



**GULFPORT SCHOOL DISTRICT**  
**TRANSPORTATION REQUISITION SUPPLEMENT –**  
**RENTAL AND/OR PRIVATE VEHICLES**  
*(To Be Attached To Original Transportation Requisition)*



When rental or private vehicles are used for transportation, the following is required:

1. Adult drivers (teacher/parents) with valid Mississippi Driver’s license must drive each vehicle.
2. Each private vehicle must be listed by make, model and tag number.
3. Rental vehicle-must attach a copy of each drivers valid Mississippi Driver’s License to this form.
4. Private vehicle-must attach a copy of each drivers valid Mississippi Driver's License and valid Insurance Card to this form.
5. Each vehicle must have listed the name of the driver and the names of all students riding in car.
6. Each travel requisition must be approved in advance by the building Principal, the Chief Operating Officer, and the Superintendent.
7. All out of state travel must also be Board approved in advance.

	<b>Vehicle No. 1</b>	<b>Vehicle No. 2</b>	<b>Vehicle No. 3</b>
<b>Make/Model:</b>	_____	_____	_____
<b>Tag No.:</b>	_____	_____	_____
<b>Driver:</b>	_____	_____	_____
<b>STUDENTS:</b>			
1.	_____	1. _____	1. _____
2.	_____	2. _____	2. _____
3.	_____	3. _____	3. _____
4.	_____	4. _____	4. _____
5.	_____	5. _____	5. _____
6.	_____	6. _____	6. _____