SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Thomas L. Moline, Ph.D.
Superintendent

Executive Board Meeting Summary

Thursday, January 26, 2017

Oath to New Board Member

Mr. David Northern, Governing Board member from Community Consolidated District #46, was scheduled to be sworn in as an Executive Board member, but he was not able to attend the meeting. He will take the oath at the February meeting.

Consent Agenda

Minutes, financial matters and minor policy changes were approved along with the following personnel items:

- Requests for contracts for 6 educational support personnel (ESP)
- Resignations/retirements by 6 ESP
- Request to rescind resignation by 1 ESP
- The following professional vacancies were reported: 1 Speech/Language Pathologist

Public Comment: There was no public comment.

Recognitions

Student Recognition: Luke Larsen, a student from Antioch District #34, was selected to receive the STARS Award for January – **S**tudents **T**aking **A**cademic **R**esponsibility **S**eriously. Luke is a 3rd grade student at John Powers Center.
Pictured with Luke (l-r) are: Teacher Angel O'Rourke; Luke's mom and dad; Terri Nilson-Bugella, Principal of John Powers Center; Dr. Jay Marino, Superintendent of Antioch District #34; and Board President Joanne Osmond



Employee of the Month: Candy Tackes, a LASSO-1 teacher at John Powers Center, was recognized as January's Employee of the Month. (LASSO stands for Language and Social Skills Opportunities.)
Pictured with Candy are Principal Terri Nilson-Bugella and Board President Joanne Osmond



Old Business: There were no items to discuss under Old Business.

New Business

A. Superintendent Search: Mr. Dave Peterson and Mr. Harry Rossi presented an overview of the services they would provide if the Board contracted with School Exec Connect to conduct the superintendent search to replace Dr. Moline when he retires in June 2018. The fee is $18,500 plus expenses not to exceed $3,500. Consensus of the Board was to contract with School Exec Connect; formal action will be taken at the February meeting.

B. Planning for March Governing Board Meeting: Dr. Moline reviewed the agenda for the March 8 Governing Board meeting, which is the same evening as the IASB Lakes Division meeting at North Chicago High School. He reported that after consulting with Governing Board President Carey McHugh, Executive Board President Joanne Osmond and IASB Field Services Director Barbara Toney, the decision was made to hold the Governing Board meeting at North Chicago High School rather than trying to reschedule it for another evening.

C. Policy Revisions: Proposed revisions to Board policies were presented for first reading.

D. Approval of Bid for Maintenance Building: Mr. Ken Frank, the Board's representative for construction, explained that project components would be bid separately in an attempt to keep costs as low as possible. Two bids were received on the pre-engineered metal building to house the maintenance garage. The Board accepted the lowest bid by IHC Construction in the amount of $67,570. Bids for concrete, electrical, etc., would be presented in February.

E. Lakeside Renewal: The Board approved the renewal agreement with Lakeside Transportation to provide bus service for vocational work runs and mobility field trips for the 2017-18 school year at a cost increase of 2.2%. The annual amount paid to Lakeside is about $900,000.

F. School Calendar for 2017-18: The Board approved the calendar for the 2017-18 school year.

G. Shared Services Agreement: The Board approved the agreement with Mundelein High School District #120 for snow removal and salt application at the Transition Center, which is attached to Carl Sandburg School in Mundelein.

H. Superintendent's Letter of Intent to Retire: The Board accepted Dr. Moline's letter of intent to retire in June 2018 and recommended the Governing Board accept the letter at its March 8 meeting.

Committee Reports

A. Finance Committee Meeting: Ms. Watson reported on the items discussed at the January 18 Finance Committee meeting, which included an update on health insurance, renewal of the agreement with Lakeside Transportation, Net56 contract extension, possibility of going out for lawn service bid in spring 2018 and proposed revisions to policies on reimbursement of board member and employee expenses. The committee also discussed Policy 4:20 *Fund Balances* and the possible need to increase the percentage required to be maintained (currently 8-11%) of the annual expenditures in each fund. Consensus was to keep the percentage where it is. Administration also reported on future O&M expenditures including the need to update the alarm system at some of the buildings and the need to replace the key fob system.

Program/School Reports

A. Announcements/Wins: The following items were reported at the January meeting of the Supervisory/ Administrative Team (SAT).

- A parent group called Autism Family Cares provided a successful event over winter break for children with autism. The event included a bounce house, sensory room and food room. The group is an offshoot of the Parent Autism Support Group and organizes at least one event a month for the students.
- The Mundelein/Vernon Hills Rotary Club asked Laremont teachers for a wish list. The Rotary Club gave each teacher, including the P.E., music and curriculum departments, a $25 gift card for their classroom/department.

- The Early Childhood Assessment Team was awarded $100 from the Meemic Insurance Group to use toward their evaluation kits.
- Gages Lake School received a $3,000 donation for students and their families over the holidays.
- The hearing itinerant teachers organized and conducted the annual college panel on January 3. This panel is made up of college students who are deaf or hard of hearing. They participate on the panel to explain to high school students what it is like in college and what to expect after high school. This year Closed Captioning was used instead of sign language interpreters.
- The Congregation Or Shalom donated gift cards to students/families who needed a little assistance over the holidays. This donation was in addition to the Congregation's annual food donation.
- Laremont School staff created a Giving Tree Group to help identify Laremont families who are in need of extra assistance during the holidays. Laremont staff donated all the money and helped 13 families.
- This year the SEDOL Foundation helped identify Lake County families who were in need of holiday gifts and food. Groups of SEDOL staff (ECAT, Business Office, Laremont School, Administration and Social Workers) shopped for gifts and donated gift cards. Over 20 families were supported.

Additional Win: Dr. Moline reported that an organization called *100 Women Who Care* donated $13,000 for the Laremont School Trike Project. This donation was made possible thanks to the presentation made to the organization by Laremont School Nurse Cheryl Lardner.

Dr. Moline also reported that the SEDOL Foundation Board, a group that provides so many wins for special needs students, was meeting that evening to do strategic planning for next year, and he probably would be reporting their priorities at the February meeting.

Closed Session: The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective bargaining and pending litigation.

Other Business: There were no items to discuss under Other Business.

Adjournment: With no other items to discuss, the meeting was adjourned.

Executive Board Meeting Schedule *SEDOL Office Bay Room unless noted otherwise*
Thursday, February 23, 2017 – 9:30 a.m.
Thursday, March 23, 2017 – 9:30 a.m.
Thursday, April 13, 2017 – 9:30 a.m. ***Special Meeting to Review Tentative Budget***
Thursday, April 27, 2017 – 9:30 a.m.
Thursday, May 25, 2017 – 9:30 a.m.
Thursday, June 22, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***
Thursday, July 27, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*
Wednesday, March 8, 2017 – 7:00 p.m. ***Location changed to North Chicago High School where the IASB Lake Division Dinner Meeting will be held***
Wednesday, June 7, 2017 – 7:00 p.m.

:dm – 1/31/17