

Descriptor Term: POLICY IMPLEMENTATION FOR ADMINISTRATIVE AUTHORITY

Descriptor Code: CAEB

Rescinds: CDA/CM/GAFN

Board Approved: 7/10/2006

Previously Approved: 11/2/1998

Policies in the Gulfport School District Board of Trustees Policy Manual imply or specify the implementing authority to be the "Superintendent," "Principal," or another recognized school or district administrative/supervisory official. This policy herewith directs that such authority specifications will be automatically interpreted to include the expression "or his/her designee" except for situations restricted to the expressed authority by law, accreditation standards, or directives from the State Board of Education.

Lines of direct authority will be those approved by the Board and shown on the District organization charts. The established lines of authority are to represent direction of authority and responsibility.

Personnel will refer matters requiring administrative action to the administrator to whom they are responsible. That administrator will refer such matters to the next higher administrator when necessary. All personnel will keep the immediate administrator informed of their activities.

Personnel will have the right to appeal any decision made by an administrative officer through grievance procedures established through board policy.

The Board directs the Superintendent to inform all personnel regarding the working relationships in the District.