

Descriptor Term: ASSIGNMENT/REASSIGNMENT AND TRANSFER - Certified Personnel

Descriptor Code: GBE

Rescinds: CGE

Board Approved: 6/26/2006

Previously Approved: 4/18/1988

The Board of Trustees recognizes that the Superintendent has the authority to make assignments of all certified employees and to make reassignments of such employees from time to time to any area in which said employee has a valid certificate issued by the State Department of Education. §37-9-14(s)

Personnel will be assigned/ reassigned on the basis of qualifications, the needs of the Gulfport School District, and personal desires. When it is not possible to meet all three conditions, employees will be assigned reassigned (1) in accordance with the needs of the District, (2) where the Superintendent feels the employee is most qualified to serve, and (3) as to the expressed preference of the employee. Reassignments usually occur when excess personnel at a site are reassigned to an existing vacancy at another site. Reassignment may be voluntary or involuntary.

The reassignment of certified personnel will be made by the Superintendent subject to review by the Board upon request from the employee.

The Superintendent for each school year will inform the Board of the position assignment of all certified personnel. Also, the Board will be informed during the school year of changes in assignment as they may occur.

Transfer occurs when the employee requests a transfer to a vacant position at another site. Principals or other supervisory personnel, both sending and receiving, must agree to the employee's request.