

Descriptor Term: QUALIFICATIONS AND DUTIES Certified Non-Administrative Personnel

Descriptor Code: GBBA

Replaces: GBBA

Board Approved: 6/7/2021

Previously Approved: 11/16/2015

All certified non-administrative personnel of the Gulfport School District will be certified in accordance with state law and the regulation of the Mississippi State Department of Education. All unlicensed employees must sign a Mississippi Department of Education approved contingency contract.

Any current employee whose certificate is not current and on file in the office of the Superintendent at the time of recommendation for renewal of employment will be non-renewed and a written notice will be given to the employee. Their position will be declared vacant and a suitable replacement will be sought. The employee upon receipt of a current certification may apply for employment in an area for which he/she holds current certification.

Duties of personnel will be assigned by the Superintendent or immediate supervisors in accord with statutory law, policies of the Board of Trustees, customary practice, and written job descriptions. It is assumed by the Board and is so stated in this policy that changing needs will warrant periodic adjustments of assignments of duties and responsibilities for a number of professional jobs and that professional employees will accept a responsibility to make such adjustments. §37-9-14 [s]

Legal Reference: Mississippi Code 1972, as cited above