

Descriptor Term: PROFESSIONAL PUBLISHING

Descriptor Code: GBT

Rescinds: GBT

Board Approved: 6/26/2006

Previously Approved: 11/02/1998

Employees of the Board of Trustees are encouraged to write and prepare professional material for publication in their areas of expertise. Employees who prepare material on their own time without use of school facilities or equipment are not required to submit such material for review prior to publication.

Employees who prepare material totally or partially on school time and who desire to copyright, patent, or market must submit a copy of such material to the Superintendent for review. The material will be accompanied by the following information:

1. the names of persons who participated in preparation of the material;
2. the percentage of duty time spent by these persons during preparation;
3. a statement as to whether royalties would be waived in any purchases of the material which might be made by the District.

The Superintendent may authorize the sale of copies of, or reproduction rights to, instructional material prepared by the Gulfport School District to other school systems, organizations or commercial firms. If the materials so produced are produced for the District, the District may choose to own the copyright. The Superintendent must inform the Board of Trustees of such action.