

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819

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Thomas L. Moline, Ph.D.

Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, August 25, 2016
TIME: 9:30 A.M.
PLACE: SEDOL Office Boardroom

AGENDA

I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)

II. OATH OF OFFICE (Mrs. Osmond)

President Osmond will administer the following oath of office to Mr. Rob Roop, Governing Board Member from Community Consolidated District #46, who was reappointed by the Governing Board to serve another two-year term.

“I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Executive Board of the Special Education District of Lake County, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the District’s assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

III. PLEDGE OF ALLEGIANCE (Mrs. Osmond)

IV. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)

Motion to Accept/Amend Agenda — *VOICE VOTE*

Move the agenda be accepted/amended as presented/recommended.

V. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of July 21, 2016 are included in Board member agenda packets.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the accounts payable list for August 2016.

Accounts Payable	\$2,084,615.08
7/13/16 Payroll Liabilities	701,747.58
7/13/16 Net Payroll - Extra Payment	779,111.18
7/14/16 Net Payroll - Accr 10-11	13,514.98
7/15/16 Net Payroll - New 12 Month	98,000.41
7/30/16 Payroll Liabilities	757,040.56
7/28/16 Net Payroll - ESY	139,909.74
7/29/16 Net Payroll - Accr 10-11	778,503.00
7/30/16 Net Payroll - New 12 Month	100,979.11
7/31/16 Net Payroll - Extra Payment	2,869.38
8/15/16 Payroll Liabilities	713,168.14
8/13/16 Net Payroll - Accr 10-11	735,794.76
8/14/16 Net Payroll - New 11-12 Month	145,174.57
8/15/16 Net Payroll - Extra Payment	<u>18,152.10</u>
	\$7,068,580.59

2. Treasurer's Report: The treasurer's report for July 2016 is included in Board member packets.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Abalos, Krystal - Vocational Facilitator
- Budget approved vacancy/retirement
- BA, Northeastern Illinois University
- Lane IV/step 1, \$20.45/hour (pending approval of the 2016-2019 SSSA tentative agreement)
- August 11, 2016

Blumenberg, Fred - Paraprofessional – LASSO-3/Laremont
- Budget approved vacancy
- BA, Eastern Illinois University
- \$15.07/hour
- August 15, 2016

Cloe Linda - Paraprofessional – Cyd Lash Academy
- Budget approved vacancy/transfer
- \$11.05/hour
- August 18, 2016

Davellis, Diana - Paraprofessional – Cyd Lash Academy
- Budget approved vacancy/resignation
- BS, Illinois State University
- \$12.51/hour
- August 11, 2016

Foy, Amanda - Job Coach
- Budget approved vacancy/transfer
- BA, Kaplan University
- \$14.72/hour
- August 11, 2016

Gertz, Mary - Vocational Facilitator
- Budget approved vacancy
- BA, Trinity International University
- Lane IV/step 2, \$20.96/hour (pending approval of the 2016-2019 SSSA tentative agreement)
- August 11, 2016

Gracia, Marissa - Paraprofessional – LASSO-3/Laremont
- Budget approved vacancy/resignation
- BS, Illinois State University
- \$14.72/hour
- August 11, 2016

- Grote, Devin - Paraprofessional – Gages Lake School
 - Budget approved vacancy/resignation
 - BA, North Park University
 - \$11.05/hour
 - August 11, 2016

- Hurt, Paige - Paraprofessional – Gages Lake School
 - Budget approved vacancy
 - BA, Northeastern Illinois University
 - \$12.51/hour
 - August 11, 2016

- Jacobs, Barbara - Paraprofessional – Sector
 - Budget approved vacancy
 - \$11.05/hour
 - August 15, 2016

- Korecek, Judy - Special Needs Paraprofessional – Sector
 - Approved expansion position
 - \$11.05/hour
 - Billed to Millburn District #24
 - August 23, 2016

- Kramer, Haley - Paraprofessional – Gages Lake School
 - Budget approved vacancy/resignation
 - BA, University of Missouri
 - \$12.51/hour
 - August 11, 2016

- LaMarre, Andrea - Paraprofessional – Sector
 - Budget approved vacancy
 - BA, Simpson College
 - \$12.51/hour
 - August 15, 2016

- Martinez, Ashley - Paraprofessional – Laremont School
 - Budget approved vacancy/resignation
 - BS, Elmhurst College
 - \$12.51/hour
 - August 11, 2016

- Nelson, Wendy - Paraprofessional – Laremont School
 - Budget approved vacancy/resignation
 - BS, Southern Illinois University
 - \$15.97/hour
 - August 11, 2016

- Palmore, Adella - Vocational Facilitator
 - Budget approved vacancy
 - MA, Governors State University
 - Lane V/step 6, \$33.07/hour (pending approval of the 2016-2019 SSSA tentative agreement)
 - August 11, 2016

- Rojas, Gabriella - Special Needs Paraprofessional – Laremont
 - Budget approved vacancy/resignation
 - BS, Illinois State University
 - \$14.72/hour
 - Billed to Community Cons. District #46
 - August 11, 2016

- Sanderson, Mary - Paraprofessional – John Powers Center
 - Budget approved expansion
 - BS, University of Notre Dame
 - \$11.05/hour
 - August 22, 2016

- Schaefer, Adam - Paraprofessional – LASSO-3/Laremont
 - Budget approved vacancy/resignation
 - BA, Western Illinois University
 - \$12.80/hour
 - August 17, 2016

- Serafin, Krystal - Paraprofessional – Cyd Lash Academy
 - Budget approved vacancy
 - BA, Carthage College
 - \$15.60/hour
 - August 11, 2016

- Starzec, Susanne - Job Coach
 - Budget approved vacancy/resignation
 - BA, Eastern Illinois University
 - \$14.06/hour
 - August 16, 2016

- Swan, Brittany - Paraprofessional – Gages Lake School
 - Budget approved vacancy/resignation
 - \$11.76/hour
 - August 11, 2016

- Tyler, Leticia - Vocational Facilitator
 - Budget approved vacancy
 - MA, DeVry University
 - Lane V/step 4, \$31.47/hour (pending approval of the 2016-2019 SSSA tentative agreement)
 - August 11, 2016

Womak, Nakeya - Paraprofessional – Cyd Lash Academy
- Budget approved vacancy
- \$15.60/hour
- August 11, 2016

Licensed Staff

Bercos, Andrea - Social Work Extern .4 FTE – Cyd Lash Academy
- Budget approved vacancy
- MA, University of Illinois-Chicago
- \$9,000 prorated at .4 FTE for a salary of \$3,600
- August 11, 2016

Bradford, Anne - Special Needs Nurse – Sector
- Budget approved vacancy/transfer
- BSN, University of Iowa
- RN-BA/step 11, \$50,232
- August 15, 2016

Carlino, Dawn - Teacher – John Powers Center
- Budget approved expansion
- BS, Northern Illinois University
- BA+15/step 10, \$52,953
- August 22, 2016

Haschak, Eric - Teacher – Cyd Lash Academy
- Budget approved expansion
- BS, Northeastern University
- BA+15/step 1, \$38,054
- August 11, 2016

Lichtenstein, Allie - Teacher – Gages Lake School
- Budget approved vacancy
- BS, Central Michigan University
- BA/step 1, \$35,900
- August 11, 2016

Szostak, Caroline - Teacher – ROE Alternate Program
- Budget approved vacancy/resignation
- BA, University of Illinois-Champaign
- BA/step 1, \$35,900
- August 11, 2016

Wantoch, Robin - LASSO-2 Teacher – Sector
- Budget approved vacancy/transfer
- MA, Dominican University
- MA/step 1, \$40,208
- August 11, 2016

- Winter, Nicole - LASSO Itinerant Teacher .8 FTE – Powers Center
- Budget approved vacancy/transfer
- BA, Illinois State University
- BA/step 5, \$41,572 prorated at .8 FTE for an actual salary of \$33,258
- August 11, 2016

2. Resignations/Retirements

Educational Support Personnel

- Arendt, Cindy - Paraprofessional
- Resigned July 14, 2016
- Chatterjea, Ranan - Paraprofessional – Laremont School
- Resigned August 9, 2016
- Craig, Arlene - Paraprofessional – Gages Lake School
- Resigned August 3, 2016
- Dolen, Valyssa - Paraprofessional – Sector
- Resigned August 8, 2016
- Erber, Kim - Paraprofessional – Sector
- Resigned August 8, 2016
- Gertz, Mary - Job Coach
- Resigned July 26, 2016 to accept position as Transition Specialist
- Hanson, Jacquelin - Transition Coach
- Retired August 5, 2016
- Haschak, Eric - Paraprofessional – Cyd Lash Academy
- Resigned August 8, 2016
- Johnson, Joshua - Paraprofessional – Cyd Lash Academy
- Resigned July 24, 2016
- Kaske, Karissa - Paraprofessional – LASSO/Laremont School
- Resigned July 21, 2016
- Kwiatkowski, Cheryl - Paraprofessional – Laremont School
- Resigned August 2, 2016
- Marshall, Jenny - Paraprofessional – Gages Lake School
- Resigned August 1, 2016
- McAlevy, Bonnie - Paraprofessional – Laremont School
- Resigned August 10, 2016

Morton, Jennifer - Paraprofessional – Laremont School
- Resigned August 3, 2016

Reeves, Johnny - Paraprofessional – Gages Lake School
- Resigned August 9, 2016

Rutledge, Lauren - Paraprofessional – LASSO Program
- Resigned July 19, 2016

Licensed Staff

Krawetz, Carly - School Social Worker
- Resigned August 18, 2016

Prince, Annette - Speech Pathologist
- Retiring end of 2017-18 school year

3. Request for Reduction of Contract Time

Hernandez, Dawn - Occupational Therapist
- From .7 to .6 FTE
- Beginning of 2016-17 school year

Nightingale, Tracy - Paraprofessional
- From 6.5 hours/day to 3 hours/day
- August 11, 2016

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

4. Vacancies: The following reflects professional vacancies for the 2016-17 school year.

- 2 Speech/Language Pathologists (Various Locations)
- 1 Registered Nurse (Sector)

VI. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VII. OLD BUSINESS

A. Committee Appointments (Mrs. Osmond)

President Osmond recommends the following committee assignments:

Personnel
Jim McKay, Chair
Rob Roop
Guy Schumacher

Finance
Catherine Finger, Chair
John Ahlemeyer
Odie Pahl

Policy
Odie Pahl, Chair
Joanne Osmond
Royce Wood

Negotiations
Joanne Osmond, Chair

VIII. NEW BUSINESS

A. District #79 Intergovernmental Agreement — ***ACTION NEEDED*** (Ms. Watson)

Administration recommends approval of a one-year agreement with Fremont District #79 to continue to provide transportation services for students in the Transition Program. The agreement is included in Board member agenda packets.

Motion to Approve Extended Agreement — *ROLL CALL VOTE*

Move approval of the one-year agreement with Fremont District #79 as presented.

B. Purchase of Activity Bus — ***INFORMATIONAL*** (Ms. Watson)

Administration is purchasing a used multi-function school activity bus (MFSAB) for the Transition Program. It will replace the current van, which is a 2005 GMC Savanna passenger van with a wheelchair lift and 65,000 miles on it. The new MFSAB is a used 2006 Chevy. It is wheelchair accessible and has 55,000 miles on it. The cost is \$16,000.

C. PERA Training for Executive Board Members — ***INFORMATIONAL*** (Dr. Lynch)

D. Executive Board Vacancy — ***INFORMATIONAL*** (Dr. Moline)

IX. COMMITTEE REPORTS

X. PROGRAM/SCHOOL REPORTS — ***INFORMATIONAL***

A. Extended School Year: An overview of the enrollment/attendance in the five-week summer school session is included in Board member agenda packets.

B. Announcements / Wins

XI. CLOSED SESSION

The Board will be asked to enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee and pending litigation.

Motion to Enter into Closed Session — *ROLL CALL VOTE*

Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee and pending litigation.

Motion to Return to Public Session — *VOICE VOTE*

Move the Board return to public session.

XII. OTHER BUSINESS

XIII. ADJOURNMENT

Executive Board Meeting Schedule *SEDOL Office Bay Room unless noted otherwise*

Thursday, September 22, 2016 – 9:30 a.m.
Thursday, October 27, 2016 – 9:30 a.m.
Wednesday, November 16, 2016 – 9:30 a.m.
Thursday, December 22, 2016 – 9:30 a.m.
Thursday, January 26, 2017 – 9:30 a.m.
Thursday, February 23, 2017 – 9:30 a.m.
Thursday, March 23, 2017 – 9:30 a.m.
Thursday, April 13, 2017 – 9:30 a.m. ***Special Meeting to Review Tentative Budget***
Thursday, April 27, 2017 – 9:30 a.m.
Thursday, May 25, 2017 – 9:30 p.m.
Thursday, June 22, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***
Thursday, July 27, 2017 – 9:30 a.m. ***SEDOL Office Boardroom***

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*

Wednesday, August 31, 2016 – 7:00 p.m. ***Public Hearing on Budget @ 6:30 – Gages Lake School Gym***
Wednesday, December 7, 2016 – 7:00 p.m.
Wednesday, March 8, 2017 – 7:00 p.m.
Wednesday, June 7, 2017 – 7:00 p.m.