tem)

Motion to Accept/Amend Agenda — *VOICE VOTE*

Move the agenda be accepted/amended as presented/recommended.

V. CONSENT AGENDA — ***ACTION NEEDED*** (President Pro Tem)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of February 23, 2017 are included in Board member agenda packets.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the March 2017 accounts payable list:

Accounts Payable	$1,211,687.82
2/28/17 Payroll Liabilities	840,762.00
2/28/17 Net Payroll	939,246.64
3/15/17 Payroll Liabilities	842,961.44
3/15/17 Net Payroll	934,251.77
	$4,768,909.67

2. Treasurer's Report: The treasurer's report for February 2017 is included in Board member packets

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

King, Jaclyn
- Paraprofessional – Laremont School
- Budget approved vacancy/resignation
- $14.00/hour
- March 7, 2017

2. Resignations/Retirements and Correction

Educational Support Personnel

Greig, Ashley
- Paraprofessional – Gages Lake School
- Resignation presented in February listed an incorrect effective date of March 2, 2017; the correct date is February 24, 2017.

Grote, Devin
- Paraprofessional – Gages Lake School
- Resigning March 24, 2017

Kelly, Mary
- Physical Therapy Assistant
- Not returning from leave; resigning at end of 2016-17 school year

Lara, Jennifer
- Paraprofessional – Sector
- Not returning from leave; resigning at end of 2016-17 school year

Mack, Sharon
- Paraprofessional – Sector
- Resigned March 10, 2017

Licensed Staff

Bhattacharya, Paramita
- School Social Worker
- Resigning at end of 2016-17 school year

Carlino, Dawn
- D/HH Teacher – John Powers Center
- Resigning at end of 2016-17 school year

Halloran, Wendy
- LASSO-3 Teacher
- Resigning at end of 2016-17 school year

Lichtenstein, Allie
- Teacher – Gages Lake School
- Resigning at end of 2016-17 school year

Mazella, Janet
- Itinerant Adapted P.E. Teacher
- Retiring June 7, 2017

Silge, Kara
- LASSO Teacher – Sector
- Resigning at end of 2016-17 school year

Sterner, Dorothy
- EC Teacher – Sector
- Resigning at end of 2016-17 school year

Warren, Marla
- Physical Therapist
- Retiring June 15, 2017

Young, Hilary
- School Social Worker – Gages Lake School
- Resigning at end of 2016-17 school year

3. Request for Leave/Extension of Leave

Draskovich, Debra
- Occupational Therapist
- Extension of leave through 2017-18 school year

Gaines, Diane
- EC Teacher – Laremont School
- 2017-18 school year

Motion to Approve Consent Agenda — *ROLL CALL VOTE*

Move approval of consent agenda items and addendum as presented.

4. Professional Vacancies Anticipated for 2017-18

4+ Speech/Language Pathologist (Various Locations)

VI. PUBLIC COMMENT (President Pro Tem)

The President Pro Tem will recognize any visitors at the meeting.

VII. EXECUTIVE BOARD MEMBER COMMENTS (President Pro Tem)

Executive Board members are invited to make announcements or comments.

VIII. RECOGNITIONS (Dr. Moline)

A. S.T.A.R.S. Award

The Executive Board will recognize Sarah Qasem, a 10th grade student from North Chicago District #187, who was selected to receive the award for **S**tudents **T**aking **A**cademic **R**esponsibility **S**eriously. Sarah attends the LASSO-3 Program at Laremont School.

B. Employee of the Month

The Executive Board will recognize Rachel Johnson as March's employee of the month. Rachel is a LASSO-2 Teacher at Fremont Elementary School.

IX. OLD BUSINESS

A. Resolution Authorizing Interfund Transfers — ***ACTION NEEDED*** (Ms. Watson)

Administration recommends adoption of the attached resolution authorizing an interfund transfer of $2,500,000 from the Education Fund to the Operations and Maintenance Fund and a transfer of $230,000 from the Education Fund to the Transportation Fund.

Motion to Adopt Resolution — *ROLL CALL VOTE*

Move adoption of the Resolution Authorizing Interfund Transfers as presented.

X. NEW BUSINESS

A. Continuation of the ALOP Program — ***INFORMATIONAL*** (Mrs. Wojcik)

The intergovernmental services agreement between SEDOL, the Lake County

ROE and Zion-Benton Township High School District #126 to implement the ALOP Program will continue for the 2017-18 school year. ISBE has confirmed that language in the current agreement is sufficient to continue this program without approving a new agreement each year. A copy of the agreement is included in Board member agenda packets.

Item B Amended 3/20/17

B. Bids Related to Maintenance Building — ***ACTION NEEDED*** (Ms. Watson)

Bids were received on March 16 for each of the trades related to the construction of the maintenance building. IHC Construction has reviewed the bids and recommends bids be awarded as follows:

Trade Package 03a: Concrete	Eagle Concrete	$ 89,500
Trade Package 06a: General Trades	Boller Construction	$171,000
Trade Package 15a: Plumbing	Altra Plumbing Solutions	$ 30,405
Trade Package 15b: HVAC	Stanton Mechanical	$ 57,601
Reject Alt 15b-1 and keep radiant ceiling heaters		
Trade Package 16a: Electrical	Carey Electric	$ 69,827

Motion to Award Contracts and Assign to IHC — *ROLL CALL VOTE*

Move the Board award all contracts as recommended by IHC Construction Companies, LLC, the Board's construction manager, for the construction of the maintenance garage structure, and upon award, to assign the contracts to IHC pursuant to an assignment of contractor agreement, as set forth in the Board's contract with IHC.

C. Lighting for Gages Lake Campus — ***ACTION NEEDED*** (Ms. Watson)

Bids were received on March 16 for the lighting for the Gages Lake campus improvement project. Based on the recommendation of RuckPate Architecture, Administration recommends the Board accept the base bid in the amount of $142,500 and the alternate bid in the amount of $15,600 by Carey Electric Contractors, Inc. RuckPate's letter and the bid tabulation are included in Board member agenda packets.

Motion to Award Bid for Lighting — *ROLL CALL VOTE*

Move the Board accept the base bid of $142,500 and the alternate bid of $15,600 by Carey Electric, Contractors, Inc. as recommended.

D. Campus Signage — ***ACTION NEEDED*** (Ms. Watson)

Bids were received on March 16 for the signage for the Gages Lake campus improvement project. Based on the recommendation of RuckPate Architecture, Administration recommends the Board accept the low bid in the amount of $40,100 by Michael's Signs. RuckPate's letter and the bid tabulation are included in Board member agenda packets.

Motion to Award Bid for Signage — *ROLL CALL VOTE*

Move the Board accept the bid by Michael's Signs in the amount of $40,100 as recommended.

E. Technology Agreement/Net56 — ***ACTION NEEDED*** (Ms. Watson)

Administration recommends approval of a three-year agreement with Net56 for network and on-site technical services. This agreement shall commence July 1, 2017 and terminate June 30, 2020. During the first year, the monthly fee will be $25,885, with 3% increases effective July 1, 2018 and July 1, 2019. A draft copy of agreement is included in Board member agenda packets.

Motion to Approve Agreement — *ROLL CALL VOTE*

Move approval of the Master Service Agreement with Net56 as presented.

F. E-Rate Service Agreement — ***ACTION NEEDED*** (Ms. Watson)

Administration recommends approval of the E-Rate Internet Service Agreement with Net56 at an annual cost of $95,616 with an estimated USAC reimbursement of $52,400. This three-year agreement is effective July 1, 2017. A copy of the draft agreement is included in Board member agenda packets.

Motion to Approve Agreement — *ROLL CALL VOTE*

Move approval of the E-rate Service Agreement with Net56 as presented.

G. FOIA Request — ***INFORMATIONAL*** (Dr. Lynch)

On March 2, Dr. Lynch responded to an email request dated February 25 from Mr. Robert Hollenbach. The information requested pertained to school bus transportation services last year and this year.

XI. COMMITTEE REPORTS – ***INFORMATIONAL***

A. Personnel/Finance Committee Meeting (Dr. Lynch, Ms. Watson)

The Personnel and Finance Committees met on Monday, March 13. Dr. Lynch and Ms. Watson will provide an overview of that meeting.

B. April 13 Special Meeting (Dr. Moline, Ms. Watson)

Board members are reminded that a special meeting is scheduled for Thursday, April 13, to review a draft of the tentative budget along with information on proposed tuition rates. The meeting will be held in the Bay Room at 9:30 a.m.

XII. PROGRAM/SCHOOL REPORTS — ***INFORMATIONAL***

A. Announcements / Wins

The following items were reported at the March 7 meeting of the Supervisory/Administrative Team (SAT).

- Ken Almond, Parapro at Transition Center South, received Waukegan Volunteers Award for volunteering as a track coach at Waukegan High School.
- Project Search Sedgebrook Program was featured on WGN News; the link to the feature is on the SEDOL website.
- The Gallaudet Midwest Group will conduct a youth and powership training on March 8 at Grayslake High School. The group works with students to encourage them to be leaders and make a difference. March 8 is also Career Day at John Powers Center.
- The Wauconda High School football coach works with Kristen Lanzerotti's LASSO-2 class to raise money for Horsefeathers Therapeutic Riding.
- LASSO-2 Teachers Kristen Lanzerotti and Laura Sutton became Special Olympics coaches.
- Cyd Lash Academy Spring Spirit Week was February 27 through March 3. Activities included making floats out of shoeboxes, dress-up week and door decorating. The theme was building community and new leaders.
- On February 20, the Social Work Department held a seminar for the autism parent support group. Speakers talked about recreational opportunities for students with disabilities. One parent, Mr. Nick Babcock of the Oak Brook Fire Department, presented a check for $1,770 to Autism Family Cares, which partners with the SEDOL Foundation to provide community opportunities for families with children with autism.
- The Assistive Technology Team hosted three parent trainings, two during the day and one in the evening. The topic was Core Vocabulary, what it is and how parents can use it at home. Several parents attended, offered appreciation for the opportunity and are now implementing the program in their home.
- On March 1, Sector Supervisor Joyce Meuth and Social Workers Paige Esquivel and Theresa Buckman, with an assist from Carol Meuth and Heidi Meuth, facilitated a sector PUNS night at SEDOL. PUNS stands for Prioritization of Urgency of Need for Services. SEDOL partnered with Community Alternatives Unlimited who sent staff members to SEDOL to assist 20 families, so the families did not have to travel to Chicago.

XIII. CLOSED SESSION

Motion to Enter into Closed Session — *ROLL CALL VOTE*

Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee, pending litigation and collective bargaining matters.

Motion to Return to Public Session — *VOICE VOTE*

Move the Board return to public session.

XIV. OTHER BUSINESS

A. Recommendations for FY18 Personnel Reductions in Force and Dismissals — ***ACTION NEEDED*** (Dr. Moline, Dr. Lynch)

Administration recommends the Executive Board approve necessary personnel reductions, dismissals and other possible related personnel actions for the 2017-18 school year by taking action on the following motions.

Motion to Adopt Document #1 — *ROLL CALL VOTE*

Move adoption of the Resolution labeled Document #1 regarding the Honorable Dismissal of Teachers.

Motion to Adopt Document #2 — *ROLL CALL VOTE*

Move adoption of the Resolution labeled Document #2 regarding the Honorable Dismissal of Educational Support Personnel.

B. Termination

Duffie, Diamond
- Paraprofessional
- Terminated February 22, 2017 due to job abandonment

Rouse, Teresa
- Paraprofessional
- Terminated February 24, 2017

Motion to Approve Termination — *ROLL CALL VOTE*

Move approval of the termination as recommended.

XV. ADJOURNMENT

:dm

Executive Board Meeting Schedule *SEDOL Office Bay Room unless noted otherwise*

Thursday, April 13, 2017 – 9:30 a.m.	***Special Meeting to Review Tentative Budget***
Thursday, April 27, 2017 – 9:30 a.m.	
Thursday, May 25, 2017 – 9:30 a.m.	
Thursday, June 22, 2017 – 9:30 a.m.	***SEDOL Office Boardroom***
Thursday, July 27, 2017 – 9:30 a.m.	***SEDOL Office Boardroom***

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*

Wednesday, June 7, 2017 – 7:00 p.m.

RESOLUTION AUTHORIZING INTERFUND TRANSFERS

WHEREAS, pursuant to Section 17-2A of the *School Code* (105 ILCS 5/17-2A), the regulations of the Illinois State Board of Education, the Articles of Joint Agreement of the Special Education District of Lake County ("SEDOL" or "District") and the delegation of authority to the SEDOL Executive Board, the SEDOL Executive Board ("Board"), by proper resolution, may authorize the Treasurer of the School District to make budgeted interfund transfers between the Education, Operations and Maintenance, and Transportation Funds; and

WHEREAS, to the extent applicable, Section 17-2A sets forth procedures for the adoption of such resolution following a public hearing set by the Board or Board President; and

WHEREAS, such hearing was held on March 23, 2017 at 9:15 a.m., at the District office, pursuant to the notice published on March 16, 2017 in the Daily Herald and the notice posted on February 24, 2017 at the District office; and

WHEREAS, the Board has determined that it is in the best interests of the District to transfer money currently in the Education Fund to the Operations and Maintenance and Transportation Funds.

NOW, THEREFORE, It Is Hereby Resolved by the SEDOL Executive Board as follows:

Section 1. The Board has determined that it is in the best interests of the District to transfer the following amounts between the following funds:

Amount	Transfer From	Transfer To
$2,500,000	Education	Operations and Maintenance
$230,000	Education	Transportation

Section 2. The Treasurer is authorized to transfer said amount and record the transfer on the books of the District.

Section 3. This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 23rd day of March, 2017 by the following roll call vote:

AYE:

NAY:

ABSENT:

_____
President, Executive Board

ATTEST:

_____
Secretary, Executive Board