

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819

847•548•8470 ** Fax 847•548•8472

www.sedol.us



Thomas L. Moline, Ph.D.

Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: **Thursday, December 15, 2016**
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)
- II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
Motion to Accept/Amend Agenda — *VOICE VOTE*
Move the agenda be accepted/amended as presented/recommended.
- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
 - A. Approval of Minutes
Public and closed session minutes of the regular meeting of November 15, 2016 are included in Board member agenda packets.
 - B. Financial Matters
 1. Paid Accounts Payable List: The following expenditures represent the December 2016 accounts payable list:

Accounts Payable	\$1,177,607.33
11/14/16 Net Payroll (extra)	1,919.64
11/14 & 11/15/16 Payroll Liabilities	842,542.61
11/15/16 Net Payroll	937,994.10
11/30/16 Payroll Liabilities	849,484.93
11/30/16 Net Payroll	<u>940,682.27</u>
	\$4,750,230.88

2. Treasurer's Report: The treasurer's report for November 2016 is included in Board member packets

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|-----------------------------|---|
| <u>Battis, Susan</u> | <ul style="list-style-type: none">- Special Needs Paraprofessional .5 FTE at Transition Center South to be billed to Community H.S. District #117- Job Coach .5 FTE- Budget approved vacancy/expansion- \$13.66/hour- November 21, 2016 |
| <u>Blumenberg, Fred</u> | <ul style="list-style-type: none">- Administrative Assistant – Sector Programs- Budget approved vacancy/resignation- BA, Eastern Illinois University- \$35,900 prorated for the remainder of the year- November 28, 2016 |
| <u>Lucadello, Scott</u> | <ul style="list-style-type: none">- Paraprofessional – SAB/Laremont School- Budget approved vacancy- BA, Western Illinois University- \$13.66/hour- November 21, 2016 |
| <u>McNabb-Buckley, Erin</u> | <ul style="list-style-type: none">- Paraprofessional – Powers Center- Budget approved vacancy/transfer- BA, Blackburn College- \$15.00/hour- November 17, 2016 |
| <u>Owens, Eric</u> | <ul style="list-style-type: none">- Paraprofessional – Gages Lake School- Budget approved vacancy/resignation- MA, Northeastern Illinois University- \$15.35/hour- November 28, 2016 |

Reda, Crystal - Paraprofessional – LASSO-3/Laremont School
- Budget approved vacancy
- BA, Trinity Christian College
- \$15.00/hour
- November 28, 2016

Steiskal, Diana - Paraprofessional – LASSO-3/Laremont School
- Budget approved vacancy
- BA, University of Wisconsin-Parkside
- \$15.71/hour
- November 28, 2016

2. Resignations/Retirements

Educational Support Personnel

Blumenberg, Fred - Paraprofessional – Laremont School
- Resigned November 28, 2016 to accept position
as Administrative Assistant for sector programs

Gajewski, Rosalie - Paraprofessional – Powers Center
- Resigned November 28, 2016

New, Cheryl - Paraprofessional – Laremont School
- Retiring December 16, 2016

Sances, Jennifer - Paraprofessional – Laremont School
- Resigned December 15, 2016

Teague, Lisa - Job Coach
- Resigned December 2, 2016

Licensed Staff

Walker, Caryn - Teacher – Gages Lake School
- Resigning at end of 2016-17 school year

3. Request for Leave/Extension of Leave

Kelly, Mary - Physical Therapy Assistant
- Effective November 23, 2016 through the
end of the 2016-17 school year

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

4. Vacancies

1 Speech/Language Pathologist (Various Locations)

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. RECOGNITIONS (Dr. Moline)

A. S.T.A.R.S. Award

The Executive Board will recognize Stephanie Selby, a student from Community High School District #117, who was selected to receive the award for **Students Taking Academic Responsibility Seriously**. Stephanie is in the Community Life Skills Program.

B. Employee of the Month / November and December

School Psychologist Kathy Plath was selected as November's employee of the month. Mrs. Plath had a prior commitment and could not attend the November meeting. She will be recognized at the December meeting.

The Board is also pleased to recognize Diane LeFevre, a Paraprofessional in the Transition Program, who was selected as December's employee of the month.

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. FOIA Request — **INFORMATIONAL** (Dr. Lynch)

On December 1, a FOIA request was received via email from the Illinois Retired Teachers Association. The information requested was for the name, title and email address of any teacher or administrator who is retiring in 2017. The requested information was sent via email on December 5.

IX. COMMITTEE REPORTS – **INFORMATIONAL**

X. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL**

A. Announcements / Wins

The following items were reported at the December meeting of the Supervisory/Administrative Team (SAT).

- LASSO-2 Teacher Kristen Lanzerotti and her students at Wauconda High School sold handmade t-shirts, tote bags and notecards at a craft fair in Island Lake on December 3. Students took turns working the table. Another craft fair is scheduled for December 10 in Volo. Proceeds will be used for classroom supplies and community trips. The class is also collecting donations for Horsefeathers Therapeutic Riding.

- On December 2, John Powers Center 2nd – 5th grade students participated in *Deaf Kids Code*, a program founded by Shireen Hafeez, mother of a deaf son. Students spent time learning about a career in coding and also programmed robots to move in a maze.
- There was a large turnout for *Donuts with Santa* at Laremont School on December 3. Over 50 families (36 kids) participated.
- The SEDOL Foundation adopted 21 families who will receive holiday gift baskets.
- The Cyd Lash Academy soccer and volleyball teams won all of their games. Students from all different programs participate.
- Karen Martin's ELS class and the Best Buddies at Vernon Hills High School provided their annual Thanksgiving lunch.
- ELS Teacher Deb Thomas and her class provided Thanksgiving lunch at North Chicago High School.

B. Additional Wins

- LASSO Itinerant Teachers Traci Hoos, Sarah Lindgren and Tracy Adams received a SEDOL Foundation grant for \$4,266 and a Trustmark Impact Educator grant for \$1,000 to support the LASSO Itinerant Sensory and Educational Trial Toolbox of Tricks. The toolbox is used to trial various interventions with students and then make specific recommendations to staff and districts regarding possible purchase of materials. Items include things such as weighted blankets, lap pads, vests, Gel-E-Seat, various fidgets, timers, etc.
- Adapted P.E. Teacher Lisa Nehila received a Trustmark Impact Educator grant for \$1,000 to purchase sports and recreation items, so students may better develop their gross motor skills and improve their physical fitness levels.
- Sector ELS Teachers Nicole Cobb, Veronica Carbonara and Sandra Halevy received a \$1,000 Trustmark Impact Educator grant, which will be used to teach students about healthy food choices, menu planning and food preparation.
- ELS Teacher Nicole Cobb, Psychologist Amy Koester and Psychology Intern Carol Meuth each received a Meemic Foundation grant for \$100 to purchase supplies/materials.

XI. CLOSED SESSION

Motion to Enter into Closed Session — *ROLL CALL VOTE*

Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee, collective bargaining and pending litigation.

Motion to Return to Public Session — *VOICE VOTE*

Move the Board return to public session.

XII. OTHER BUSINESS

XIII. ADJOURNMENT

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Executive Board Meeting Schedule *SEDOL Office Bay Room unless noted otherwise*

Thursday, January 26, 2017 – 9:30 a.m.

Thursday, February 23, 2017 – 9:30 a.m.

Thursday, March 23, 2017 – 9:30 a.m.

Thursday, April 13, 2017 – 9:30 a.m. ***Special Meeting to Review Tentative Budget***

Thursday, April 27, 2017 – 9:30 a.m.

Thursday, May 25, 2017 – 9:30 a.m.

Thursday, June 22, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***

Thursday, July 27, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*

Wednesday, March 8, 2017 – 7:00 p.m.

Wednesday, June 7, 2017 – 7:00 p.m.