

**TOWN OF PUTNAM
ECONOMIC DEVELOPMENT COMMISSION
Minutes of a Regular Meeting**

The Putnam Economic & Community Development Commission met for a Regular meeting on Tuesday, March 12, 2024, in Conference Room - 201, 200 School Street, Putnam, CT 06260, or

Via Zoom

<https://us06web.zoom.us/j/89039232555?pwd=aavzw29hH1sRK0z9brRughgHWiHrxt.1>

Meeting ID: 890 3923 2555

Passcode: 4cPEkk

The Chair opened the meeting at 8:30 a.m.

1.Roll Call: Chair Lee Konicki, ECD Director Mary Ann Chinatti, Commission Members Doug Taylor, Mike Bogdanski, and Paul Grenier; ECD Administrative Assistant Jackie Lefevre, Director of Land Use, Zoning Officer Bruce Fitzback.
Absent: Vice-Chair Dawn Krasnecky.

2.Approval of Meeting Minutes*: Member Taylor motioned to approve the Special meeting minutes of February 27, 2024, with a revision to remove Vice-Chair from member Grenier's name, due to Member Krasnecky was voted in as Vice-Chair in January, seconded by Member Bogdanski, motion passed.

3. Reporting of Expenditures: Expenditures were reviewed.

4. New Business: None

The Chair and Director agreed to add an agenda item next month, under New Business: "Executive Session" real estate acquisition."

5. Old Business:

- I. Bylaws: Jackie to email PRA By-laws to the Chair. He will review and see if they can be revised and used as ECD By-laws. This agenda item will be revisited at the next meeting.
- ii. FOIA Workshop- March 21, 6pm: All encouraged to attend. The chair has a conflict in schedule and can't attend. Member Bogdanski also has a conflict in schedule and can't attend.

6. Updates:

- I. Tech Park – Lots 1,3, 4: ECD Director Chinatti shared that she has spoken with the appraiser and shared with him, based on vote at the February 26th Special Meeting, of up to \$ 2,500 per lot, will be allotted. A six-week time frame was given for appraisal completion.

II. 49 Front Street: The chair gave a compliment on how clean the property was at his recent visit downtown.

III. 176, 178, 192 Park Rd.: A Town Meeting has been scheduled, for a sale, for the beginning of next month.

iv. Available Commercial Properties: List reviewed. The ECD Director will be attending the next NECID Commercial Realtors meeting, to be hosted here, on April 2nd. This is the monthly meeting of local realtors. She intends to propose a power point color brochure be created to use on the Town's website to attract interested businesses.

v. Trade Name Certificates: No questions/comments on the list provided.

vi. Chickering Building: nothing to report.

7. Other:

Chair Konicki shared he recently read a well written advertisement on Facebook/online website, posted by the Northeast CT Farmer's group. It complimented the Putnam Saturday Farmer's Market group.

8. Public Participation: None

9. ADJOURNMENT: Motion to adjourn by Member Bogdanski, Seconded by Member Taylor, motion carried. Meeting adjourned at 8:42 a.m.

Respectfully submitted by Recording Secretary Jackie Lefevre