

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Minutes

SEDOL EXECUTIVE BOARD MEETING

September 22, 2016

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:32 a.m. on Thursday, September 22, 2016, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. John Ahlemeyer, Superintendent, Gavin District #37
Mr. Jim McKay, Superintendent, Community High School District #117
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Dr. Catherine Finger, Superintendent, Grayslake High School District #127
Mr. Rob Roop, Governing Board Member, Community Consolidated District #46

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Mrs. Laura Wojcik, Director of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

Ms. Barbara Watson, Assistant Superintendent of Business, CSBO

Guests

Jack McNulty, STARS Award Recipient
Megan Steele, Paraprofessional at Gages Lake School/Employee of the Month
Mrs. Jill Mattner, SEDOL Teachers' Union
Dr. Christy Sefcik, Superintendent, Grant High School District #124

Guests (continued)

Mrs. Ann Subry, Executive Director, SEDOL Foundation
Mrs. Julie Wilt, President, SEDOL Support Staff Association

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Agenda

Motion by Mr. Jim McKay, second by Mrs. Odie Pahl, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. **MOTION CARRIED.**

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mr. Jim McKay, second by Dr. John Ahlemeyer, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of August 25, 2016

Financial Matters

Paid Accounts Payable List: The following expenditures represent the September 2016 accounts payable list:

Accounts Payable	\$ 855,982.50
8/29/16 Net Payroll	734,983.70
8/30/16 Net Payroll	146,757.22
8/31/16 Payroll Liabilities	714,883.17
8/31/16 Net Payroll	17,271.96
9/15/16 Payroll Liabilities	832,650.29
9/15/16 Net Payroll	<u>952,069.79</u>
	\$4,254,598.63

Treasurer's Report: Report for August 2016

Policy Matters

Proposed revisions to the following Executive Board policies were reviewed by the Policy Committee. Administration requested approval to change the policies as presented.

Section 1: Special Education District Organization

- 1:10 District Legal Status
- 1:30 Mission Statement

Section 2B: Executive Board

- 2:58 Governing Board Delegation of Authority to the Executive Board
- 2:64 Board Member of Oath Office
- 2:70 Vacancies and Unexpired Term Fulfillment

Section 5: Personnel

- 5:08-SO Personnel Policies Goals
- 5:12 Rights of Individuals with Disabilities *Recommended for Deletion*
- 5:50 Drug- and Alcohol-Free Workplace

Section 6: Instruction

- 6:100 Using Animals in the Educational Program
- 6:235 Access to Electronic Networks

Section 8: Community Relations

- 8:110 Public Suggestions and Concerns

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Christiansen, Rebecca - Paraprofessional – Laremont School
 - Budget approved vacancy
 - BA, Trinity International University
 - \$14.66/hour
 - October 4, 2016

- Fojut, Victoria - Job Coach
 - Budget approved vacancy/resignation
 - \$14.00/hour
 - September 6, 2016

- Miles, Niandra - Special Needs Paraprofessional – Sector
- Budget approved vacancy/transfer
- BS, Liberty University (Virginia)
- \$15.35/hour
- Billed to Lake Villa District #41
- August 30, 2016
- Munoz, Alyssa - Special Needs Paraprofessional – Sector
- Budget approved vacancy/resignation
- \$13.66/hour
- Billed to Fremont District #79
- September 26, 2016
- Olson, Paul - Special Needs Paraprofessional – Sector
- Approved expansion position
- \$14.00/hour
- Billed to Grant H.S. District #124
- August 30, 2016
- Rojas, Gabriella - Special Needs Paraprofessional – Laremont
- Salary corrected from \$14.72/hour reflected in minutes of 8/25/16 to \$14.00/hour
- Billed to Community Cons. District #46
- August 11, 2016
- Schuyler, Christina - Paraprofessional – Laremont School
- Budget approved vacancy
- BA, University of Baltimore
- \$14.66/hour
- September 12, 2016
- Singleton, Pam - Paraprofessional – Cyd Lash Academy
- Budget approved vacancy/resignation
- BS, Wayne State University
- \$15.35/hour
- September 19, 2016
- Werdan, Wendy - Paraprofessional – Sector
- Budget approved vacancy/transfer
- BA, Western Illinois University
- \$13.66/hour
- September 6, 2016
- Wichtendahl, Dianna - Special Needs Paraprofessional – Sector
- Budget approved vacancy
- \$13.66/hour
- Billed to Gurnee District #56
- August 31, 2016

Licensed Staff

- Nehila, Lisa
- Adapted P.E. Teacher .4 FTE - Sector
 - Budget approved vacancy
 - MA, University of Wisconsin-LaCrosse
 - MA/step 11, \$58,050 prorated at .4 FTE for an actual salary of \$23,220
 - September 27, 2016

Resignations/Retirements

Educational Support Personnel

- Bialachowski, Maureen
- Registered Nurse
 - Retiring at end of 2016-17 school year
- Bloom, Bonnie
- Receptionist – Laremont School
 - Retiring October 31, 2018
- Cloe, Linda
- Paraprofessional – Cyd Lash Academy
 - Resigned September 2, 2016
- Kohlenbrenner, Jeremy
- Paraprofessional – Sector
 - Resigned August 22, 2016
- LeJeune, Jennifer
- Special Needs Paraprofessional – Sector
 - Resigned September 16, 2016
- Rosenberg, Matthew
- Vocational Facilitator
 - Resigned September 23, 2016
- Smith, Kirby
- Custodian
 - Resigned September 1, 2016

Licensed Staff

- Cluff, Judi
- Coordinator – OT/PT & Assistive Tech Team
 - Retiring at end of 2017-18 school year
- Cohen, Gail
- LASSO-2 Teacher – Sector
 - Retiring at end of 2017-18 school year
- Hagstrom, Barbe
- School Social Worker – Private Placement Team
 - Retiring at end of 2017-18 school year
- Salata, Jodi
- Assistant Principal – John Powers Center
 - Resigned September 8, 2016
- Williams, George
- Teacher – Cyd Lash Academy
 - Retiring at end of 2016-17 school year

Request for Increase in Contract Time

Sator, Michelle - Deaf/HH Itinerant Teacher – Laremont School
- From .6 to .8 FTE
- August 11, 2016

ROLL CALL VOTE:

Ayes:	Dr. John Ahlemeyer	Mrs. Odie Pahl
	Mr. Jim McKay	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
Nays:	None	
Absent:	Dr. Catherine Finger	Mr. Rob Roop

MOTION CARRIED.

Professional Vacancies

1 Assistant Principal – John Powers Center
1 Speech/Language Pathologist (Various Locations)
.4 Adapted PE Teacher (Itinerant)

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

RECOGNITIONS

S.T.A.R.S. Award: The Board recognized Jack McNulty, a student from Grant High School District #124, who was selected to receive the award for **Students Taking Academic Responsibility Seriously** for the month of September. Jack attends an Educational Life Skills class at Grayslake Central High School.

Employee of the Month: The Board recognized Megan Steele, a Paraprofessional at Gages Lake School, as September's employee of the month.

OLD BUSINESS

There were no items to discuss under Old Business.

NEW BUSINESS

Policy Revisions for First Reading

Proposed revisions to Policy 7:270 *Administering Medicines to Students* were presented for first reading. The policy will be presented for second reading at the October meeting.

FOIA Request

Dr. Lynch reported that a request was received on August 30 from Impact Networking for: (1) lease and maintenance or service contracts for copiers/printers used by the district; (2) contracts for managed print services and outsourced IT program; and (3) current invoices. The requested information was sent via U.S. Mail on September 15.

COMMITTEE REPORTS

There were no committee reports at this time.

PROGRAM/SCHOOL REPORTS

Announcements / Wins: The following items were reported at the September meeting of the Supervisory/Administrative Team.

- The Transition/Vocational Department has successfully implemented Project Search with 10 students enrolled currently. Project Search is a full-day work immersion program.
- John Powers Center has a Facebook page that is open for parents to view. Postings include information on open house, art work and various student activities. Follow them @johnpowerscenter.
- Principal Mike O'Brien announced that there are bass in the SEDOL Campus Pond. Cyd Lash Academy students have reported catching bass up to 8" long; they have a catch and release philosophy. He also reported that the butterfly garden is coming along and students are learning to record data and track monarch butterfly numbers.
- Sector supervisors are thrilled that Tegan Dittmer, former assistant principal at Laremont School, has joined the sector team as a supervisor of LASSO-2 and LASSO-3 classrooms.
- Sector Supervisor Joyce Meuth reported that the SEDOL Educational Life Skills classroom is working with North Chicago District #187 to establish a Best Buddies Program.
- Principal Mike Munda announced that the Regional Safe School Program recently received two grants: \$7,000 from Lake County Community Foundation for Youth and \$3,000 from Dollar General.
- Sector Supervisor Tegan Dittmer and Principal Terri Nilson-Bugella of the John Powers Center reported that Meemic Insurance awarded two \$100 grants to be used for school supplies.
- SEDOL nurses hosted the required concussion training for staff last week; member district staff were also invited. The presentation was given by Illinois Bone and Joint Institute.

Dr. Moline also reported that the Foundation Golf Outing held on September 12 was sold out. Mrs. Ann Subry, Executive Director of the SEDOL Foundation, reported that the 5K Walk/Run held on September 17 was the biggest ever; 415 people registered in advance, which is 100 more than last year. Participants included students, families, staff and Board members.

Mrs. Subry invited Board members to the Foundation's *One Special Night* on November 5 at the Michigan Shores Club in Wilmette. Tickets are \$125 per person, which includes dinner and entertainment by Beatles' tribute band, American English. This year proceeds will benefit the Cyd Lash Academy art and music programs. She also reminded Board members of the dedication of the new gym floor at Gages Lake School at 10:00 a.m. on Tuesday, September 27.

CLOSED SESSION

There were no items for closed session discussion.

OTHER BUSINESS

There were no items to discuss under Other Business.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:06 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board