

Wednesday, Feb 28, 2024

Summary of Notes- ND School Board

ND Staff: RaeAnna Ashton-Principal, Chris Johnson-AP student life, Alexandria Arguelles-AP student services, Tanya Aguirre-Operations and Facilities Manager, Will Kimble-AD

Board Members: Guillermo Valencia-President, Mona Chavez-VP, Elizabeth Kimble-Secretary, Leslie Fraiser, Danny Saldana, Marco Juarez, Suzanne Massoud, Dennis Crammer

Guests: None

Call to Order: 6:36pm

Welcome-Ashton

Prayer-Mr. Johnson

Opening

Mr. Johnson hosted a Kahoot game on ND history.

ND Admin

Principal, Mrs. RaeAnna Ashton

-FACTS

Registration is now open for 24-25. FACTS Tuition Contract change: Registration Fee is now up front and needs to be paid in full with registration. School created a Discount for Early Registration as incentive. Board recommends that the school send out multiple emails and text blasts to increase parent awareness of registration being opening and incentive.

Mrs. Ragadio is in charge of delinquent accounts. She will be contacting families with unpaid tuition so far this year. There is a \$25 late fee per month through FACTS.

-Discover ND

Board noted that attendees of the Discover ND needed a clearer breakdown of tuition costs and most knew about it from the ND Marquee.

Discussion was had about how ND can connect better with the feeder schools and local parishes to boost enrollment. Board ideas include inviting feeder school principals to an ND board meeting and sending students to talk at the feeder school and local parish masses. Board also suggests that the school more actively engages with families at ICSL events. Board advised the creation of a Feeder school liaison committee.

-Campus Use

-Questions were asked about other organizations using the ND field. Non-profit organizations and Feeder schools can use the ND facilities. They can contact the school for more details.

-Performing Arts Association event

It is taking the date of the Spring Fling. More details to come.

-Shea Family Charities

Shea is looking to support ND improvements of C & D building renovations, Chapel, and Bathrooms. Shea would cover the majority of the cost, and ND needs to fundraise for the remaining amount.

Hockey Team

Junior Reign club team wanted a high school team (IE Wolverines) and approached Mrs. Ashton about partnering with ND. 2 ND students are on the club team currently. We will not have a ND high school team until there are enough kids to field it. Only ND kids would be on the high school team.

AP of Student Services, Mrs. Alex Arguelles

-Academic Surveys

Mrs. Arguelles met with the board academic committee to collaborate on surveys for Parents and Students. She also informed the board that she meets with an Academic Advisory Team which is a group of volunteer teachers from various subjects and grade levels.

-Online Program

The online program was initiated because of the French/AP Art History teacher's unexpected extended absence in Fall of 2023. Since then, the school has purchased the online learning platform: Apex. It is currently being used by: 1 student in Hybrid, 2 student for remediation, and 6 students for full online with the exception of the in person Theology class on campus. A board member expressed concerns about the culture that online promotes, and does not think it supports our Catholic identity and vision for the school.

Board asked how they can be more in the loop and be used effectively to advise school policies before they are made.

AP of Student Life, Mr. Chris Johnson

-Student Life events

Mr. Johnson gave updates on upcoming events in the school: Student led mural is being made by lunch tables, Podcast-student Lubianca started- it will be on streaming platforms, Student Talent Show, Peer Ministry- Going on Field trip to Movies, Catholic Congress- students will petition pro or con for laws in Sacramento, and Passion Play.

Johnson requested the Facilities Committee to walk thru campus and create a to-do list together for physical repairs and improvements.

-Parent Communication

Vape censors have been installed on campus. School asked: How should they communicate new policies with parents? How should they communicate about Police activity or incidents that involve students with parents? Board suggestion: send a text blast out as timely as possible and Send a follow up email to parents with tips or more info as needed.

There were 3 student vehicles broken into on same day at Nixon lot (police were notified). They were the first break-ins in last 3-4 years at that lot. Nixon lot is owned by St. Catherines. If break ins happen more frequently then will revisit with the board and new policy can be made.

-Class disruptions

All classrooms have a designated cell phone drop zone: cell phone pocket chart. If a student does not turn in the phone and gets caught breaking the rule, the phone is put in "cell phone jail" box in the front office. Parent has to come in to sign it out with the student. Teachers need to improve enforcement of rule.

Students are leaving class to ask other teachers questions interrupting instruction. Board suggests a sign-out/in in all classes for bathroom breaks to track student movement.

-Other

Interviews are happening for Football Head Coach. Board asked: can the school could start weight training or conditioning for off season athletes that are not in another sport, or for incoming Freshman in the Spring. How do we ensure JV and Freshman program coaches-could we ask for volunteers? We don't want to turn away kids from sports because we don't have coaches or can't afford them.

Next meeting - April 13 @6:30pm
Prayer-Mona
Meeting adjourned at 8:53pm

Notes for reference:

Notre Dame Parent Student Handbook 2023-2024 Page 40

Personal Electronics

Personal electronics are not permitted in the classroom or in any academic setting unless specifically related to the course. Use of personal electronics including, but not limited to, cellular telephones, iPods, and electronic games that disrupt the learning environment will subject the user to disciplinary action and may include confiscation of the item. External speakers, amplifiers, or similar items are not permitted.

Students will be required to place their cell phones in the designated phone chart upon entering each classroom. Students will be able to retrieve their phones at the end of each class and are still allowed to use them during breaks, lunch and before/after school.

Notre Dame Parent Student Handbook 2023-2024 Page 43-44

Truancy

- An absence is considered Truant when a student is absent from class either for a whole day or any part of a day and does not have an acceptable reason or permission for the absence:
 - Cutting class or any part of a class constitutes truancy and will result in Restorative Action