

Descriptor Term: RENEWAL Certified Administrative Personnel

Descriptor Code: CGLA

Rescinds: CGD

Board Approved: 7/10/2006

Previously Approved: 4/18/1988

The Board of Trustees requires the Superintendent to recommend all personnel for renewal of employment in accordance with the manner prescribed by law.

Not later than February 15 of each year, the Superintendent will recommend to the Board the assistant superintendents and principals to be employed for each of the schools of the Gulfport School District. Unless good reason to the contrary exists, the Board will approve and authorize the employment of the assistant superintendents and principals so recommended. If, for any reason, the Board declines to approve an assistant superintendent or principal so recommended, the Superintendent will make additional recommendations for the place or places to be filled. If a non-renewal decision is made, see Policy CGM for procedures.

When the assistant superintendents and principals of the schools have been recommended and approved as provided in the preceding paragraph, the Superintendent will enter into proper contracts with them. At a subsequent meeting, the Superintendent will report to the Board the status of the contracts and such report will be recorded in the minutes of the meeting of the Board. ' 37-9-15

Before April 1 of each year, other certified administrative personnel will be recommended to the Superintendent. If such recommendations meet with the approval of the Superintendent, he/she will recommend the employment of such certified employees to the Board, and unless good reason to the contrary exists, the Board will elect the employees so recommended. If, for any reason, the Board declines to elect any certified administrative employee so recommended, additional recommendations for the places to be filled will be made by the Principal to the Superintendent and then by the Superintendent to the Board as provided above.

If a non-renewal occurs, see Policy CGM for procedures.

When the certified employees have been elected as provided in the preceding paragraph, the Superintendent will enter into a contract with such certified employees. ' 37-9-17

It will be illegal for any employee to be elected by the Board if such principal is related within the third degree by blood or marriage according to the common law to a majority of the members of the Board. No member of the Board will vote for any person who is related to him/her within the third degree by blood or marriage or who is dependent upon him/her in a financial way. Any

contract entered into in violation of the provisions of this section will be null and void. ' 37-9-21

Legal Reference: Mississippi Code 1972, ' 39-9-15, ' 37-9-21, ' 37-9-24

On or before March 1 No later than February 15, the Superintendent will recommend to the Board of Trustees the re-employment of principals and Assistant Superintendents. Other certified administrative personnel will have been recommended before April 1. See Policy CGM if the Board chooses non-renewal of the employee.

If the Superintendent has determined that a principal is to be non-renewed and the Board has approved, the Superintendent will give a written notice of the decision to the principal on or before March 1. If the Superintendent has determined that other certified administrative employees are to be non-renewed and the Board has approved, the Superintendent will give a written notice of the decision to the other certified administrative employees on or before April 15.

Legal Reference: Mississippi Code 1972, ' 37-9-105, §37-9-17