

**Records of Proceedings
Minutes of the Manchester
Regular Board of Education Meeting
December 19, 2023**

A regular meeting of the Manchester Local Board of Education was held December 19, 2023 was held at Manchester Annex Building. Mr. Rector called the meeting to order.

Roll call was taken:

Jason Jividen
Cindy McDonald
Steve Rector
Rick Sponseller - absent
Joe Hercules

1. Motion by McDonald, seconded by Jividen, to approve the minutes of the regular meeting of November 21, 2023, the financial statements, bank reconciliation and the bills paid the months of November 2023, including voucher 111377 through 111472.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye;
Mrs. McDonald, aye; Mr. Rector, aye
Mr. Sponseller, absent.

Motion carried 4 – 0

2023-174

Reports were given for the following committees:

Safety – Mrs. McDonald
Legislative – Mr. Jividen
Athletics – Mr. Sponseller (later in the meeting)
Construction/Buildings – Mr. Hercules

2. Motion by Hercules, seconded by Jividen, that upon the recommendation of the Treasurer to approve the resolution submitting to the electors of the school district the question of the renewal of the existing 6.9 mill tax levy for the purpose of current expenses, pursuant to section 5705.21 of the Revised Code.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye;
Mrs. McDonald, aye; Mr. Rector, aye
Mr. Sponseller, absent.

Motion carried 4 – 0

2023-175

3. Motion by McDonald, seconded by Rector, that upon the recommendation of the Superintendent to approve the Certified Retirement of Sharon Hurt as High School Counselor effective the end of the 2023-2024 school year.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye;
Mrs. McDonald, aye; Mr. Rector, aye
Mr. Sponseller, absent.

Motion carried 4 – 0

2023-176

4. Motion by Hercules, seconded by Jividen, that upon the recommendation of the Superintendent to approve the Resignation of Samantha Helms as Bus Driver effective 11-27-23.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye;
Mrs. McDonald, aye; Mr. Rector, aye
Mr. Sponseller, absent.

Motion carried 4 – 0

2023-177

Mr. Sponseller arrived at 6:20

5. Motion by McDonald, seconded by Hercules, that upon the recommendation of the Superintendent to approve the Classified Appointments of the following:

- a. Michael Krager Sub Custodian effective 12-5-23
- b. Jamie Morris Regular Cafeteria effective 12-5-23
- c. Robin Rawlin Sub Transportation Monitor effective 12-5-23
- d. Pat King Reg Bus Driver Van M3 PM
- e. Pam Busch Reg Bus Driver Route #18 AM & PM

Roll call: Mr. Hercules, aye; Mr. Jividen, aye;
Mrs. McDonald, aye; Mr. Rector, aye
Mr. Sponseller, aye.

Motion carried 5 – 0

2023-178

6. Motion by Rector, seconded by Jividen, that upon the recommendation of the Superintendent to accept the FY24 and FY25 Student Wellness and Success Funding and Disadvantaged Pupil Impact Aid Funds Plan.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye;
Mrs. McDonald, aye; Mr. Rector, aye
Mr. Sponseller, aye.

Motion carried 5 – 0

2023-179

7. Motion by Sponseller, seconded by Hercules, that upon the recommendation of the Superintendent to approve the following donations:

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|----------------------------|----------------------------------|---------------|
| Dianne Johnson | Class of 89 Memorial Scholarship | \$ 15.00 |
| Anonymous | Class of 89 Memorial Scholarship | \$ 5.00 |
| Thomas & Christine Perrine | Class of 89 Memorial Scholarship | \$ 50.00 |
| David & Jean Kindry | Class of 89 Memorial Scholarship | \$ 25.00 |
| Marjorie Coassin | Class of 89 Memorial Scholarship | \$ 50.00 |
| Loretta Patterson | Class of 89 Memorial Scholarship | \$ 100.00 |
| Edwin Speedy | Boys' Basketball | \$ 1,000.00 |
| Portage Lakes Eagles | Boys' Basketball | \$ 5,000.00 |
| FOP Lodge 202 | HS Secret Santa Program | \$ 500.00 |

Roll call: Mr. Hercules, aye; Mr. Jividen, aye;
Mrs. McDonald, aye; Mr. Rector, aye
Mr. Sponseller, aye.

Motion carried 5 – 0

2023-180

8. Motion by McDonald, seconded by Jividen, that upon the recommendation of the Superintendent to approve the following Policies:

Policy #7540 – Technology
 Policy #7540.01 – Technology Privacy
 Policy #7540.02 – Web Accessibility, Content, Apps, and Services
 Policy #7540.03 – Student Technology Acceptable Use and Safety
 Policy #7540.04 – Staff Technology Acceptable Use and Safety
 Policy #8300 – Continuity of Organizational Operations Plan
 Policy #8305 – Information Security
 Policy #8315 – Information Management
 Policy #9700.01 – Advertising and Commercial Activities

Roll call: Mr. Hercules, aye; Mr. Jividen, aye;
Mrs. McDonald, aye; Mr. Rector, aye
Mr. Sponseller, aye.

Motion carried 5 – 0

2023-181

Principals Report was given by Mr. Miller.

PLCC Report was given by Mr. Jividen.

Mr. Rector announced the next regular Board Meeting will be January 9, 2024 at 6:00.

9. Motion by Hercules, seconded by Jividen to adjourn.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye;
Mrs. McDonald, aye; Mr. Rector, aye
Mr. Sponseller, aye.

Motion carried 5 – 0

2023-182

Steve Rector, Board President

Jennifer Rucker, Treasurer