

Descriptor Term: GOALS AND OBJECTIVES GENERAL SCHOOL ADMINISTRATION

Descriptor Code: CA

Rescinds: CA

Board Approved: 7/10/2006

Previously Approved: 4/18/1988

The Board will devote its major effort to establishing and clarifying goals for the Gulfport School District, to weighing and adopting policies to guide the professional staff and to appraising results achieved in relation to the goals. It will be the policy of the Board to seek ways to decentralize the administration of the District in an effort to bring each school closer to the needs of its students and to the school community. The Superintendent, each principal, and all other administrators will have the authority and responsibility necessary for his or her specific administrative assignment. The Board will be responsible for clearly specifying requirements and expectations of the Superintendent, holding the Superintendent accountable by evaluating how well those requirements and expectations have been met. The Superintendent will be responsible for clearly specifying requirements and expectations for all other administrators and holding each of them accountable. The Board will rely on its chief executive officer, the Superintendent, to provide the professional administrative leadership required by such a far-reaching goal.

The Superintendent and other central office administrators take active leadership roles in the implementation of educational policies and programs. Active leadership on the part of the administration is required for optimum successful implementation of school board policies and continual improvement of the educational system.

The general purpose of the administration of the Gulfport School District will be to coordinate and supervise, under the policies of the Board of Trustees, the creation and operation of an environment in which students learn most effectively. The District's administrative organization will be designed so that all divisions and departments of the central office and all schools are part of a single system guided by Board policies which are implemented through the Superintendent. Principals and central office administrators are expected to administer their units in accordance with Board policy and the Superintendent's rules and procedures.

LINE AND STAFF RELATIONSHIPS

The District administrative staff is responsible for overall District-wide educational leadership and for coordinating the educational program within policy established by the Board. All District-wide services emanate from the central office. All official District-wide committees, councils, and coordinating groups will be based in the central office.

The principal of each school is the responsible administrator in the building. All personnel, both

professional and non-instructional, who work in the school either on a full or part-time basis are responsible administratively to the Principal. All contacts with personnel, instructional or non-instructional, are made through the Principal's office.

Major goals of administration in the District will be to:

1. manage the various departments, units, and programs of the District effectively;
2. provide professional advice and counsel to the Board and to advisory groups established by Board action. Preferably, where feasible, this will be done through reviewing alternatives, analyzing the advantages and disadvantages of each, and recommending a selection from among the alternatives;
3. implement the management function so as to assure the best and most effective learning programs, through achieving such sub-goals as (a) providing leadership in keeping abreast of current educational developments; (b) arranging for the staff development necessary to the establishment and operation of learning programs that better meet more learner needs; (c) coordinating cooperative efforts at improvement of learning programs, facilities, equipment, and materials; and (d) providing access to the decision-making process for improvement ideas of staff, students, parents, and others.