

Descriptor Term: EVALUATION - Certified Personnel

Descriptor Code: GBI

Rescinds: GBI/GDI

Board Approved: 6/26/2006

Previously Approved: 11/02/1998

Performance of certified personnel will be evaluated annually by their immediate supervisor..

The Board of Trustees of the Gulfport School District directs the Superintendent to formulate and implement a formal performance appraisal system based on job descriptions and on-the-job performance of every employee. The annual appraisal system will include frequent, informal verbal or written summaries of observations cumulating in an annual formal summative evaluation. All verbal/written summaries of observations will be communicated to the employee. Communication will include accommodations and, when necessary, suggestions for improvements. Inadequate performance will result in significant plan of improvement at a time to be determined by the principal or immediate supervisor.

A report of those evaluations will be provided the Superintendent in a format as required by the Superintendent.