

**LOS LUNAS SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 20, 2024**

1. CALL TO ORDER

Dr. Osowski called the Los Lunas Schools Board of Education meeting to order at 7:07 pm and welcomed those who were participating in the board meeting in person and those who were watching the board meeting via livestream on YouTube. She apologized for the late start and noted that they'd had some technological issues. She asked that anyone addressing the Board use the microphone at the podium and to be sure to identify themselves for the record. Dr. Osowski added that, as a reminder, the link to the meeting was on the District's webpage, under the Board of Education page. She stated that the streaming would run through the end of the meeting. In the event there was a disruption in the audio portion, she would pause the meeting until it was reestablished.

LLS Board Members Present: Dr. Michelle Osowski, President
Monica Otero, Vice President
Justin Talley, Secretary
Bruce Bennett, Member
P. David Vickers, Member

Administrators Present: Dr. Ryan Kettler, Superintendent
Susan Chavez, Chief Special Services Officer
Andrew Saiz, Chief Personnel Officer
Sandy Traczyk, Chief Finance Officer
Jessica Montaña, Interim Chief Academic Officer
Miranda Baca, Dir. of Finance
Karla Dow, Dir. of Assessment Innovations and Accountability
Jacqueline Kelly-Romero, Dir. of Special Programs
Tiffany McMinn, Dir. of Maintenance/Construction

Michelle Romero, Dir. of Purchasing
Elena Trodden, Dir. of Language Learning Innovations
Lisa Begay, Principal, Ann Parish Elementary
Matthew Pendrak, Principal Los Lunas Elementary
Amy Viramontes, Principal, Peralta Elementary
Monica Rivera, Principal, Tomé Elementary
Sheresa Jaramillo, Interim Principal, Valencia Elementary

Regina Lucero, Asst. Principal, Ann Parish Elementary

1. CALL TO ORDER (Continued)

Others Present: Scott Eliason, CPA, Partner, Jaramillo Accounting Group (JAG)
Justin Mehnert, Supervisor, Jaramillo Accounting Group (JAG)
Felina Martinez, Valencia County News Bulletin
Mary Ann Chavez, NEA-Los Lunas
Approximately 25 additional individuals were in attendance.
A range of 18-20 individuals watched via live streaming.

2. ANNOUNCEMENT OF MEETING

Dr. Osowski asked Dr. Kettler to announce the meeting. Dr. Kettler reported the meeting had been announced in accordance with the LLS Open Meetings Resolution, and was a legally constituted meeting of the Los Lunas Schools Board of Education.

3. PLEDGE OF ALLEGIANCE

Students Gulianna Castillo from Ann Parish Elementary, and Colt Weiss from Century High School, led the audience in the Pledge.

4. APPROVAL OF AGENDA

Dr. Osowski announced that took them to Item # 4. APPROVAL OF AGENDA. She asked Dr. Kettler if there were any changes or deletions to the agenda.

There being none, Dr. Osowski called for a motion.

Mr. Bennett moved, and Mr. Talley seconded, to approve the agenda as submitted. Dr. Osowski asked if there was any discussion. There being none, Dr. Osowski called for a vote with the following results: Mr. Vickers - yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr. Osowski - yes. The motion to approve the agenda as submitted passed: 5/0.

5. PUBLIC COMMENT (*In Accordance with Board Policy B-2150 Public Address to the Board*)

Dr. Osowski asked if there were any requests for public comment. Dr. Kettler responded that there were no requests to address the Board.

6. APPROVAL OF CONSENT ITEMS (Indicates Items for Consideration for Consent*)**

Dr. Osowski stated that the next item was Item #6. APPROVAL OF CONSENT ITEMS and called for a motion.

Mr. Bennett moved, and Mr. Vickers seconded, to approve all of the action items listed on the Consent Sheet as presented.

She announced that, for the benefit of the audience, all agenda items had been reviewed by the board members individually. Consent items were the action items on the agenda presented by the Superintendent and his staff for approval. If no discussion had been asked regarding these items by any of the board members, the action items could be submitted for approval with one motion/vote. The action items that were not consented would be discussed prior to action being taken.

Dr. Osowski asked if there was any discussion.

There being no discussion, Osowski called for a vote regarding the consent items with the following results: Mr. Vickers - yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr. Osowski – yes. Motion regarding the consent items passed: 5/0.

7. APPROVAL OF MINUTES*

- A. January 23, 2024 Closed Executive Session (Approved by Consent)**
- B. January 23, 2024 Regular Board Meeting (Approved by Consent)**

8. PRESENTATION OF LOS LUNAS SCHOOLS' DISTRICT ANNUAL INDEPENDENT AUDIT: FY 2023

Dr. Kettler introduced Scott Eliason and Justin Mehnert from the Jaramillo Accounting Group (JAG) to give a presentation regarding on the annual independent audit for the 2023 FY.

Mr. Eliason stated that they were there to go over the results of the annual audit. The audit was recently released and he was going to go over a few points and then turn it over to Justin who would discuss their audit communication – the audit itself. Mr. Eliason said that the audit went very well. They did have one small minor finding to report, and Justin would go over that. He added that the State Auditor required that they go over the results of the audit in an open meeting with the governance, and they were there that night to do that. Mr. Eliason note that the report was recently released by the State Auditor. It had been submitted back around November 10th or so. The State Auditor’s Office did a desk review of the written work, and ultimately released it to the public a couple of weeks ago. Mr. Eliason stated that they had a PowerPoint Presentation to show, but they also had the written report. It contained about 114 pages so it was great reading. If they were looking for things to do they could get it off the website, and said he thought it would help them relax and wind down for the night. He then turned it over to Justin Mehnert.

Mr. Mehnert gave a PowerPoint Presentation during which he discussed the following aspects of the audit.

Scope of the Audit - in accordance with the guidelines by the Office of the State Auditor (OSA)

Multiple Components: Financial Statements (FS) and Unit of Grant Guidance (UGG)

- Audit - Risk-Based Approach that looked at GASBs - governmental accounting standards Board; Controls, and Risks.
- Audit Approach - done through a lot of sampling and, although it was not to deigned to detect fraud however if they found fraud risk factors they would report them.

8. PRESENTATION OF LOS LUNAS SCHOOLS’ DISTRICT ANNUAL INDEPENDENT AUDIT: FY 2023

- First phase - performed control testing, looking at the various transaction cycles, payroll, disbursements, receipts, and journal entries, and the controls over each of those areas. Closer to the end of the audit when the school district had final numbers they tested those substantially - a direct test of those numbers.
- Compliance testing over the federal programs. They selected three programs for testing which were: the Title I Funding, which was the funding for low income or disadvantaged

students. They also tested the Special Education Cluster, and finally, they tested the ESF, which was the COVID money that the District was still spending.

- Finally the State Auditor’s Office required them to do compliance testing. They did testing over certain things such as procurement, per diem, pension, or contributions and certain other compliance testing.
- The risk-based approach, meant that they did not necessarily test 100% of all actions for the school district, but through the control testing over various transaction cycles and via sampling that they performed. They selected random samples of say 40 transactions for a cycle, did a risk assessment based on the results of those, and that allowed them to provide a reasonable assurance that the financials were as they’d stated.

Timing of the Audit

- Contract signed April 18, 2023
- Planning: June
- Document Design and Implementation of LLS’s Internal Control Structure and Testing & Compliance Testing: June - August
- UGG Testing (3 major programs tested – ESF, Title I, IDEA-B): June / October
- Account Balance Testing: October / Beginning of November
- Submission to State November 10th prior to the deadline of November 15th
- Financial Statements – Released by State Auditor’s Office on February 1, 2024
- Data Collection Form – Submitted to Federal Audit Clearinghouse on February 20, 2024
- Plan: June Test: June – November Report – that night

8. PRESENTATION OF LOS LUNAS SCHOOLS’ DISTRICT ANNUAL INDEPENDENT AUDIT: FY 2023 (Continued)

Independent Auditor’s Opinion

- Report on Compliance for each Major Program and Internal Control over Compliance Required by the Uniform Guidance
- “Clean” “Unqualified” “Highest level of assurance
- Unmodified for all programs

- GAGAs Report on Internal Control over Financial Reporting and on Compliance and Other Matters

Independence

- JAG is independent of LLS
- There were not aware of any relationships JAG or its team had with LLS that would impair their independence

Findings

- Prior Year Findings: 2 – Both Resolved
- Current Year Findings:
 - Controls over Cash Disbursements (Type: Other Matter). That was really limited in scope; there were five disbursements that they tested where the invoice was paid, not timely, those were all related to a single vendor. It was the only such finding that they'd had in the four years that JAG had been auditing the school district and considered it a one off.

COMMUNICATION WITH GOVERNING BODY

Matters To Be Communicated

- Significant Accounting Policies And Unusual Transactions
 - The Auditor should determine that the Board was informed about the initial selection of and changes in significant accounting policies or their application.

8. PRESENTATION OF LOS LUNAS SCHOOLS' DISTRICT ANNUAL INDEPENDENT AUDIT: FY 2023 (Continued)

COMMUNICATION WITH GOVERNING BODY

JAGS Comments

- Management has the responsibility for selection and use of appropriate accounting policies. The significant accounting policies used by the entity were described in the footnotes to the financial statements. Throughout the course of an audit, they reviewed changes, if any, to

significant accounting policies or their application, and the initial selection and implementation of new policies.

Matters To Be Communicated

- The Auditor should also determine that the Board was informed about the methods used to account for significant unusual transactions and the effect of significant accounting policies in controversial or emerging areas for which there was a lack of authoritative guidance or consensus.

JAGs Comments

- They believed management had selected and applied significant accounting policies appropriately and consistent with those of the prior year.
- On July 1, 2022, the District adopted GASB 96, *Subscription Based IT Agreements*. No other new accounting standards were adopted during the year.

Matters To Be Communicated

- Management Judgments and Accounting Estimates
 - The Board should be informed about the process used by management in formulating particularly sensitive accounting estimates and about the basis for the auditor's conclusions regarding the reasonableness of those estimates.

8. PRESENTATION OF LOS LUNAS SCHOOLS' DISTRICT ANNUAL INDEPENDENT AUDIT: FY 2023 (Continued)

COMMUNICATION WITH GOVERNING BODY

JAG Comments

- Management's judgments and accounting estimates were based on knowledge and experience about past and current events and assumptions about future events. They applied audit procedures to management's estimates to ascertain whether the estimates were reasonable under the circumstances and did not materially misstate the financial statements.
- Significant management estimates impacting the financial statements included the following:

Useful lives of capital assets, ERB and OPEB liabilities

Matters To Be Communicated

- Difficulties Encountered in Performing the Audit
 - The Board should be informed of any significant difficulties encountered in dealing with management related to the performance of the audit.

JAG's Comments

- No significant difficulties during our audit

Matters To Be Communicated

- Significant Audit Adjustments and Unadjusted Differences Considered by Management to be Immaterial
 - The Board should be informed of all significant audit adjustments arising from the audit.
 - The Board should also be informed of uncorrected misstatements aggregated by the auditors during the current engagement and pertaining to the latest period presented that were determined by management to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

**8. PRESENTATION OF LOS LUNAS SCHOOLS' DISTRICT ANNUAL INDEPENDENT
AUDIT: FY 2023 (Continued)**

COMMUNICATION WITH GOVERNING BODY

JAGs Comments

- No corrected misstatements
- No uncorrected misstatements

Matters To Be Communicated

- Management's consultation with other accountants

- In some cases, management may decide to consult about auditing and accounting matters. If management had consulted with other accountants about an auditing and accounting matter that involves application of an accounting principle to the District's financial statements, or a determination of the type of Auditor's opinion that may be expressed on those statements, their professional standards required the consulting accountant to check with them to determine that the consultant had all the relevant facts.

Jag's Comments

- They were not aware of any communication with other audit firms.

Mr. Eliason stated that they had about a one page in the audit document that talked about the results of the audit, that being page 112. What it talked about in the summary, was what Justin just talked about. The audit report itself was a modified or clean opinion; there were no material weaknesses, no significant deficiencies nor no noncompliance in the financial statement that they found. There were no material weaknesses, there were no significant deficiencies, and again they had issued a modified, or clean opinion, on the report.

8. PRESENTATION OF LOS LUNAS SCHOOLS' DISTRICT ANNUAL INDEPENDENT AUDIT: FY 2023 (Continued)

In answer to questions raised about various aspects of the report, the Auditors provided the following information:

- What would trigger auditors to look at disbursements
 - The Auditors selected a purely random sample of maybe 40 transactions. They also selected samples when they did their federal testing. They tested controls such as, how it was invoiced and tied to the transaction, that's in the system in the books, timeliness would be another aspect. Whether the payment was being made in a timely manner. What happened in this case, invoices had to go through certain layers of approval, dispatch of five transactions, it got stuck at the OK to pay level of the invoice, and the latest transaction was 250 days past the date it was received, which was well past when they would consider a timely payment.

- Were the funds under the uniform grant guidance picked the same as every district, or were they specific to Los Lunas?
 - The Auditor explained they did them on a rotation basis. If they were to test a program and it came up clean they would not have to test it for two years. Student Nutrition was an example.
- The Auditors were asked to explain/describe their comment that the audit was not to detect fraud although they did perform certain procedures for fraud.
 - The Auditors explained that they did certain tests, including manual journal entries, which were where an individual made a manual correction to the books or an adjusting entry to the books. That could be considered a fraud test. All three tests were risk areas. Sometimes a State Auditor would come out with risk advisories for areas that they would like the Auditors to look at. An example of that would be credit cards and fuel cards. They did test those very specifically to reduce the risk of fraud.

**8. PRESENTATION OF LOS LUNAS SCHOOLS' DISTRICT ANNUAL INDEPENDENT
AUDIT: FY 2023 (Continued)**

- The Auditors were asked to address the timeframe; specifically, regarding the completion date being a month and a half ago.
 - The Auditor explained the timeline included the date to turn it, as well as, the review by the State Auditor, which allowed time for clarification that was needed if necessary.

The board members and Dr. Kettler individually thanked Ms. Traczyk and her staff, and commended them for their hard work and dedication. The members of the Audit Committee were thanked for their participation, and the Auditors were thanked for the presentation.

Dr. Osowski stated that the item was for informational purposes only, and no action was needed or warranted.

9. UPDATE ON CONSTRUCTION PROJECTS: Tiffany McMinn

Dr. Kettler asked Tiffany McMinn, Director of Maintenance and Construction, to give an overview on construction projects. Ms. McMinn stated that they always had little projects throughout all the year, and would highlight some of them.

- Valencia Middle School
 - Last Friday they completed the vestibule project that was a PSCOC Award through the security funds. They now had a new storefront so anyone who goes to the school, will see that the gates will be closed and locked during school hours, and they will have to go through the brand-new front entrance.
 - They were still working through making that entrance welcoming. They would get some new signage up there and direct them to the new storefront. Also, they should know that now that they finished that project they would be start rolling into the new window and door replacement at Valencia Middle School.

9. UPDATE ON CONSTRUCTION PROJECTS: Tiffany McMinn (Continued)

It had taken awhile to accumulate all the steel, windows and everything for that so they could get going. That will be starting next month. They would then start rolling out some of the doors. Once they saw what the infrastructure was like, they would be going onto exterior windows and the exterior doors to be replaced.

- They had also, as many people had seen throughout the community, officially started at Peralta Elementary with the demo of the east wing, which was now gone - those classrooms were no longer there. They met weekly with the construction team, as well as, the architectural team to keep the ball rolling. They were on schedule as of now and had a few bumps in the road, which meant they were officially started in construction, but there was nothing they couldn't resolve on-site. Water line breaks or electrical, they were getting there and everything had been able to keep moving.

Ms. McMinn noted that they had an invite that would be going out to the Board and others for the Groundbreaking Ceremony that they would have on March 1st at 1:00 pm. They could mark their calendars now, and they would be getting that to them.

- Lastly, one of the major projects they had in their department with our maintenance crew, as well as, other departments in the district, had been their rollout of the interactive flat panels. This project encompassed multiple departments and administrators including Technology, Ed Tech, Maintenance, Custodial, Special Education and Curriculum, as well as, their site administrators. They currently had been able to complete three school sites. Valencia High School, Desert View Elementary and Tomé Elementary all had panels in the classroom and Technology was right behind them getting those programs set up.

They were continuing to roll that out internally and, by doing that as a team, they had been able to save the District money by constructing the carts in-house, installing those TVs, and having Technology get the programs set up. It was a group effort and had been a really, great endeavor to see all of their departments working together. That had been a huge focus in their department this past month.

9. UPDATE ON CONSTRUCTION PROJECTS: Tiffany McMinn (Continued)

Discussion ensued regarding the finalization of the VMS project, which Ms. McMinn said that they hoped to be finished with it by the end of July. Additional discussion ensued regarding the rollout of the flat panels and carts, during which Ms. McMinn, her staff and the various departments were commended for their collaborative efforts to get the rollout on the flat panels' delivery and installation done.

Dr. Osowski announced that the item was also informational purposes only, so no action was warranted. They would then on to agenda # 10, the report on the 2024 Budget Timeline.

10. REPORT ON 2024 – 2025 FY BUDGET TIMELINE: Sandy Traczyk

Dr. Kettler asked Sandy Traczyk, the Director of Finance, to give them an overview of the budget

process, as well as, a timeline for the 2024 FY.

Ms. Traczyk provided the following information regarding the 2024FY budget timeline:

- **Spring Budget Workshop March 20 – 22, 2024**

The actual due date for the budget had not been set yet. That was why they saw the big draft written on the document. That would have to be changed if the PED set the District's budget due date prior to May 24th, but it would probably be about that time.

Some of the dates were set in stone, the first one, being the Spring Budget Workshop, which was March 20th - 22nd in Albuquerque. That was something that they went to. The PED did have a lot of sessions at that where they told them things that they could expect to see happening in the budget. They would have classes and anything that they (the PED) wanted to convey to them about the budget, and she felt they should be able to find out a lot there. She added that, hopefully, they would find out their unit value on that day.

10. REPORT ON 2024 – 2025 FY BUDGET TIMELINE: Sandy Traczyk (Continued)

- **Principal/Dept. Input Sessions February 26th, March 1st & 5th CO Board Room**

The next thing they had listed was the principal input sessions. That was to start actually at the end of this month, February 26th, March 1st, and 5th. Three years ago, they had started to bring principals from each school in at a scheduled time, at which time they would go over the teachers that the principal had, any issues that they had, whether their buildings had issues, how their allocations were, kind of go over everything. She felt they received so much more information in terms of finding out what the schools really needed from the principals being in the room alone, versus when they just presented information at the Admin. Meetings. Ms. Traczyk stated that they were getting a jumpstart on that, prior to the Spring Budget Workshop. They didn't know yet how much money they were going to receive, but it was good to get a jumpstart on something they might need. They might find that a certain allocation was low and they needed to increase that.

over that review. She believed they did so many one year and then went on to the next. They had not actually had one of those for a while.

When asked, Ms. Traczyk stated that the timeline would be a draft, until the PED told them when their due date was, and then they'd backdate. They were going on the assumption that it would be due around that time and, if so, in this way, it would give everyone an idea of what to expect, instead of not telling people until last-minute when, for instance, the parent presentation would be, or, when the presentation for the budget was up in case anyone came, to hear the exciting things.

There being no questions from the board members. Dr. Osowski thanked Ms. Traczyk for having the collaborative opportunities and getting input from the building principals as she thought that was essential. She added that she was very appreciative, that, as opposed to being told, that the principals had a voice and the opportunity to provide input. She thanked her for including that and for keeping up the practice.

Dr. Osowski stated that the item was for informational purposes only and that no action was warranted.

11. SUPERINTENDENT'S REPORT

A. Student Representative Report: Colt Weiss - Century High School

Colt thanked the board members for inviting him to speak with them. He came to Century to recover credits that he had been was missing. He'd been very successful in recovering his credits because he was able to work at his own pace and had been able to get the help he needed.

He stated that at Century High School, they had a lot of new things happening. They offered after school tutoring for students who needed extra help or needed to catch up on missing work. If students attended after school tutoring, they could go to clubs like Dungeons and Dragons, sewing, and podcasting.

Colt stated that they also had an after school elective program for seniors that he attended. This program let seniors earn an elective credit. Some things they learned about in this

program were sewing, automotive, health and fitness, cooking, and yoga. He said he liked that program because it had taught him a lot of new things he didn't know about.

Century High School has also added some new classes. They now had an art class and a yearbook class. He was currently in the yearbook class and they'd been busy taking pictures and planning the layout of their yearbook. Students in the entrepreneurship class had planned a car show for March. They had designed and created awards for the winners of the car show, and they had been working with members of the community to get donations to sell concessions.

One very exciting event they'd had was their first Senior Sunrise that students from the yearbook class helped to plan. Senior Sunrise was on February 16th. They met early in the morning to be together and have fun as Seniors who were getting ready to graduate. The seniors brought their chairs and blankets to sit at the back of the school. They had burritos, donuts and juice, which were donated by Albertsons. They had a lot of fun and that time helped them to make memories together that they would remember after leaving Century High School.

Finally, Colt stated that the students were looking forward to planning and attending prom. There was a lot going on at Century High School that students were looking forward to, including graduation. As a senior himself, he knew that he and his family were looking forward to that day.

11. SUPERINTENDENT'S REPORT

(Continued)

A. Student Representative Report: Colt Weiss - Century High School (Continued)

Colt thanked them again for inviting him to speak with them and share some of the things that were going on at Century High School.

Discussion ensued during which Colt was commended for his report, his leadership, and commitment to his school, as well as, his future career choice. He was reminded that there were several scholarship opportunities available, as well as, multiple internships offered in the electrical engineering field.

When asked why they'd held the Senior Sunrise in February, Colt explained that they wanted to do something as a group to start off their last semester together, and decided they didn't want to wait. It had been an incredible experience and they had made great memories.

Colt was commended for being an incredible representative of his school and the District, and they wished him the best with his future.

B. School Reports

i. Lisa Begay - Principal, Ann Parish Elementary

Dr. Kettler introduced Lisa Begay, the principal at Ann Parish Elementary, and invited her to speak to them about her school. Ms. Begay thanked the board members and Dr. Kettler for the opportunity to speak to them about Ann Parish Elementary. She introduced Regina Lucero, their Assistant Principal, then recognized the staff in the audience. Ms. Begay and Mr. Lucero then gave a PowerPoint Presentation during which they discussed in depth the following topics:

Every student deserves access to a robust, rigorous, and complete curriculum at their grade level.

- Collaborate Grade Level Meetings
- Inclusion Classrooms

11. SUPERINTENDENT'S REPORT

B. School Reports

i. Lisa Begay - Principal, Ann Parish Elementary (Continued)

Students have the opportunity to learn in multiple languages and are supported in English language development.

- TESOL Teachers -Teaching English to Speakers of Other Languages
- Technology to support access to instruction

Every student uses technology as a tool for learning and creativity.

- Apple Distinguished School
- Innovations Lab
- Afterschool Clubs

Outcomes Data

- Weekly Examining Student Work
- Showing Growth in Our State Data

Employees are provided professional development to improve adult and student learning On-site Professional Development

- Open SciEd Training
- Learning Coaches
- Students have the opportunity to explore their future careers.

Students have the opportunity to explore their future careers.

- Guest Presenters
- BEABLE

Family Engagement

- Fall Carnival
- Family STEAM Night
- REMIND

11. SUPERINTENDENT'S REPORT

B. School Reports

i. Lisa Begay - Principal, Ann Parish Elementary (Continued)

Discussion ensued during which Ms. Begay and Ms. Lucero were asked to elaborate on various aspects of their presentation including: the rise in test scores, details of being an Apple Distinguished School, the incredible use of technology - both in school and through their clubs, the integration and melding of teaching styles by combining two classes as requested by two teachers, as well as, the collaborative efforts of their teachers to help students receive the best education possible through the use of peer work.

Ms. Begay, Ms. Lucero, their staff, and students were commended for their hard

work.

ii. Clair Toledo - Principal, Century High School

Dr. Kettler introduced Clair Toledo, the principal at CHE, and invited her to speak to them about her school. Ms. Toledo thanked the board members and Dr. Kettler for the opportunity to speak to them about Century High School. She introduced Jennifer Edeal - LaLonde, the CHS Dean of students, then recognized their staff in attendance.

Ms. Toledo and Ms. LaLonde gave a PowerPoint Presentation during which they discussed in depth the following areas:

Students have access to a robust, rigorous, and complete curriculum, grade level standards, and materials at their grade level.

- Grade Level Instruction
- Imagine Edgenuity for Online Learning
 - CHS supports Imagine Edgenuity for District Wide Credit Recovery
- Increased Dual Credit Opportunities
 - Including Sheet Metal, Nursing, Auto, Art, English, Math, Psychology

11. SUPERINTENDENT'S REPORT (Continued)

B. School Reports

ii. Clair Toledo - Principal, Century High School (Continued)

Students use technology as a tool for learning and creativity.

- Students use the innovations lab for real world projects during our Entrepreneurship Class
- Podcasting Club, Robotics Club, 3D Printer, GlowForge, VR Goggles, Merge Cubes

Students have the opportunity to learn in multiple languages and are supported in English language development.

- Timekettle Earbuds

- Instant AI translation
- Students in all 4 years of Spanish including AP Spanish
Imagine Learning Curriculum (Edgenuity) translates in to 60+ languages

Students have the opportunity to explore their future careers.

- Fall Regional College Fair
- Spring Career Week
 - Wind Turbine Maintenance
 - Plumbing
 - Mock Interviews 20 different companies
 - Career Night
 - Young Blood Career Fair
- Weekly Strengths, Values, Interest and Jobs- SVIJ writing prompts

Students have a staff and classrooms that support their social and emotional learning.

- Fall Family Social Emotional Learning Night
- Sensory Room bring energy tele-therapy after school constantly
- Flexible Seating and Sensory Items

11. SUPERINTENDENT’S REPORT

(Continued)

B. School Reports

ii. Clair Toledo - Principal, Century High School (Continued)

Outcomes Data

- Number of Graduates Increasing
 - 25 Students in the class of 2022
 - 52 Students in the class of 2023
 - Goal of 80 Students for 2024 Graduation
- Strong growth in our 9th and 10th grade students Mid Year use horizons
 - 36 point growth on PSAT 10 in Horizons
 - 66 point growth on PSAT 9 in Horizons

Employees are provided professional development to improve adult and student

learning.

- PD days to meet with Imagine Learning, problem solve and role play classroom situations
 - Leader in NM for Implementation other districts using their model
- All teachers receiving Apple Learning coaching focused on Student Engagement
 - Teamwork
 - Communication
 - Creation
 - Personalization of Learning
 - Critical Thinking
 - Real World Engagement

Family Engagement

- Individual family meetings at enrollment at which they set a path
- Family Nights & Family Breakfasts, GRADS Party three times/semester
- Christmas GRADs
- Student-run Craft Fair & Car Show March 2nd

11. SUPERINTENDENT'S REPORT

(Continued)

B. School Reports

ii. Clair Toledo - Principal, Century High School (Continued)

Safety and Security

- Stop It App
 - Anonymous reporting app can text back
- Rave Panic Button
 - Instant GPS contact with 1st responders geo-tied affected in real time logged in - launching in all schools

The board members individually commended Ms. Toledo and Ms. Edeal - LaLonde on their presentation and thanked their staff for attending. Discussion ensued regarding various

aspects of the presentation during which they provided more information on the following areas: GlowForge, tele-therapy, dual credits, GRADs, the hope to have future students receive their bilingual seal, their career fairs, the strong partnership with companies and families, as well as, the discipline and collaborative efforts of the security department.

Ms. Toledo and Ms. Edeal – LaLonde were thanked again for their report.

11. SUPERINTENDENT’S REPORT (Continued)

C. Other Comments

Dr. Kettler stated that, as he finished up the Superintendent’s Report that night, he wanted to share that, as they knew, last week he was at the National Conference on Education. The theme for this year’s conference was HERE FOR THE KIDS, which he found both timely and important. Timely, because, believe it or not, some people often forgot that they were in the kid business. It was also timely that they remember that the reason they were here and the reason they did the work that they did was for kids.

11. SUPERINTENDENT’S REPORT (Continued)

C. Other Comments

It was important because, as they moved further into technology and into Artificial Intelligence, that they remembered that kids were the future, and we had to keep them as their focus. He added that he was fortunate to attend many different professional development sessions while there.

Dr. Kettler stated that, in addition to those sessions, he was able to establish a network with other superintendents and national speakers. The last session that he went to was titled “*When You Wonder*”. It was actually based on a book written by Greg Behr, of the Gable

Foundation, and Ryan Rydzewski, and was focused on Mr. Rogers and the lessons from his television show that they could be applied in our everyday interactions with kids. Their purpose was to ignite children's curiosity, and encourage creativity in school. The presentation was fantastic. He left them with a quote that he felt was very important to just state publicly there tonight. That was: *“Listen to the Children, Learn about them, Learn from them. Think of the children first.”*

Dr. Osowski thanked Dr. Kettler for his report. She noted that his report had been for informational purposes only. No action was needed or warranted at that time.

12. **APPROVAL OF RESOLUTION: 24-003 Open Meetings Resolution***
(Approved by Consent)
13. **APPROVAL OF 2024 LLS ANNUAL PREVENTIVE MAINTENANCE PLAN (PMP)***
(Approved by Consent)
14. **APPROVAL OF NMSBA AND LLS STUDENT ACHIEVEMENT RECOGNITION
AWARD RECIPIENT* (Winner Announced at Later Date)** (Approved by Consent)
15. **FINANCE COMMITTEE ITEMS (Meeting Held February 13, 2024)***
 - A. **Reports for January 2024**
 - i. **Schedule of Checks Written** (Approved by Consent)
 - ii. **Cash on Hand** (Approved by Consent)
 - iii. **Investments on Hand** (Approved by Consent)
 - iv. **Monthly Budget Reports** (Approved by Consent)
 - v. **Revenue** (Approved by Consent)
 - B. **Approval of Budget Adjustment Requests (BARs)**
 - i. **24154 Title II Increase Award per Carryover**
(Approved by Consent)
 - ii. **24174 Carl Perkins Increase Award per Carryover**
(Approved by Consent)

- iii. 24355 Homeless Emergency Rescue Fund Transfer
(Approved by Consent)
- iv. 31703 SB-9 State Match Increase per Final Allocation
(Approved by Consent)
- v. 4174 Carl Perkins Transfer
(Approved by Consent)
- vi. 4330 ESSER III Decrease
(Approved by Consent)

C. Approval of Budget Adjustment Requests (Not Requiring Public Education Department (PED) Approval)

- i. 27149 NM Pre-K Maintenance BAR
(Approved by Consent)
- ii. 24355 Homeless Emergency Rescue Fund Maintenance BAR
(Approved by Consent)
- iii. 24174 Carl Perkins Maintenance BAR
(Approved by Consent)

D. Approval of Purchases

- i. Lakeshore Learning, Office Depot, School Specialty for Autism Education Program 24330 ESSER III ARP
(Approved by Consent)

15. FINANCE COMMITTEE ITEMS (Meeting Held February 13, 2024) * (Continued)

D. Approval of Purchases (Continued)

- ii. Chalmers Ford for District Fleet Vehicles for Student Nutrition & Maintenance 11000 Operational
(Approved by Consent)
- iii. Nearpod LLC Educational Technology Software 24330 ESSER III
(Approved by Consent)

E. Approval of Deletion of Fixed Assets (Approved by Consent)

F. Approval of LLS Application for 2024-25 NMDOT Local Government Road Fund (Approved by Consent)

16. NEW BUSINESS: Board Member Requests for Topics for Upcoming Board Work Sessions and/or Board Meetings

Dr. Osowski noted that this item was for items board members would like to see on upcoming meetings and or work sessions .She asked the board members if they had anything they'd like to be added.

Mr. Talley stated that he would like to have a conversation where they discussed the use of Apple products, why the students had to pay the fee for the Apple products when in education he felt that they should not have been paying for things like textbooks and things like that. Just a different financial, the fees for different classes, He'd had students attending school that paid fees and had seen nothing back from those courses. He'd like just kind of an accounting, and where the fees were going and how they were spent?

Dr Osowski stated that she would like to specifically dive into the problem that they were having with getting grades recorded in a timely manner. She didn't know how many phone calls that she'd received that week with the grading period closing and grades that were not posted on time, or were missing, or something. They had quite a few community members who felt like they (the District) was missing the ball, dropping the ball, and it's costing students their time with their activities. She would like to have that as a sense of urgency, if he would please.

Dr. Osowski stated that this section of the agenda was for gathering input, and no action was needed at that time.

17. BOARD COMMENDATIONS

Dr. Osowski stated that now, they moved to Board Commendations. That was a section that she'd asked for because there were many things happening in the community that they just did not get enough time to spend on, and, as Dr. Kettler had aptly pointed out, they were there for the purpose of students. So, she was not going to be able to catch all of them, but she would try to catch as many as she could. She noted that her email address was on the website. She encouraged them to send anything into her so they could acknowledge some people who were shining in this district and needed a little bit of a shout out. Because they work hard. They work hard for us. The first thing... they'd missed it a few weeks ago – was National School Counseling Week. She thanked those people who sat in those chairs and were with our students and sometimes our staff to help get them through a tough day or tough week, or a tough moment.

They also had School Resource Officer Appreciation, and they had two of their gentlemen in uniform there tonight in the back. She noted that she especially liked that one of their dogs was a German Shepherd - she happened to be a fan. She thanked them again for their service.

Dr. Osowski stated that Mr. Bennett, their board member, was one of the persons who participated in the Annual Matanza that was recently held. They were trying to reminisce, and they believed it started in 1988 with five tables and he have her some other story that she just did not really need to share with them - but it was something about a carwash she would say. But that was a tremendous service! On a Saturday to show up at 4:00 AM in the morning to help raise funds for scholarships for students. She thanked Mr. Bennett very much for that. She thought she calculated it was 26 years of doing that every single year, and again, she thanked him very much!

Dr. Osowski stated that they also had state championships coming up that week, so if they had nothing else to do, they had wrestling and swimming and diving. There were dance, cheerleading, and shooting team competitions coming up. They also wanted to congratulate the Cheer and Tigerettes for their success at their last competition. Jayden Holland hit 2,000 career points this last week as a high school student in basketball. Valencia High School Track and Field went and did their annual community service, two coaches joined them to pick up trash around here. The LLHS and VHS ROTC enjoyed their military ball and she was glad she got to appreciate some of those things.

17. BOARD COMMENDATIONS (Continued)

Dr. Osowski stated that four of the members participated in the State School Board Training. They enjoyed being together and speaking with other members of other districts, finding out how they do things and getting the opportunity to brag on our district just a little bit.

Dr. Osowski stated that, finally, they had a young man, then interjected that was with permission from his parents, he was a first grader struggling with a brain tumor so they were asked to keep that family in their thoughts and on behalf of the Board, they would do so.

18. ANNOUNCEMENT OF MEETINGS

Dr. Osowski stated that took them to Item #18. ANNOUNCEMENT OF MEETINGS. She added that, as allowed by the NM Open Meetings Act and the District’s Open Meetings Resolution, on occasion, a quorum of the board members would attend the same function, including those held at school sites, as well as, sports functions, conferences, workshops, and trainings, including site activities and ceremonies. Dr. Osowski stated that board members would refrain from discussing and/or acting on LLS Board issues in those settings. In addition, only official meetings were published, and if other meetings were scheduled, they would be announced in accordance with the Open Meetings Act.

Confirmation was given that there would be a work session held prior to the board meeting from 3 – 5 pm. The meeting would be announced as would include the topics.

Dr. Osowski then announced the following meetings:

- March 5, 2024 Finance Committee Meeting CO Board Room 3:00 pm
- March 19, 2024 Board Work Session CO Board Room 3:00 – 5:00 pm
- March 19, 2024 Regular Board Meeting CO Board Room 6:00 pm

19. ADJOURNMENT

Dr. Osowski stated that before she called for a motion to adjourn, she would ask the board members to remain seated for a few moments after the meeting as they had signatures that the staff needed to obtain.

Mr. Talley moved, and Mr. Bennett seconded, to adjourn the meeting. Dr. Osowski called for a vote with the following results: Mr. Vickers -yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr. Osowski- yes. Motion to adjourn the meeting passed: 5/0.

The meeting was adjourned at 7:37 pm.

Approved this 19th day of March 2024.

Dr. Michelle Osowski, Board President

Justin Talley, Board Secretary

ksw