

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
847•548•8470 ** Fax 847•548•8472
www.sedol.us

Minutes

SEDOL EXECUTIVE BOARD MEETING

August 25, 2016

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:31 a.m. on Thursday, August 25, 2016, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. John Ahlemeyer, Superintendent, Gavin District #37
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mr. Rob Roop, Governing Board Member, Community Consolidated District #46
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Mrs. Ann Welk, Governing Board Member, Round Lake Unit District #116
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Dr. Catherine Finger, Superintendent, Grayslake High School District #127
Mr. Jim McKay, Superintendent, Community High School District #117
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Director of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

Guests

Mrs. Julie Wilt, President, SEDOL Support Staff Association

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the pledge of allegiance.

Oath of Office

President Osmond administered the oath of office to Mr. Rob Roop, Governing Board Member from Community Consolidated District #46, who was reappointed by the Governing Board to serve another two-year term.

ACCEPTANCE OF AGENDA

Administration requested the agenda be amended to remove the request for reduction of a half day of contract time for Occupational Therapist Donna Hernandez. Following dissemination of the agenda, a member district requested an additional half day of OT time, so the reduction was not necessary.

Motion to Amend the Agenda

Motion by Mrs. Ann Welk, second by Dr. Guy Schumacher, to amend the agenda to remove the request for reduction of contract time for Dawn Hernandez as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Guy Schumacher, second by Mrs. Ann Welk, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of July 21, 2016

Financial Matters

Paid Accounts Payable List: The following expenditures represent the August 2016 accounts payable list:

Accounts Payable	\$2,084,615.08
7/13/16 Payroll Liabilities	701,747.58
7/13/16 Net Payroll - Extra Payment	779,111.18
7/14/16 Net Payroll - Accr 10-11	13,514.98
7/15/16 Net Payroll - New 12 Month	98,000.41
7/30/16 Payroll Liabilities	757,040.56
7/28/16 Net Payroll - ESY	139,909.74
7/29/16 Net Payroll - Accr 10-11	778,503.00
7/30/16 Net Payroll - New 12 Month	100,979.11
7/31/16 Net Payroll - Extra Payment	2,869.38
8/15/16 Payroll Liabilities	713,168.14

<u>Accounts Payable List (continued)</u>	
8/13/16 Net Payroll - Accr 10-11	735,794.76
8/14/16 Net Payroll - New 11-12 Month	145,174.57
8/15/16 Net Payroll - Extra Payment	<u>18,152.10</u>
	\$7,068,580.59

Treasurer's Report: Reports for July 2016

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Abalos, Krystal
 - Vocational Facilitator
 - Budget approved vacancy/retirement
 - BA, Northeastern Illinois University
 - Lane IV/step 1, \$20.45/hour (pending approval of the 2016-2019 SSSA tentative agreement)
 - August 11, 2016

- Blumenberg, Fred
 - Paraprofessional – LASSO-3/Laremont
 - Budget approved vacancy
 - BA, Eastern Illinois University
 - \$15.07/hour
 - August 15, 2016

- Cloe Linda
 - Paraprofessional – Cyd Lash Academy
 - Budget approved vacancy/transfer
 - \$11.05/hour
 - August 18, 2016

- Davellis, Diana
 - Paraprofessional – Cyd Lash Academy
 - Budget approved vacancy/resignation
 - BS, Illinois State University
 - \$12.51/hour
 - August 11, 2016

- Foy, Amanda
 - Job Coach
 - Budget approved vacancy/transfer
 - BA, Kaplan University
 - \$14.72/hour
 - August 11, 2016

- Gertz, Mary
- Vocational Facilitator
 - Budget approved vacancy
 - BA, Trinity International University
 - Lane IV/step 2, \$20.96/hour (pending approval of the 2016-2019 SSSA tentative agreement)
 - August 11, 2016
- Gracia, Marissa
- Paraprofessional – LASSO-3/Laremont
 - Budget approved vacancy/resignation
 - BS, Illinois State University
 - \$14.72/hour
 - August 11, 2016
- Grote, Devin
- Paraprofessional – Gages Lake School
 - Budget approved vacancy/resignation
 - BA, North Park University
 - \$11.05/hour
 - August 11, 2016
- Hurt, Paige
- Paraprofessional – Gages Lake School
 - Budget approved vacancy
 - BA, Northeastern Illinois University
 - \$12.51/hour
 - August 11, 2016
- Jacobs, Barbara
- Paraprofessional – Sector
 - Budget approved vacancy
 - \$11.05/hour
 - August 15, 2016
- Korecek, Judy
- Special Needs Paraprofessional – Sector
 - Approved expansion position
 - \$11.05/hour
 - Billed to Millburn District #24
 - August 23, 2016
- Kramer, Haley
- Paraprofessional – Gages Lake School
 - Budget approved vacancy/resignation
 - BA, University of Missouri
 - \$12.51/hour
 - August 11, 2016
- LaMarre, Andrea
- Paraprofessional – Sector
 - Budget approved vacancy
 - BA, Simpson College
 - \$12.51/hour
 - August 15, 2016

- Martinez, Ashley - Paraprofessional – Laremont School
 - Budget approved vacancy/resignation
 - BS, Elmhurst College
 - \$12.51/hour
 - August 11, 2016

- Nelson, Wendy - Paraprofessional – Laremont School
 - Budget approved vacancy/resignation
 - BS, Southern Illinois University
 - \$15.97/hour
 - August 11, 2016

- Palmore, Adella - Vocational Facilitator
 - Budget approved vacancy
 - MA, Governors State University
 - Lane V/step 6, \$33.07/hour (pending approval of the 2016-2019 SSSA tentative agreement)
 - August 11, 2016

- Rojas, Gabriella - Special Needs Paraprofessional – Laremont
 - Budget approved vacancy/resignation
 - BS, Illinois State University
 - \$14.72/hour
 - Billed to Community Cons. District #46
 - August 11, 2016

- Sanderson, Mary - Paraprofessional – John Powers Center
 - Budget approved expansion
 - BS, University of Notre Dame
 - \$11.05/hour
 - August 22, 2016

- Schaefer, Adam - Paraprofessional – LASSO-3/Laremont
 - Budget approved vacancy/resignation
 - BA, Western Illinois University
 - \$12.80/hour
 - August 17, 2016

- Serafin, Krystal - Paraprofessional – Cyd Lash Academy
 - Budget approved vacancy
 - BA, Carthage College
 - \$15.60/hour
 - August 11, 2016

- Starzec, Susanne - Job Coach
 - Budget approved vacancy/resignation
 - BA, Eastern Illinois University
 - \$14.06/hour
 - August 16, 2016

Swan, Brittany - Paraprofessional – Gages Lake School
- Budget approved vacancy/resignation
- \$11.76/hour
- August 11, 2016

Tyler, Leticia - Vocational Facilitator
- Budget approved vacancy
- MA, DeVry University
- Lane V/step 4, \$31.47/hour (pending approval of the
2016-2019 SSSA tentative agreement)
- August 11, 2016

Womak, Nakeya - Paraprofessional – Cyd Lash Academy
- Budget approved vacancy
- \$15.60/hour
- August 11, 2016

Licensed Staff

Bercos, Andrea - Social Work Extern .4 FTE – Cyd Lash Academy
- Budget approved vacancy
- MA, University of Illinois-Chicago
- \$9,000 prorated at .4 FTE for a salary of \$3,600
- August 11, 2016

Bhattacharya, Paramita - School Social Worker – Sector
- Budget approved vacancy
- MA, Vidyasagar University
- MA+45/step 1, \$46,670
- August 22, 2016

Bradford, Anne - Special Needs Nurse – Sector
- Budget approved vacancy/transfer
- BSN, University of Iowa
- RN-BA/step 11, \$50,232
- August 15, 2016

Carlino, Dawn - Teacher – John Powers Center
- Budget approved expansion
- BS, Northern Illinois University
- BA+15/step 10, \$52,953
- August 22, 2016

Geshelin, Keiko - School Social Worker .5 FTE – Sector
- Budget approved expansion
- MA, University of Illinois-Chicago
- MA+30/step 8, \$57,548 prorated at .5 FTE for an
actual salary of \$28,774
- August 29, 2016

- Haschak, Eric - Teacher – Cyd Lash Academy
- Budget approved expansion
- BS, Northeastern University
- BA+15/step 1, \$38,054
- August 11, 2016
- Lichtenstein, Allie - Teacher – Gages Lake School
- Budget approved vacancy
- BS, Central Michigan University
- BA/step 1, \$35,900
- August 11, 2016
- Szostak, Caroline - Teacher – ROE Alternate Program
- Budget approved vacancy/resignation
- BA, University of Illinois-Champaign
- BA/step 1, \$35,900
- August 11, 2016
- Wantoch, Robin - LASSO-2 Teacher – Sector
- Budget approved vacancy/transfer
- MA, Dominican University
- MA/step 1, \$40,208
- August 11, 2016
- Winter, Nicole - LASSO Itinerant Teacher .8 FTE – Powers Center
- Budget approved vacancy/transfer
- BA, Illinois State University
- BA/step 5, \$41,572 prorated at .8 FTE for an actual salary of \$33,258
- August 11, 2016

Resignations/Retirements

Educational Support Personnel

- Arendt, Cindy - Paraprofessional
- Resigned July 14, 2016
- Chatterjea, Ranan - Paraprofessional – Laremont School
- Resigned August 9, 2016
- Craig, Arlene - Paraprofessional – Gages Lake School
- Resigned August 3, 2016
- Dolen, Valyssa - Paraprofessional – Sector
- Resigned August 8, 2016
- Erber, Kim - Paraprofessional – Sector
- Resigned August 8, 2016

- Gertz, Mary - Job Coach
- Resigned July 26, 2016 to accept position as
Transition Specialist
- Hanson, Jacquelin - Transition Coach
- Retired August 5, 2016
- Haschak, Eric - Paraprofessional – Cyd Lash Academy
- Resigned August 8, 2016
- Johnson, Joshua - Paraprofessional – Cyd Lash Academy
- Resigned July 24, 2016
- Kaske, Karissa - Paraprofessional – LASSO/Laremont School
- Resigned July 21, 2016
- Kwiatkowski, Cheryl - Paraprofessional – Laremont School
- Resigned August 2, 2016
- Marshall, Jenny - Paraprofessional – Gages Lake School
- Resigned August 1, 2016
- McAlevy, Bonnie - Paraprofessional – Laremont School
- Resigned August 10, 2016
- Morton, Jennifer - Paraprofessional – Laremont School
- Resigned August 3, 2016
- Reeves, Johnny - Paraprofessional – Gages Lake School
- Resigned August 9, 2016
- Rutledge, Lauren - Paraprofessional – LASSO Program
- Resigned July 19, 2016
- Valenzuela, Aurora - Paraprofessional – LASSO Program
- Resigned September 2, 2016

Licensed Staff

- Krawetz, Carly - School Social Worker
- Resigned August 18, 2016
- Prince, Annette - Speech Pathologist
- Retiring end of 2017-18 school year

Request for Reduction of Contract Time

Nightingale, Tracy - Paraprofessional
- From 6.5 hours/day to 3 hours/day
- August 11, 2016

ROLL CALL VOTE:

Ayes:	Dr. John Ahlemeyer	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Mrs. Ann Welk
	Mr. Rob Roop	Mrs. Roycealee Wood
Nays:	None	
Absent:	Dr. Catherine Finger	Mrs. Odie Pahl
	Mr. Jim McKay	

MOTION CARRIED.

Professional Vacancies

2 Speech/Language Pathologists (various locations)
1 Registered Nurse (Sector)

PUBLIC COMMENT

President Osmond asked if anyone from the public wished to address the Executive Board. There was no comment.

OLD BUSINESS

Committee Appointments

President Osmond recommended the following committee appointments. There were no objections.

Personnel
Jim McKay, Chair
Rob Roop
Guy Schumacher

Finance
Catherine Finger, Chair
John Ahlemeyer
Odie Pahl

Policy
Odie Pahl, Chair
Joanne Osmond
Roycealee Wood

Negotiations
Joanne Osmond, Chair

NEW BUSINESS

District #79 Intergovernmental Agreement

Motion to Approve Agreement

Motion by Mrs. Ann Welk, second by Mrs. Roycealee Wood, to approve the one-year agreement with Fremont District #79 as presented.

Administration recommended approval of a one-year agreement with Fremont District #79 for the district to continue to provide transportation services for students in the Transition Program.

ROLL CALL VOTE:

Ayes:	Dr. John Ahlemeyer	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Mrs. Ann Welk
	Mr. Rob Roop	Mrs. Roycealee Wood
Nays:	None	
Absent:	Dr. Catherine Finger	Mrs. Odie Pahl
	Mr. Jim McKay	

MOTION CARRIED.

Purchase of Activity Bus

Ms. Watson reported on the purchase of a used multi-function school activity bus for the Transition Program. The vehicle currently being used is a 2005 GMC Savanna passenger van with a wheelchair lift and 65,000 miles, and it desperately needs to be replaced. The new MFSAB is a 2006 Chevy bus, which is wheelchair accessible and in very good condition with 55,000 miles on it.

PERA Training for Board Members

Dr. Lynch explained that under the Performance Evaluation Reform Act (PERA), all Board members must complete a training program on evaluations before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This requirement also applies to all Executive Board members. For the Executive Board, Governing Board members have already completed the training, but member district superintendents probably have not. Registration for online training through IASB is not yet available.

Executive Board Vacancy

Dr. Moline reported on the steps he has taken to try to find a Governing Board member to fill the impending vacancy on the Executive Board due to Mrs. Welk's resignation effective September 1. As Mrs. Welk is from a unit district, Dr. Moline contacted all three unit districts, but none of the Governing Board members are able to serve on the Executive Board. Dr. Moline said he will announce the vacancy at the August 31 Governing Board meeting.

COMMITTEE REPORTS

There were no committee reports at this time.

PROGRAM/SCHOOL REPORTS

Extended School Year: Mrs. Wojcik reviewed a handout showing enrollment and attendance for the 2016 Extended School Year Program. She also reported on some of the results from a parent survey regarding the program. Ninety-seven percent of parents felt their child benefited from the program, and 97% felt communication with the teacher was good. Almost all the parents wanted a longer school day and for the program to last longer than five weeks.

Announcements / Wins: Dr. Moline reported that good things are happening, but the regular list of wins and announcements won't start until September. Three major wins were:

- Reaching a tentative agreement with the SEDOL Support Staff Association
- Completion of Phase 1 of the SEDOL campus road improvements
- Completion of the new gym floor at Gages Lake School

CLOSED SESSION

Motion to Enter into Closed Session

At 9:58 a.m., Dr. Guy Schumacher moved, second by Dr. John Ahlemeyer, for the Board to enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee and pending litigation.

ROLL CALL VOTE:

Ayes:	Dr. John Ahlemeyer	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Mrs. Ann Welk
	Mr. Rob Roop	Mrs. Roycealee Wood
Nays:	None	
Absent:	Dr. Catherine Finger	Mrs. Odie Pahl
	Mr. Jim McKay	

MOTION CARRIED.

Motion to Return to Public Session

At 10:13 a.m., Mrs. Roycealee Wood moved, second by Mrs. Ann Welk, for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of a specific employee and pending litigation

OTHER BUSINESS

There were no items to discuss under Other Business.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:13 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board