

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
March 4, 2024

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Mrs. Melissa L. Swarr, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker; Buildings and Grounds Director, Mr. Glenn R. Davis; Athletic Director, Dr. Branden M. Lippy; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Welk moved and Mr. McComsey seconded the motion to approve the Minutes of the regularly scheduled meetings on February 5 and 20, 2024.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. McComsey and Mrs. Kowitz recognized February Students of the Month from Martin Meylin Middle School.

Mr. McComsey and Dr. Feeney recognized February Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School and the Lancaster County Career and Technology Center January Student of the Month.

Dr. Peart recognized Lampeter Elementary School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Allen, Lisa A. – a letter of retirement.
2. Brown, Jean M. – a letter of retirement.
3. Dodson, Jo Carole – a letter of retirement.
4. Dougherty, Timothy P. – a letter of retirement.
5. Galante, Cathy L. – a letter of retirement.
6. Harnish, Cindy S. – a letter of retirement.
7. Hostetter, Beth A. – a letter of retirement.
8. Jamieson, Amy A. – a letter of retirement.
9. Kruppenbach, Connie L. – a letter of retirement.
10. Maser, Kristin W. – a letter of retirement.
11. Rowe, Joellen R. – a letter of retirement.
12. Scarpone, Laraine – a letter of retirement.
13. Sloss, Joseph B. – a letter of retirement.
14. Stumpf, William J. – a letter of retirement.
15. Young, Mark E. – a letter of retirement.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Welk moved and Mrs. Knowles seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$4,668,247.97, Cafeteria Fund checks in the amount of \$174,131.21, Capital Reserve Fund checks in the amount of \$139,260.88, Capital Projects Fund checks in the amount of \$2,925.00, and Athletic Account Officials in the amount of \$3,539.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting held on February 20, 2024.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr reported on the Finance Committee meeting held on February 12, 2024.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending all personnel items below as a consent agenda. Ms. Osborne seconded the motion. A voice vote was unanimous in favor of the motion to approve the following personnel items:

1. APPROVAL OF RESIGNATIONS

- a. Lisa A. Allen, math teacher, Martin Meylin Middle School, effective on the last contractual day of the 2023-2024 school year.
- b. Jean M. Brown, special education teacher assistant, Lampeter-Strasburg High School, effective June 30, 2024.
- c. Jo Carole Dodson, third grade teacher, Hans Herr Elementary School, effective on the last contractual day of the 2023-2024 school year.
- d. Timothy P. Dougherty, English language arts teacher, Lampeter-Strasburg High School, effective on the last contractual day of the 2023-2024 school year.
- e. Cathy L. Galante, kitchen helper, Lampeter Elementary School, effective June 7, 2024.
- f. Cindy S. Harnish, District receptionist, Lampeter-Strasburg School District, effective June 30, 2024.
- g. Beth A. Hostetter, SACC assistant director, Hans Herr Elementary School, effective June 30, 2024.
- h. Amy A. Jamieson, math assistant, Martin Meylin Middle School, effective June 5, 2024.
- i. Connie L. Kruppenbach, second grade teacher, Lampeter Elementary School, on the last contractual day of the 2023-2024 school year.
- j. Kristin W. Maser, fifth grade teacher, Hans Herr Elementary School, on the last contractual day of the 2023-2024 school year.
- k. Joellen R. Rowe, math teacher, Martin Meylin Middle School, effective June 6, 2024.
- l. Laraine Scarpone, special education teacher assistant, Martin Meylin Middle School, effective June 5, 2024.
- m. Joseph B. Sloss, social studies teacher, Lampeter-Strasburg High School, on the last contractual day of the 2023-2024 school year.
- n. William J. Stumpf, custodian, Lampeter-Strasburg High School/Fieldhouse, effective April 30, 2024.
- o. Mark E. Young, science teacher, Martin Meylin Middle School, effective on or about June 7, 2024.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

Kendal E. Ream to be employed as an extended substitute health/physical education teacher at Lampeter-Strasburg High School retroactively effective to February 26, 2024, through May 24, 2024. Ms. Ream earned her Bachelor's degree from Lancaster Bible College and is certified Health/Physical Education PK-12. She will be compensated \$334.71 per diem based upon Step 1, Level B, of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

- a. Megan M. Fenstermacher to be employed as a SACC assistant group supervisor at Lampeter Elementary School retroactively effective to February 21, 2024. Ms. Fenstermacher will become a category E support employee and will be compensated \$15.70 per hour.
- b. David I. Hileman to be employed as a SACC assistant group supervisor at Lampeter Elementary School retroactively effective to February 12, 2024. Mr. Hileman will become a category E support employee and will be compensated \$15.50 per hour.
- c. Morgan S. Milot to be employed as a SACC group supervisor at Hans Herr Elementary School retroactively effective to February 27, 2024. Ms. Milot will become a category E support employee and will be compensated \$16.00 per hour.
- d. Theodore E. Wingenroth III to be employed as a special education teacher assistant at Hans Herr Elementary School and van driver for Lampeter-Strasburg School District retroactively effective to February 28, 2024. Mr. Wingenroth will become a category C support employee and will be compensated \$15.50 per hour.

4. APPROVAL OF CHANGE OF STATUS

Karen A. Schmertz, assistant food service director, Hans Herr Elementary School. Ms. Schmertz will have an increase in hours to 1760 annual hours and will become a category B support employee with no change in compensation effective April 1, 2024.

5. APPROVAL OF SUBSTITUTES

2023-2024 substitutes, as follows:

Emergency Certified Substitutes

Barker, Rosemary A.	All Instructional Areas PK-12
Howse, Amy E.	All Instructional Areas PK-12
Skabo, Cole A.	All Instructional Areas PK-12
Welsh, Gregory P.	All Instructional Areas PK-12
Williams, Connie A.	All Instructional Areas PK-12

6. APPROVAL OF VOLUNTEERS

2023-2024 volunteers, as follows:

Hoover, Lisa G.  
Krause, Scott L.  
Platt, Emily E.  
Quillin, L. Louise

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk provided a report on the Lancaster County Career and Technology Center.

STUDENT REPRESENTATIVES – Miss Lauren Livengood, Mr. Truman Horst

Mr. Horst reported on events at Lampeter Elementary School, Hans Herr Elementary School, and Mertin Meylin Middle School.

Miss Livengood reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF THE LAMPETER-STRASBURG SCHOOL DISTRICT COMPREHENSIVE PLAN

Mr. Parido moved and Mrs. Knowles seconded the motion to approve the Lampeter-Strasburg School District Comprehensive Plan and all supporting plans, as required and as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ELEMENTARY MATH TEXTBOOK

Mr. Parido moved and Mr. Welk seconded the motion to approve enVision Math as a six-year textbook adoption for grades K-5 mathematics.

A voice vote was unanimous in favor of the motion.

APPROVAL OF BOARD OPERATIONS GUIDELINES (FIRST READING)

Mrs. Knowles moved and Mr. McComsey seconded the motion to approve Board Operations Guidelines (first reading), as follows and as attached to these Minutes:

- a. 003-BOG-0 Development of Board Procedures/Policy
- b. 003-BOG-1 Board Procedure/Policy Development Process
- c. 003-BOG-2 Policy Deliberation Questions
- d. 003-BOG-3 Exception to Board Policy/Administrative Regulation
- e. 003-BOG-4 Request for Exception to Board Policy
- f. 003-BOG-5 Request for Exception to Administrative Regulation

A voice vote was unanimous in favor of the motion.

APPROVAL TO APPOINT REPRESENTATIVE TO THE LANCASTER-LEBANON IU13 BOARD

Mr. Welk moved and Mrs. Knowles seconded the motion to appoint Mrs. Melissa Herr to serve a three-year term as the Lampeter-Strasburg School District representative to the Lancaster-Lebanon IU13 Board.

A voice vote was 8:0:1 in favor of the motion. Mrs. Herr abstained from the vote.

APPROVAL OF FIELD TRIPS

Mrs. Steinbacher moved and Mr. Parido seconded the motion to approve overnight field trips, as follows:

- a. Lampeter-Strasburg High School choral students to attend the PMEA Region V Chorus Festival, Dover Area School, Dover, PA, and Messiah University, Mechanicsburg, PA, from March 8 to 9, 2024.
- b. Lampeter-Strasburg High School Garden Spot FFA, State Legislative Leadership Conference, Harrisburg, PA, from March 24 to 26, 2024.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2024 GRADUATION DATE

Mr. Welk moved and Ms. Osborne seconded the motion to approve Friday, May 31, 2024, as the graduation date for the Class of 2024.

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE LAMPETER-STRASBURG EARLY CHILDHOOD CENTER CONFIGURATION FOR THE 2024-2025 SCHOOL YEAR

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve the newly constructed Early Childhood Center to house the District's half-day kindergarten program and pre-kindergarten in partnership with Owl Hill

Learning Center. School-Age Child Care (SACC) will also be offered to interested families. Lampeter Elementary will continue to serve first and second grade students, while continuing to offer SACC services to interested families.

A voice vote was unanimous in favor of the motion.

#### OLD BUSINESS

Mrs. Herr thanked Board members who spent time reading to the students at Lampeter Elementary School.

Mrs. Herr reminded the Board of the Board Retreat on Monday, March 11, 2024.

#### NEW BUSINESS

Mrs. Herr thanked the Boy Scouts who attended and led the meeting in the pledge of allegiance.

#### OPPORTUNITY FOR PUBLIC COMMENT

Sarah Cook, Lancaster, PA, commented on the proposal of a Policy Committee.

Ben Stiles, Strasburg, PA, commended Martin Meylin staff and commented on the one-way traffic pattern.

#### MEETING ADJOURNED

The meeting was properly adjourned at 8:30 p.m.

Mary E. Williams  
Secretary