

Regularly Scheduled Board Meeting

Regularly Scheduled Board Meeting

New Palestine Intermediate, 5613 West 200 South, New Palestine, In 46163

Monday, February 12, 2024

6:30pm

Present: Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Vice President; Mr. Dan Walker, Board Member; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mrs. Laura Haeberle, Board President; Mr. Jon Hooker, Board Secretary; Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services; Sarah Gizzi, Assisted Business Manager; Craig Smith, Communications Director

1 Welcome/Call to Order/Pledge

Mrs. Laura Haeberle, Board President

Minutes:

Mrs. Haeberle called the meeting to order and led the Pledge of Allegiance. Dr. Ackerman attended the meeting virtually.

2 Approval of Agenda

Mrs. Laura Haeberle, Board President

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the February 12, 2024 agenda. Mr. Hooker moved to approve the agenda as presented. Mr. Walker seconded the motion. Technical interference did not allow Dr. Ackerman to vote on this item. The vote passed 4-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Dan Walker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

3 Citizens Comments on an Agenda Item

Mrs. Laura Haeberle, Board President

Persons wishing to address the Board on an agenda item shall register by completing the Comments on Agenda Items Form and submitting the form to the Secretary of the Board prior to the start of the meeting. The registration form will include the name of the person(s) providing comment, the organization represented (if any), and identify the agenda item to be addressed. The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (including Saturday and Sunday) prior to the meeting (i.e. by Wednesday before a Monday meeting). Copies of the agenda will also be available at the scheduled Board Meeting. Comments on agenda items will be heard at the start of the Board Meeting.

Minutes:

No Comments

4 Consideration of Routine Business

Mrs. Laura Haerberle, Board President

Result: Approved

4.1 Approval of Minutes

Mrs. Laura Haerberle, Board President

- a. Regular Meeting Minutes dated January 8, 2024.
- b. Special Session Meeting Minutes dated January, 8, 2024
- c. Executive Session Minutes dated January 8, 2024.
- d. Special Session Meeting Minutes dated January 23, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haerberle asked for a motion to approve meeting minutes as presented. Mr. McKinney moved to approve the Minutes. Mr. Hooker seconded the motion. Technical interference did not allow Dr. Ackerman to vote on this item. The vote passed 4-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haerberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

- [Regular Meeting Minutes dated Jan 8 2024.pdf](#)
- [Special Session Meeting Minutes dated Jan 8 2024.pdf](#)
- [Executive Session Meeting Minutes dated Jan 8 2024.pdf](#)
- [Special Session Minutes dated Jan 23 2024.pdf](#)

4.2 Personnel Report

Mrs. Laura Haeberle, Board President

a. Personnel Report dated February 12, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the Personnel Report dated February 12, 2024. Mr. Walker moved to approve the the Personnel Report as presented. Mr. Walker also noted the retirements of Mrs. Pepper, Mr. Post, and Mr. Yoder. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

[Personnel Report dated Feb 12 2024.pdf](#)

4.3 Claims and Finances

Mrs. Laura Haeberle, Board President

a. Payroll Claims dated January 5, 2024.

b. Payroll Claims dated January 19, 2024.

c. Payroll Claims dated February 2, 2024.

d. Claims dated January 31, 2024.

e. Claims dated February 12, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve Claims and Finances. Mr. Hooker moved to approve Claims and Finances as presented. Mr. Walker seconded the motion. The vote passed 5-0.0

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
-------	-----	----	------------

Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

- [Payroll Claims dated January 5 2024.pdf](#)
- [Payroll Claims dated January 19 2024.pdf](#)
- [Payroll Claims dated February 2 2024.pdf](#)
- [Claims dated Jan 31 2024.pdf](#)
- [Claims dated Feb 12 2024.pdf](#)

4.4 **Donations**

Mrs. Sarah Gizzi, Assistant Business Manager

- a. NPHS received a check in the amount of \$300.00 from Aaron & Julie Long. They would like to the check to the NPHS Robotics program.
- b. Matrix Technologies issued a check in the amount of \$250.00 on behalf of Daniel Rittmeyer. They have requested the donation be used for the NPJH Archery Fund.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve Donations. Mr. McKinney moved to approve the Donations as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

5 **New Business**

Mrs. Laura Haeberle, Board President

5.1 **Resolution Accepting Transfer of Surplus Property from the Town of New Palestine**

Dr. Lisa Lantrip, Superintendent

The town of New Palestine would like to donate a police vehicle to the Community School corporation of Southern Hancock County. Dr. Lantrip is requesting approval of the Resolution Accepting Transfer of Surplus Property from the Town of New Palestine.

Board approval is requested at this time.

Minutes:

The town of New Palestine donated a police vehicle to the school corporation. Dr. Lantrip requested that the Board approve the Resolution Accepting Transfer of Surplus Property from the Town of New Palestine. Mrs. Haeberle asked for a motion to approve the resolution. Mr. Walker moved to approve the resolution as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

[Resolution Accepting Transfer of Police Vehicle.pdf](#)

5.2 **Recommendation for Commencement Date**

Mr. Jim Voelz, NPHS Principal

Mr. Voelz is requesting approval for his recommendation on when to hold commencement exercises for the class of 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the recommendation for the 2024 Commencement Date. Mr. Hooker moved to approve the date as recommended. Mr. McKinney seconded the motion. Technical interference did not allow Dr. Ackerman to vote on this item. The vote passed 4-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		

Mr. Jon Hooker, Board Secretary

X

Attachments:

2024 Commencement Dates.pdf

5.3 **2025-2026 CSCSHC Master Calendar**

Dr. Lisa Lantrip, Superintendent

Dr. Lantrip is requesting approval of the 2025-2026 CSCSHC Master Calendar.
Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the 2025-2026 CSCSHC Master Calendar. Mr. Walker moved to approve the calendar as presented. Mr. Hooker seconded the motion. Technical interference did not allow Dr. Ackerman to vote on this item. The vote passed 4-0.

Motioned: Mr. Dan Walker

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

2025-2026 Master Calendar Draft .pdf

5.4 **Corporation Name Change Request**

Dr. Lisa Lantrip, Superintendent

Dr. Lantrip is requesting Board consideration for changing the corporation name from Community School Corporation of Southern Hancock County to New Palestine Community Schools.

No action required at this time.

Minutes:

No action required at this time.

5.5 **Early Literacy Achievement Grant Resolution**

Dr. Lisa Lantrip, Superintendent

Dr. Lantrip is requesting approval of the Early Literacy Achievement Grant Resolution.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the Early Literacy Achievement Grant Resolution. Mr. McKinney moved to approve the resolution as presented. Mr. Hooker seconded the motion. Technical interference did not allow Dr. Ackerman to vote on this item. The vote passed 4-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

[Resolution for Early Literacy Stipends.pdf](#)

5.6 Staff Daycare Fees

Mrs. Cheryl Rose, Early Childhood Coordinator

Mrs. Rose will present a report on Staff Daycare Fees and request approval of the 2024-2025 fees. Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve 2024-2025 Staff Daycare Fees. Mr. McKinney moved to approve fees as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

[24-25 Staff Daycare Fees.pdf](#)

5.7 Little Dragons Early Learning Fees

Mrs. Cheryl Rose, Early Childhood Coordinator

Mrs. Rose will present a report on Little Dragons Early Learning Fees and request approval of the 2024-2025 fees.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the 2024-2025 Little Dragons Early Learning Fees. Mr. McKinney moved to approve fees as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

24-25 Little Dragons Early Learning Fees.pdf

5.8 **Summer Enrichment Programs and Summer School**

Mr. Miles Hercamp, Director of Instructional Services

Mr. Hercamp is seeking approval of the Summer Enrichment Programs and Summer School.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve Summer Enrichment Programs and Summer School. Mr. Walker moved to approve the Summer Enrichment Programs and Summer School as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		

Mr. Jon Hooker, Board Secretary X

Attachments:

2024 Summer School .pdf

5.9 **New Class Offering**

Mr. Miles Hercamp, Director of Instructional Services

Mr. Hercamp will present the following new EMT class offering to the Board for approval. Board approval is requested at this time.

Minutes:

Mr. McKinney moved to amend the new EMT class offering to say "may" instead of "will". Mrs. Haeberle asked for a motion to approve the amendment of the EMT class offering. Mr. Walker moved to accept the new EMT class offering with the stated amendment. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

EMT Curriculum Change Proposal Form .pdf

5.10 **Cancellation of Outstanding Checks**

Mrs. Sarah Gizzi, Assistant Business Manager

In alignment with the State Board of Accounts guidelines, all checks that have been outstanding for two years from the date of issue may be canceled and the funds receipted back into the General Fund after December 31st of the second anniversary date. Attached is a list of eligible checks for consideration.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the Cancellation of Outstanding Checks. Mr. Hooker moved to approve the list(s) of outstanding checks to cancel. Mr. Walker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Dan Walker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

Attachments:

- [Corp Outstanding Checks.pdf](#)
- [NPHS Outstanding Checks.pdf](#)
- [NPJH Outstanding Checks.pdf](#)
- [NPI Outstanding Checks.pdf](#)
- [BWE Outstanding Checks.pdf](#)
- [NPE Outstanding Checks.pdf](#)
- [SCE Outdated Checks.pdf](#)

5.11 Disposal of Surplus Property

Mrs. Sarah Gizzi, Assistant Business Manager

Requesting the Board of Trustees of the Community School Corporation of Southern Hancock County to declare approximately 1,200 iPads and 1,400 MacBooks as surplus property. The money received from the sale will be deposited into the Curricular Material Fund. Total Technology is recommended to dispose of the equipment.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the Disposal of Surplus Property. Mr. Walker moved to approve the Disposal of Surplus Property. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

5.12 First Reading of Policy

Mr. Brian McKinney, Board Member

- a. C450- Drug Prevention & Drug Testing- Approval of Policy C450 will delete Neola Policy 5530.
 - b. H250-School Library Material Removal Request Procedure
- First reading. No action required.

Minutes:

First reading. No action required.

Attachments:

C450 - DRUG PREVENTION DRUG TESTING-First Reading on Feb 12 2024.pdf
H250 School Library Material Removal Request Procedure-First Reading on Feb 12 2024.pdf

6 Professional Meetings

Mrs. Laura Haerberle, Board President

Attached for review. No action required.

Minutes:

Attached for review. No action required.

Attachments:

Professional Leave Report dated Feb 12 2024.pdf

7 Informal Comments

Mrs. Laura Haerberle, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No comments.

8 Board Member Comments

Mrs. Laura Haerberle, Board President

Minutes:

Mr. McKinney congratulated Mrs. Haerberle on leading her first meeting as Board President. Mr. McKinney encouraged other Board members to volunteer to judge or attend a robotics competition if they get the opportunity, because it is very cool to see what the teams submit. Mr. Hooker congratulated Mr. Yoder on his retirement. He also shared that he recently attended the State Legislative Update and was pleased to see more harmony and collective thoughts amongst the legislators and less tumultuous as in years passed. Mr. Walker thanked NPI for hosting the meeting and felt it was a very positive meeting. Dr. Ackerman thanked Mrs. Haerberle and Mr. McKinney for all of their work on policies and congratulated Mr. Yoder on his retirement. Mr. Yoder wanted to acknowledge Mrs. Gizzi for completing the Chief Business course that is offered through the Indiana School Board Officials Program. Mr. Yoder noted the course was over 100 hours and she completed it over the last couple years. Mr. Yoder also shared with the Board that our contract with Community Hospital to use their athletic trainers was coming to an end and he will be presenting a contract at the next meeting between CSCSHC and Hancock Health. Dr. Lantrip shared that she was approached by a community member

inquiring about the development of two areas in our school district. Dr. Lantrip had Mr. Smith contact the developers for information regarding plans for these two areas. The area between 700 and 800 off of US 40 on the south side will be a development by the name of The Hub at Pennsy Trail. The development will consist of 42 townhomes and 250 apartments. The second development located on US 40, across from Grant's Corner will be named Parkview Village and will consist of 250-260 single family lots. Mrs. Eastes congratulated Mr. Yoder on his retirement and shared a few of her personal and professional memories of working with him over many years.

9 Adjournment

Mrs. Laura Haeberle, Board President

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to adjourn the meeting. Mr. McKinney motioned to adjourn the meeting. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Vice President	X		
Mr. Dan Walker, Board Member	X		
Mrs. Laura Haeberle, Board President	X		
Mr. Jon Hooker, Board Secretary	X		

D. Walker
Matt Ackerman
Laura Haeberle
Brian McKinney