

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

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**Thomas L. Moline, Ph.D.**

Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, September 22, 2016  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)
- II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)  
**Motion to Accept/Amend Agenda — VOICE VOTE**  
**Move the agenda be accepted/amended as presented/recommended.**
- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
  - A. Approval of Minutes  
Public and closed session minutes of the regular meeting of August 25, 2016 are included in Board member agenda packets.
  - B. Financial Matters
    1. Paid Accounts Payable List: The following expenditures represent the September 2016 accounts payable list:

Accounts Payable	\$ 855,982.50
8/29/16 Net Payroll	734,983.70
8/30/16 Net Payroll	146,757.22
8/31/16 Payroll Liabilities	714,883.17
8/31/16 Net Payroll	17,271.96
9/15/16 Payroll Liabilities	832,650.29
9/15/16 Net Payroll	<u>952,069.79</u>
	\$4,254,598.63

2. Treasurer's Report: The treasurer's report for August 2016 is included in Board member packets

C. Policy Matters

Proposed revisions to the following Executive Board policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented. A redlined version of the policies is included in Board member agenda packets.

Section 1: Special Education District Organization

- 1:10 District Legal Status
- 1:30 Mission Statement

Section 2B: Executive Board

- 2:58 Governing Board Delegation of Authority to the Executive Board
- 2:64 Board Member of Oath Office
- 2:70 Vacancies and Unexpired Term Fulfillment

Section 5: Personnel

- 5:08-SO Personnel Policies Goals
- 5:12 Rights of Individuals with Disabilities *Recommended for Deletion*
- 5:50 Drug- and Alcohol-Free Workplace

Section 6: Instruction

- 6:100 Using Animals in the Educational Program
- 6:235 Access to Electronic Networks

Section 8: Community Relations

- 8:110 Public Suggestions and Concerns

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Fojut, Victoria - Job Coach  
- Budget approved vacancy/resignation  
- \$14.00/hour  
- September 6, 2016
- Miles, Niandra - Special Needs Paraprofessional – Sector  
- Budget approved vacancy/transfer  
- BS, Liberty University (Virginia)  
- \$15.35/hour  
- Billed to Lake Villa District #41  
- August 30, 2016
- Olson, Paul - Special Needs Paraprofessional – Sector  
- Approved expansion position  
- \$14.00/hour  
- Billed to Grant H.S. District #124  
- August 30, 2016
- Rojas, Gabriella - Special Needs Paraprofessional – Laremont  
- Salary corrected from \$14.72/hour reflected in minutes of 8/25/16 to \$14.00/hour  
- Billed to Community Cons. District #46  
- August 11, 2016
- Schuyler, Christina - Paraprofessional – Laremont School  
- Budget approved vacancy  
- BA, University of Baltimore  
- \$14.66/hour  
- September 12, 2016
- Werdan, Wendy - Paraprofessional – Sector  
- Budget approved vacancy/transfer  
- BA, Western Illinois University  
- \$13.66/hour  
- September 6, 2016
- Wichtendahl, Dianna - Special Needs Paraprofessional – Sector  
- Budget approved vacancy  
- \$13.66/hour  
- Billed to Gurnee District #56  
- August 31, 2016

2. Resignations/Retirements

Educational Support Personnel

Bialachowski, Maureen - Registered Nurse  
- Retiring at end of 2016-17 school year

Bloom, Bonnie - Receptionist – Laremont School  
- Retiring October 31, 2018

Cloe, Linda - Paraprofessional – Cyd Lash Academy  
- Resigned September 2, 2016

Kohlenbrenner, Jeremy - Paraprofessional – Sector  
- Resigned August 22, 2016

LeJeune, Jennifer - Special Needs Paraprofessional – Sector  
- Resigned September 16, 2016

Rosenberg, Matthew - Vocational Facilitator  
- Resigned September 23, 2016

Smith, Kirby - Custodian  
- Resigned September 1, 2016

Licensed Staff

Cluff, Judi - Coordinator – OT/PT & Assistive Tech Team  
- Retiring at end of 2017-18 school year

Cohen, Gail - LASSO-2 Teacher – Sector  
- Retiring at end of 2017-18 school year

Hagstrom, Barbe - School Social Worker – Private Placement Team  
- Retiring at end of 2017-18 school year

Salata, Jodi - Assistant Principal – John Powers Center  
- Resigned September 8, 2016

Williams, George - Teacher – Cyd Lash Academy  
- Retiring at end of 2016-17 school year

3. Request for Increase in Contract Time

Sator, Michelle - Deaf/HH Itinerant Teacher – Laremont  
- From .6 to .8 FTE  
- August 11, 2016

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

4. Vacancies

- 1 Assistant Principal – John Powers Center
- 1 Speech/Language Pathologist (Various Locations)
- .4 Adapted PE Teacher (Itinerant)

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. RECOGNITIONS (Dr. Moline)

A. S.T.A.R.S. Award

The Executive Board will recognize Jack McNulty, a student from Grant High School District #124, who was selected to receive the award for **Students Taking Academic Responsibility Seriously**. Jack attends an Educational Life Skills class at Grayslake Central High School.

B. Employee of the Month

The Executive Board will recognize Megan Steele, Paraprofessional at Gages Lake School, as September's employee of the month.

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Policy Revisions for First Reading — **INFORMATIONAL** (Mrs. Pahl, Dr. Lynch)

Proposed revisions to Policy 7:270 *Administering Medicines to Students* have been reviewed by the Policy Committee. A redlined version of the policy is included in the Board member agenda packet. The policy will be presented for second reading at the October meeting.

B. FOIA Request — **INFORMATIONAL** (Dr. Lynch, Ms. Watson)

A request was received on August 30 from Impact Networking for: (1) lease and maintenance or service contracts for copiers/printers used by the district; (2) contracts for managed print services and outsourced IT program; and (3) current invoices. The requested information was sent via U.S. mail on September 15.

IX. COMMITTEE REPORTS – **INFORMATIONAL**

X. PROGRAM/SCHOOL REPORTS — *INFORMATIONAL*

A. Announcements / Wins

The following items were reported at the September meeting of the Supervisory/Administrative Team (SAT).

- The Transition/Vocational Department has successfully implemented Project Search with 10 students enrolled currently. Project Search is a full-day work immersion program.
- John Powers Center has a Facebook page that is open for parents to view. Postings include information on open house, art work and various student activities. Follow them @johnpowerscenter.
- Principal Mike O'Brien announced that there are bass in the SEDOL Campus Pond. Cyd Lash Academy students have reported catching bass up to 8" long; they have a catch and release philosophy. He also reported that the butterfly garden is coming along and students are learning to record data and track monarch butterfly numbers.
- Sector supervisors are thrilled that Tegan Dittmer, former assistant principal at Laremont School, has joined the sector team as a supervisor of LASSO-2 and LASSO-3 classrooms.
- Sector Supervisor Joyce Meuth reported that the SEDOL Educational Life Skills classroom is working with North Chicago District #187 to establish a Best Buddies Program.
- Principal Mike Munda announced that the Regional Safe School Program recently received two grants: \$7,000 from Lake County Community Foundation for Youth and \$3,000 from Dollar General.
- Sector Supervisor Tegan Dittmer and Principal Terri Nilson-Bugella of the John Powers Center reported that Meemic Insurance awarded two \$100 grants to be used for school supplies.
- SEDOL nurses hosted the required concussion training for staff last week; member district staff were also invited. The presentation was given by Illinois Bone and Joint Institute.

XI. CLOSED SESSION

**Motion to Enter into Closed Session — *ROLL CALL VOTE***

**Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee and pending litigation.**

**Motion to Return to Public Session — *VOICE VOTE***

**Move the Board return to public session.**

XII. OTHER BUSINESS

XIII. ADJOURNMENT

**Executive Board Meeting Schedule** *SEDOL Office Bay Room unless noted otherwise*

Thursday, October 27, 2016 – 9:30 a.m.

Wednesday, November 16, 2016 – 9:30 a.m.

Thursday, December 22, 2016 – 9:30 a.m.

Thursday, January 26, 2017 – 9:30 a.m.

Thursday, February 23, 2017 – 9:30 a.m.

Thursday, March 23, 2017 – 9:30 a.m.

Thursday, April 13, 2017 – 9:30 a.m. ***Special Meeting to Review Tentative Budget***

Thursday, April 27, 2017 – 9:30 a.m.

Thursday, May 25, 2017 – 9:30 a.m.

Thursday, June 22, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***

Thursday, July 27, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***

**Governing Board Meeting Schedule** *Laremont School Gym unless noted otherwise*

Wednesday, December 7, 2016 – 7:00 p.m.

Wednesday, March 8, 2017 – 7:00 p.m.

Wednesday, June 7, 2017 – 7:00 p.m.