

Descriptor Term: DUTIES OF BOARD PRESIDENT

Descriptor Code: BBABA

Rescinds: BBABA

Board Approved: 4/10/2006

Previously Approved: 8/3/1987

It will be the duty of the President of the Board of Trustees to make reports and perform all other duties required by law. Legal Reference: §37-6-9

In addition, the President, as presiding officer, will:

1. call the meeting to order at the appointed time;
2. conduct the business to come before the meeting in its proper order;
3. assign the floor to members who desire to speak. Once the President has recognized the right of a member to the floor, it will be the President's duty to protect the speaker from disturbances or interferences;
4. insofar as possible make certain that members are informed as to what business is pending, and explain what the effect of a motion would be if it is not clear to every member;
5. restrict discussion to the question before the Board;
6. sign all acts or orders necessary to carry out the will of the Board;
7. put motions to a vote, state definitely and clearly the vote and the result thereof;
8. appoint committees as the Board finds necessary;
9. be spokesperson for the Board at all times except when this responsibility is specifically delegated to another;
10. participate as a regular voting member of the Board; and
11. submit a report, before February 1 of each year, to the State Board of Education containing the names of any members of the Board who missed twenty percent (20%) or more of the board meetings during the preceding calendar year.

Legal Reference: §37-6-13 (2002)

In the event the President is absent, the Vice President will preside so long as a quorum is present. If both the President and Vice President are absent, the Secretary will preside so long as a quorum is present.

The President of the Board will have available Board President's Handbook as published by the Mississippi School Boards Association to serve as a resource.