

Descriptor Term: PROCEDURES FOR QUOTATIONS

Descriptor Code: DJED-1

Rescinds: DJED-1

Board Approved: 9/6/22

Previously Approved 8/13/2018

It is the policy of the Gulfport School District Board of Trustees to allow the purchasing agent(s) to approve expenditures of \$5,000 - \$75,000 provided all the laws of the State of Mississippi regarding the receiving of quotations have been followed and proper documentation filed. It is further understood that whenever feasible and time constraints are not a factor, the procedure of presenting quotations to the Board before expenditures are made will remain the primary method of dealing with quotations. Quotations approved by the purchasing agent(s) will be presented to the Board of Trustees under an agenda item called "Quotations Approved by Purchasing Agent." Quotations received and not approved by the purchasing agent will be presented to the Board for approval under and agenda item called "Presentation of Quotations."