

AGENDA

Tamalpais Union High School District
Parcel Tax Citizens Oversight Committee (PTCOC)
Wednesday, October 4, 2023
8:30-10:30 am

The public meeting will be held remotely via Zoom web-conferencing at this link:

<https://tamdistrict-org.zoom.us/j/97979029255>

Committee Members:

Jennifer Ginsburg - Chairperson
Robin Moses - Vice Chairperson
John Richard
Tammy Wilks Kornfeld
Bill Levinson

TUHSD Staff:

Corbett Elsen, Assistant Superintendent of Business and Operations & PTCOC Secretary
Alejandra Vazquez, Administrative Assistant of Business Services

Our Mission:

THE TAMALPAIS UNION HIGH SCHOOL DISTRICT is dedicated to the development of creative, passionate, and self-motivated learners. Upon graduation, students will be prepared for engaged citizenship and able to contribute individually and collaboratively in order to address the challenges of a dynamic and diverse world. To these ends, all students will demonstrate mastery of core competencies and will be offered meaningful learning experiences to enable them to access and critically analyze information, pose substantive questions, and communicate effectively..

NOTE: Members of the public who wish to address the Committee are asked to use the Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

Members of the public may comment on agenda items as follows: Once an item is introduced, the staff will review the item for the Committee and then comments will be accepted from the public. A total of 20 minutes may be allotted for public comment on any specific topic or agenda item.

Public comment on matters within the subject matter jurisdiction of the Committee but not on the agenda will be taken at the conclusion of all substantive action and discussion items on the agenda, as indicated on the agenda. In keeping with provisions of the Brown Act, the Committee cannot comment on items that are not on the agenda.

Agenda:

1.0 Call to Order -(please mute your audio when not speaking)

Zoom Link: <https://tamdistrict-org.zoom.us/j/97979029255>

The Parcel Tax COC meeting was called to order by Chairperson Jennifer Ginsburg at 8:37am.

PTCOC Members in attendance:

Corbett Elsen, Alejandra Vazquez, Jennifer Ginsburg, Robin Moses, and Bill Levinson

Absent: John Richard, and Tammy Wilks Kornfeld

C. Elsen shared the Agenda items.

2.0 Discussion/Action Items

2.1) Take action to approve '2022-23 Annual Report on Measure M'

Per TUHSD PTCOC bylaws, an Annual Report produced by the PTCOC is to be presented to the TUHSD Board of Trustees, currently scheduled for October 24th, reviewing and confirming that the district expenditures of Measure M were expended as authorized by the voter-approved ballot measure language.

C. Elsen shared his screen and brought forth the Annual Report on Measure M.

C. Elsen noted bringing forth to the Board on either October 10th or October 24th.

Format for Annual Report to Board in October:

- Recent Audit Report (2021-22) - [linked here](#)

C. Elsen shared the most recent audit report. Highlighting the key information on paragraph two page 5 of the audit report noting " 'TUHSD...' was in accordance with accounting principles generally accepted in the United States of America."

- Formal written report - [linked here](#)

C. Elsen shared and reviewed the formal written annual report.

C. Elsen noted changes from Measure J to Measure M with additional Parcel Tax rates and annual amount collected in 2022-2023.

- Exhibit showing teacher positions funded by Measure M proceeds
 - Full annual expenditures for 2022-23 - [linked here](#)

C. Elsen shared and described the PTCOC Position Control Staff Names redacted from the written report for privacy reasons. per past practice. The total 2022-2023 Parcel Tax expenditures and revenue was \$16,996,229.66 with \$0 balance carried over to 2023-2024.

PTCOC members asked clarifying questions.

J. Ginsburg asked a clarifying question why monies are equally distributed across the three comprehensives versus student enrollment.

C. Elsen clarified ensuring that all schools have access to electives and to solidify staffing based on the parcel tax revenue regardless of the unpredictable enrollment changes year to year.

B. Levinson asked for clarification regarding the goals of the four Measure M bullet points to position control teacher salaries. Wondering how these goals are being met?

C. Elsen shared perspective regarding four bullet points.

PTCOC discussed the addition of language to clarify how the goals are being met by the district ,and where to add language on the formal written report.

J. Ginsburg noted the addition of clarifying sentences after further research.

PTCOC members agreed to table discussion. Agreeing to further look at the Parcel Tax Oversight Committee Review and Findings paragraph clarifying language in the April meeting after more research is collected.

PTCOC members agreed not to change the written report until further research is collected and discussed at length. A highlighted sample sentence was saved for further discussion.

PTCOC members have some understanding that money is being spent on the four bullet point goals that are outside of Measure M parcel tax. PTCOC discussed gathering context to help clarify these goals that are currently available. (i.e. salary schedules across other county school districts)

J. Ginsburg acknowledged that by discussing subjective language in the bullet points to further discuss a future recommendation of language to be clear for future PTCOC members and future parcel taxes.

C. Elsen reviewed website contact information.

J. Ginsburg asked a clarifying question regarding committee members appointed and terms based on bylaws.

C. Elsen to further research and add for further discussion in April .

Roll Call Vote to approve Take Action Item.

Motion made by: Bill Levinson

Motion Seconded by: Robin Moses

Jennifer Gingsburg- yes

Bill Levingston- yes

Robin Moses- yes

B. Levinson commented on audit report changes and challenges to read.

C. Elsen noted that the regulation and required information and reports makes the audit challenging to read. Commented to potentially add the linked Suralink audit slide deck that is presented to the Board which further helps make audit more attainable for the public.

2.2) Discuss 1) 2023-24 TUHSD Budget Adoption & 2) 2022-23 Unaudited Actuals budget report presentation

- 2023-24 Budget Adoption [slidedeck](#) - June 27, 2023

C. Elsen shared and reviewed the 2023-2024 TUHSD Budget Adoption. Noted Parcel Tax revenue in Local Revenue on Proposed and Projected Budget table. Additionally, explained the Multi- Year Projections and how staff compensation negotiations settlements are reflected in the table.

PTCOC asked clarifying questions.

PTCOC members discussed the enrollment number projections and financial challenges for maintaining services with decreased and increased student enrollment in the future. C.Elsen commented on forward thinking to potential changes in student enrollment.

- 2022-23 Unaudited Actuals report [slidedeck](#) - September 5, 2023

C. Elsen did not review unaudited actuals. Reviewed not all money was spent and reserves increased by a small margin, and the state and federal government provided more funding than was expected for Special Education.

3.0 Informational Items:

3.1) Brief TUHSD 2023-24 school year opening update

C.Elsen reviewed the start of the school year. Introducing new Tamalpais High School principal Dr. Kimberly Clissold coming from Santa Rosa HS's. Noting challenges with hiring teachers in elective classes like the rest of the country and compared to previous years.

3.2) TUHSD Facilities Master Planning (FMP) project and Potential Bond planning

C. Elsen updated the committee on the FMP and Potential Bond Planning. Noting potential bid for the March 5, 2024 Bond Election, and an initial favorable poll. Currently scheduled to bring to the Board a potential draft resolution on November 14.

R. Moses asked a clarifying question regarding the solar project at Tamalpais High School.

C. Elsen explained solar updates regarding DSA and bay mud in regards to solar parking lots at Tamalpais High School and Redwood High School. Archie Williams High School is projected to receive DSA approval to proceed with construction in the next two weeks.

PTCOC members discussed bond history and school bonds.

J. Ginsburg noted to potentially share information regarding FAQ pages to the bond exploratory committee to incorporate language in materials.

3.3) Review PTCOC Communications protocols

- PTCOC Website: <https://www.tamdistrict.org/Page/12317>
- See link to 'agenda materials'

C. Elsen shared the TUHSD Website PTCOC communications protocols. No further questions or comments were made.

3.4) Approve Minutes of the March 29, 2023 PTCOC Meeting

- See link to [draft Minutes](#)

C. Elsen shared minutes for the March 29, 2023 PTCOC Meeting.

No further questions or comments were made.

Motion to approve by: Robin Moses

Seconded by: Bill Levinson

Voting: Unanimously Approved

4.0 Future Agenda Items

At this time, PTCOC members may request future agenda items for consideration by the Chairperson and Vice Chairperson

- Revisit potential recommended language:
(and are dedicated to accomplishing the goals outlined in the ballot measure in the bullet points above).
- Gather further research to clarify Parcel Tax bullet points
- Review committee members appointed term cycles as per bylaws

5.0 Public Comment on Non-Agenda Items

At this time members of the public may address the PTCOC on any items, not on the agenda that are within the subject matter jurisdiction of the PTCOC. Speakers are requested to limit their remarks to no more than three minutes.

Zoom Web-Conferencing Norms: Members of the public who wish to address the Committee are asked to use Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

There was no public comment on non-agenda items.

6.0 Next Meeting

Date: April 3, 2024 from 8:30-10:30 am via Zoom (as appropriate)

7.0 Adjournment

The PTCOC meeting adjourned at 9:48am.

The Tamalpais Union High School District Parcel Tax Oversight Committee meetings are open to the public.

The public is encouraged to attend.

**For more information or any accessibility needs,
please call Alejandra Vazquez, Administrative Assistant, at 415-945-1037**