

CANADIAN 神 ACADEMY 戸

Schedule of Fees for Corporations School Year 2024-25

Grade Level	New Students Only		New and Returning Students		Total for New Students	Total for Returning Students
	Application Fee	Registration Fee	Tuition Fee	Building & Development Fee		
Pre-K / Kindergarten A	—	—	¥ 2,000,000	¥ 260,000	¥ 2,260,000	¥ 2,260,000
Kindergarten B	—	¥ 600,000	¥ 2,950,000	¥ 260,000	¥ 3,810,000	¥ 3,210,000
Grades 1-5	—	¥ 600,000	¥ 2,950,000	¥ 260,000	¥ 3,810,000	¥ 3,210,000
Grades 6-8	—	¥ 600,000	¥ 3,370,000	¥ 260,000	¥ 4,230,000	¥ 3,630,000
Grades 9-11	—	¥ 600,000	¥ 3,440,000	¥ 260,000	¥ 4,300,000	¥ 3,700,000
Grade 12	—	¥ 600,000	¥ 3,550,000	¥ 260,000	¥ 4,410,000	¥ 3,810,000

Scope of Eligibility

- This schedule of fees is applied to corporations meeting the criteria of (i) having five or more employee children enrolled at Canadian Academy, and (ii) not participating in the Corporate Contribution Plan or engaged as Long-Term Strategic Partners of the school.
- The schedule of fees, including its scope of eligibility, is reviewed annually by the Board of Trustees.

Initial Fees

- A non-refundable Registration Fee is charged to all new students regardless of when they enter during the school year. The Registration Fee is payable within 30 days of the date of the letter of acceptance, or before the student's first day at school, whichever is earlier.
- Payment of the Registration Fee is waived for students entering Pre-K / Kindergarten A.
- Students who leave CA for twelve months or more are required to pay initial fees upon re-enrolling.

Annual Fees

- The Building & Development Fee is charged annually to all students who attend CA. Proceeds of this fee are directed to the ongoing maintenance, renewal, and replacement of campus facilities.
- The Building & Development Fee is not prorated for families joining CA during the school year or withdrawing before the end of the school year.
- The Building & Development Fee is fully refundable only to families who withdraw from CA according to the following schedule. Withdrawal requires completion of the school's withdrawal form, accessible via the QR code below.
 - Students entering in Semester One: Withdrawal on or before July 1, 2024.
 - Students entering in Semester Two: Withdrawal on or before December 1, 2024.



Boarding Program

- The school offers a boarding program for students in Grades 8 to 12 with an annual fee of ¥ 2,500,000, payable in addition to the tuition fee and on the same schedule as the tuition fee payment.
- A deposit of ¥ 500,000 is charged to all new students entering the boarding program, payable within 30 days of the letter of acceptance, or before the student's first day of school, whichever is earlier. Existing boarding students intending to return to CA in the following school year are charged a deposit of ¥ 500,000 to reserve their space in the program, payable within 30 days of the date of the intentions form circulated by the Admissions Office.

- In both cases, the deposit is applied against the boarding fees, which are invoiced according to the schedule outlined later in this document.
- The boarding fee is inclusive of the student’s participation in the school’s Residential Life Program, inclusive of all induction, team-building, and cultural activities offered during term time, as well as all meals during term time.
- Alternate activities organized by the school during the weeks of Fall and Spring break will carry an additional cost.
- In cases where CA is sponsoring the student’s visa to enter and study in Japan in order to attend the school, the student is required to live in the dormitory for the duration of their enrollment at Canadian Academy.

School Bus

- The school offers a transportation service for students living in areas serviced by the two school buses. The school does not offer transportation to those living in other areas.
- The service carries an annual fee of ¥ 97,000 to ¥ 169,000 for one-way travel, or ¥ 176,000 to ¥ 319,000 for round trip travel.
- The fees noted above are for a year-long commitment to the bus program. Daily tickets are available for purchase from the Operations Office for occasional bus riders. These tickets may only be used depending on availability of spaces on the bus. Priority will be given to year-long riders.
- The payment schedule and pro-rating of fees for families arriving and/or departing during the school year is in line with those noted earlier in this document for tuition fees.

Pro-Rating of Tuition Fees

- Tuition Fees are annual fees charged to all students who are enrolled at the school.
- Tuition Fees will be prorated as follows for students enrolling during the school year:

First day of school	On or before October 18, 2024	On or before December 20, 2024	On or before March 21, 2025	On or before June 11, 2025
Tuition Fees payable	100%	75%	50%	25%

- Tuition Fees are refundable only to families who withdraw from CA according to the following schedule. Withdrawal requires completion of the school’s withdrawal form, accessible via the QR code above.

Semester One Enrollment Date of Withdrawal Notice Provided		
On or before July 1, 2024	On or before December 1, 2024	On or after December 2, 2024
100% refund	50% refund	No refund

Semester Two Enrollment Date of Withdrawal Notice Provided	
On or before December 1, 2024	On or after December 2, 2024
100% of second semester refund	No refund

Student Support Services

English as an Additional Language (EAL)

- At the time of application, for students entering Grade 1 or above, the school will reach a determination as to whether the student requires EAL services. This determination is reached at the sole discretion of the school and is a condition of enrollment.
- All students entering Grade 1 or above who are assessed by the school as requiring EAL services at “beginning”, “progressing”, or “intermediate” level are required to pay an annual EAL service fee. This applies both to new students entering Grade 1 or above, or returning students who have completed Kindergarten at the school.
- The EAL service fee is ¥ 200,000 per year for the first three years of enrollment in the EAL program, and ¥ 100,000 per year thereafter.
- The EAL service fee is payable in full on the same schedule as annual tuition fees. The service fee will be prorated for students entering during the year according to the same schedule as the annual tuition fees. The service fee will not be refunded for students leaving during the school year.

- When a student is assessed at “advanced” level by the school, the EAL service fee is no longer payable. If a student reaches “advanced” level in the middle of a school year, the EAL fee paid for the year in question is not refundable, and no further fee will be levied from the following school year.
- The EAL service fee is refundable only if the student is assessed at “advanced” level within the first quarter of attendance.

Tiered Learning Support Model

- The school operates a graduated four-tier model to ensure individual learning needs are appropriately supported throughout each student’s tenure at CA.
- Any student who in the determination of the school requires Tier 2, 3, or 4 level support will be required to participate in the Learning Support program. This determination can be made during the enrollment process or at any point during the student’s tenure. In specific circumstances, upon review of the application made to the school, a student’s acceptance to CA will be contingent on her/his enrollment into the program.
- The staffing costs associated with the program are subsidized by the family in addition to the standard tuition fee. An additional fee to this effect will be included in the family’s invoice for the year depending on the level of support required.
- The family will be invited to participate in discussion regarding the need for a student’s ongoing participation in the program in advance of each new school year. However, the final decision regarding program participation remains at the sole discretion of the school.

Government Scholarships and Subsidies

- CA participates in the national government’s High School Tuition Support Fund (*shugaku shien-kin*), the Grants for Supplemental Scholarship (*shogaku kyufu-kin*) program offered through Hyogo and Osaka prefectures, and the High School Tuition Reduction Support (*kyugyoryo keigen hojokin*) program offered through Hyogo prefecture.
- Households must meet certain income requirements to be eligible for these grants.
- Families with students in Grades 10-12 wishing for additional information regarding any of these programs are invited to contact the Finance Office.

Payment of Fees

- School fees for new families are due in full within 30 days of invoicing or before the new student’s first day at school, whichever is earlier. School fees for returning families are due in full by the July 1 preceding the start of the school year.
- Corporations sponsoring school fees are required to pay in full by the due date.
- Any amount owing to the school for greater than 30 days will attract a penalty charge of ¥ 5,000 per week.
- The school reserves the right to withhold or terminate access to school of a student whose family has an outstanding amount owing to the school. This may also include withholding report cards, transcripts, references, or diplomas, or refusing access to campus, participation in examinations, field trips, activities, or other school events.
- Any matter pertaining to outstanding financial amounts will be referred by the school to legal counsel for further action.
- The school reserves the right at any time to refuse enrollment and/or expel any student who, in the sole and indisputable opinion of the school, is an unsatisfactory member of the CA community.

School Bank Details

- The school accepts payment of fees via bank transfer only. Payments can be made at any branch of Minato Bank or MUFG Bank, Ltd. using the details listed below.
- All bank transfer fees are the responsibility of the payor.

Minato Bank (0562)
 SWIFT code: HSINJPJK
 Head Office/*Honten Eigyobu* (011)
 2-1-1 Sannomiya-cho, Chuo-ku
 Kobe-shi, Hyogo-ken 650-0021
 Savings A/C 1970737

MUFG Bank, Ltd. (0005)
 SWIFT code: BOTKJPJT
 Sannomiya Branch (462)
 8-3-10 Isogamidori, Chuo-ku
 Kobe-shi, Hyogo-ken 658-0086
 Savings A/C 3353216

Miscellaneous

- All CA families are automatically enrolled as members of the Parent-Teacher Association (PTA), a volunteer body with a mission of supporting the school's objectives and programs.
 - All parents and guardians are invited to participate in PTA meetings and activities.
 - A portion of each tuition fee is directed to the PTA's annual operating budget.
- Each family which completes the year at CA will receive a yearbook. There is no yearbook charge levied for those students who complete the year at CA.
- A program for two-year-old children is available on the CA campus, operating as Peter Pan International Pre-School. Interested families should contact the Admissions Office.
- The school's food services provider Cezar's Kitchen and all students will be assigned a Cezar's Kitchen account during their enrollment at CA. Families are responsible for topping up their children's accounts throughout the year and Cezar's Kitchen manages account balances directly without the school's involvement.
- The school's after school activities and extra-curricular programs may carry additional costs depending on the number and nature of activities selected. Further details are communicated to families via the Activities Office and are shared during enrollment.