



**PASADENA UNIFIED SCHOOL DISTRICT
LEA-LCAP Parent Advisory Committee**

Meeting Minutes

January 17, 2024

Pasadena Unified School District Ed Center, Room 229 and via Webex

Committee Present:

In Person

Lily Bartenstein - Member
Scott Harden - Chair
Kelly Bradley - Member
Begonia Bautista - Member
Natasha Mahone - Parliamentarian
Vicki Klopsch - Member
Rebecca Tuynman - Secretary

Via Webex

Laura Diaz Allen - Member

District Staff Present:

In Person

April Armendariz - *Administrative Assistant*
Robert Hernandez - *Director for Planning, Innovation, Accountability, and Special Projects*
Nancy Molina, *Family Resource Center*
Jasmine Harris, *Family Resource Center*
Kimberly Kenne, *PUSC Board of Education President*

Via WebEx

Dr. Elizabeth J. Blanco, *Interim Superintendent*

Guests:

In Person

none

Via Webex

Judy McKinley
Manisha Strait
Cindy Jin

Welcome & Call To Order (Scott Harden, *Chair*)

- Meeting was called to order by Interim Chair Scott Harden at 6:09 p.m.
- [Agenda for today's meeting is here](#)
- Natasha Mahone moved to approve agenda, Begonia Bautista seconded. No discussion. Motion made to approve agenda, passed

Public Comment (Scott Harden, *Chair*)

Our Children-Learning Today-Leading Tomorrow

- Natasha Mahone - African American Parent Council is doing a trip to the Black College Expo. For high school students, buses and tickets are provided, as well as a swag bag and lunch. There are already 105 sign ups to attend. info@aapc.pusd if you'd like to sign up
- No other public comment

Minutes Review (Rebecca Tuynman, *Secretary*)

- [November minutes linked here](#), minutes review, they are also posted on the LCAP website
- Minutes review committee determined to be Vicki Klopsch, Begonia Bautista and Scott Harden for today's minutes

PAC Communications Strategy Update (Scott Harden, *Chair*)

- There will be a new shared Google Drive for the LCAP PAC
- Update on the S'more newsletter by Nancy Molina, Family Engagement representative from PUSD. There will be the S'more one stop shop for newsletters
- Scott Harden will compile and send out to the PAC, then send to Nancy to send out. It will bridge the gap between our meetings, keeping communication going. It will include the documents shared in meetings and the date and time of the next meeting

Planning Ahead: Proposed 2023-24 committee calendar revisions (Scott Harden, *Chair*)

- [Shared presentation linked here](#)
- Reviewed where we are in the timeline right now, detailed in presentation above
- Tonight we will start to identify action priorities we want to make recommendations on
- Dr. Robert Hernandez explained the steps coming up for soliciting community input to feed into LCAP planning for next three years, including the March 25 LCAP Town Hall.
- We will wrap up in June and the new year will start for the LCAP PAC on July 1
- LCAP PAC members should plan to be at the town hall on March 25 in the evening
- Lily Bartenstein clarified what our role will be at March 25 even though we will not have seen a new LCAP now to respond to. Scott Harden clarified that that meeting will have elements of the LCAP to respond to, but not all together as a cohesive document
- Begonia Bautista asked when we would get the survey results, Dr. Robert Hernandez answered that it would be late April, most likely. And after the survey results in April, Taylor Ferguson, PUSD Senior Research Analyst will come to an LCAP PAC meeting to present them to us
- Vicki Klopsch moved to approve the amended calendar, Natasha Mahone seconded. None opposed. Motion passed

District Presentation: California School Dashboard 2023 Overview (Dr. Robert Hernandez, *Director for Planning, Innovation, Accountability and Special Projects*)

[Presentation he gave is linked here](#)

- The California School Dashboard is shortened to "Dashboard". It is intended to provide easy access to information to the public about kindergarten - 12th grade schools in California. The 2023 Dashboard is the first complete one since 2019. It has information about public schools only, which includes charters.
- The Dashboard is used for distributing money, through the Local Control Funding Formula (LCFF) Differentiated Assistance, Every Student Succeeds Act (ESSA), Awards and Distinctions and Grant Opportunities
- Reviewed what the Dashboard looks like, and how to read it (detailed in presentation linked above)
- Initial Observations from this year's Dashboard show that suspension rates and chronic absenteeism has declined. English and Math outcomes show that students further from opportunity are still struggling. Graduation rates are still a concern for English Learners, Foster Youth and Students with Disabilities.
- Took group through examples from the Dashboard on the California Department of Education website
- Resources are linked on the final page of [the presentation](#), pointing out the particularly useful page of the toolkit
- PAC discussion: Begonia Bautista asked if Dr. Hernandez will be showing parent groups how to use the website. He said yes, there's a workshop tomorrow evening with School Site Council members for how to use the Dashboard to direct improvement efforts for the upcoming year. She suggested African American Parent Council and English Learners Advisory Committee, Scott Harden agreed and he made a note to reach out. Natasha Mahone said that she's on the School Site Council but hadn't heard about the meeting, discussion followed about where the workshop is posted. Vicki Klopsch pointed out that parents may not be able to make the connection

between the Dashboard and the LCAP, so we should be prepared to explain to them how the Dashboard helps the understanding of the LCAP, and vice-versa. Dr. Hernandez described how it can be used as part of a throughline explaining what goals are supported and what metrics determine them. Vicki Klopsch pointed out that it's important to make time and space for people to understand, because information overload is a danger when we are talking to people who are heading about both the LCAP and the Dashboard at the same time. Scott Harden suggested that Dr. Hernandez first test the presentation with us. Natasha Mahone spoke about the importance of presenting something simple and easy to digest when speaking to parents, so that a lay parent can be involved and engaged. Scott pointed out that it's helpful to give an "executive summary" type presentation. Begonia said that for ELAC purposes, it would be useful to have devices there so that people can try out the Dashboard in the moment while they are learning about it, not have to go home and remember how to do so later. Dr. Hernandez responded that in the communications toolkit there are videos that give explanations for each of the indicators, in a section called "On Demand Dashboard Sessions". Scott Harden suggested that if we have a fall orientation event next year, all the groups can come to one session where they learn this once, then Dr. Hernandez doesn't have to do a road show. Having it at the beginning of the year so that by the time it comes out on December 1 2024, parents already know about it. Natasha Mahone said it's important that the presentation Robert gives about the Dashboard should also be on the Parent Engagement website and S'more.

Data Report to support Dashboard Metrics (Kimberly Kenne, *PUSD Board of Education President*)

[The data reports she shared are linked here](#)

- Kimberly Kenne spoke about how data is shared via the Dashboard (colors) and LCAP (numbers). For people who just want the most general data, the Dashboard may be more what people want to see rather than the LCAP.
- She shared a graph on the screen and interpreted results, pointing out how sometimes very small changes - like 2 more kids graduating - can look like a dramatic change on a graph or on a color dashboard. Reports are just a jumping off point, you can dive in more deeply in the data for anything you're interested in pursuing. If you really want to know why something is happening and what is causing it, you can dive deeper into the data.
- By example, she pointed out how the College Career Indicator (CCI) includes many different ways to be prepared for college, so it's much more complex information that something with a simpler description
- Reminder that all of these reports are only as good as the data integrity is, if the data isn't entered correctly from the schools then schools may not be getting credit for something they are doing well
- Begonia Bautista asked if there would be the same standards at a continuation school as there is at a general high school in terms of expectation for career preparedness. Career and Technology Education (CTE) requires a series of classes including a capstone, and a challenge at Rose City (the PUSD continuation school) is that students may not be there long enough to take the courses, because it's a place that is meant to be temporary and to get them back to their home school. But some students enjoy the supportive environment at Rose City and elect to stay there.
- Scott Harden motioned to extend by 10 minutes, Rebecca Tuynman seconded, none opposed. Meeting time extended

Discussion: Dashboard 2023 Takeaways, Reactions, Emerging Themes (PAC Members)

- Scott Harden asked Kim Kenne for her takeaways, or if there are any shockers. She said there aren't any shockers but some in terms of suspensions there's been interesting improvements. She also pointed out that graduation rates haven't improved in a while, and is among the lowest in LA County. Other low income districts are also getting better graduation results. There's growth overall but we cannot become too complacent.
- California Assessment of Student Performance and Progress (CASPP) - which is basically standardized testing - still shows big gaps
- Lily Bartenstein and Laura Diaz Allen have put together metrics for consideration. Shared Document LCAP Metrics for Consideration
- Kim Kenne said that there will be a board meeting on January 25th about graduation rate and readiness. From a board perspective, their job is to see if they are meeting their goal in terms of outcomes for students. They will use the data to ask for accountability in terms of meeting goals. She suggested that parents also take on the same philosophy - to use the data to ask for accountability

- Natasha Mahone asked if there's a way that instead of adding more LCAP goals, how can we truly identify growth in these areas. She's worried that the district will have people coming out of the woodwork to add more and more things to the LCAP and we will be too spread out to really make a difference with the groups that we are already committed to, like our English Learners and Foster Youth. Scott Harden and Laura Diaz Allen said let's look at a backlog of metrics and see which ones can be offloaded to department plans. Lily Bartenstein said she suggested developing a local rubric for department plans.
- Dr. Robert Hernandez pointed out that the lay person will be more concerned with the action that the District is taking, that's where the majority of input will come in.

Parking lot Discussion

- No items

Adjournment (Scott Harden)

- Adjourned at 7:51 p.m.

January 17, 2024 meeting minutes submitted by LCAP PAC Secretary Rebecca Tuynman on January 27, 2024

Rebecca Tuynman
LCAP PAC Secretary

Reviewed by Committee Members:

Scott Harden [SWH]

Vicki Klopsch [vpk]

Begonia Bautista [BB]