

Wednesday, January 24, 2024

Summary of Notes-NDHS School board

ND Staff: RaeAnna Ashton-Principal, Chris Johnson-AP of Student Life, Alexandria Arguelles-AP of Student Services, Tanya Aguirre- Operations and Facilities Manager, Fr. Paul Schmidt-Chaplain

Board Present: Guillermo Valencia, Mona Chavez, Elizabeth Kimble, Dennis Cramer, Leslie Fraiser, Marco Juarez, Danny Saldana

Guests: Anne-Marie Duncan- Diocesan Education and Welfare Board; Diana Silvas- Diocesan Controller; David Meier-Director of Construction and Real Estate

ND Admin Reports are Deferred to the next meeting. Admins will post updates on the Board Band app to preview.

School Board Reports

- Finance

The board asked the Diocesan Controller for suggestions of key points to look at when reviewing the budget. Her revenue recommendation: Tuition 75%, Fundraising 10-15%, and Donations 10-15%. General rule: Tuition should cover teacher salary, the overage of other costs would tell us the fundraising goal. That will get us to a 0 balance budget: This includes ALL expenses (Salary, Utilities, Sports, Clubs, incidentals). The board requested a copy of the schools P&L to analyze and advise on and to be part of the budget planning for 2024-2025.

The board needs to critically evaluate each fundraiser from a budget standpoint: is it a FUND-raiser or a FUN-raiser?

The School Board requested that they have the umbrella over all the funds in the school including the sub committees. They proposed that all Sub-Boards (Athletics, Performing Arts, etc) should present ideas for approval to the school board and get the approval for fundraisers and spending.

An Alumni database needs to be created.

- Academics

The Academic committee will create a parent and student survey and submit the questions to admins for approval. They will work with Mrs. Arguelles on any needed revisions.

- Other

The School Board wants to be the bridge between the school, parents and the community.

- Facilities

Mrs. Ashton and David Meier did a school walk-thru. Mr. Meier notes that capital improvements will need to come through donations and the school needs to create our master plan. Cosmetic improvements-ask for parent beautification volunteers, or student service hours.

- General Advice from Diocese representatives:

- David - Communication, work with Admins, get information to school, calendaring
- Diana- Ask questions, Knowledge is power, Dream Big
- Ann-Marie- determine your identity and goals, don't burn yourselves out
 - break into committees, recruit more parents to join sub-committees which increases involvement and buy-in

Closing Prayer-Fr. Paul

Next Meeting- Wed. Feb 21 @ 6:30pm

Closing at 8:20pm